

OKEECHOBEE UTILITY AUTHORITY

MEETING AGENDA

July 16, 2024

8:00 A.M.

1. Call the Meeting to Order

- Pledge of Allegiance
- Determination of Voting Members

2. Agenda Additions or Deletions

2A. WWTF RAS Pumps

2B. Cemetery Road WWTF Shaft Mounted Reducing Gear

3. Meeting Minutes from June 11, 2024

4. Employee Recognition

5. Update from Operations Director

6. Consent Agenda

7. Invoice from Sumner Engineering & Consulting, Inc. – SW Wastewater Service Area Project (Part E)

8. Invoice from Sumner Engineering & Consulting, Inc. – Okee-Tantie Utility System Improvements

9. Invoice from Sumner Engineering & Consulting, Inc. – Consumptive Use Permit Consulting

10. Invoice from Hinterland Group, Inc. – SWSA Project 2

11. Invoice from CHA – Pine Ridge Paark Utility System Upgrade - SDC

12. Invoices from Holtz Consulting Engineers, Inc. – SR 78 Watermain Improvements

13. Invoices from Craig A. Smith and Associates, LLC - TCI Septic to Sewer Improvement Project

14. Invoices from Kimley Horn and Associates, Inc – Treasure Island Septic to Sewer Project

15. Invoice from Evergreen Solutions, LLC – Employee Classification and Compensation Survey

16. Invoice from Thorn Run Partners

17. Invoice from MacVicar Consulting, Inc. – Lake Okeechobee System Operating Manual

18. Finance Report

19. Review of FY25 Preliminary Budget

20. Purchase of Air Conditioner – Wastewater Treatment Plant

21. Vacuum Pump Station #2 Generator Replacement

22. Engineering Scope Revision for Pine Ridge Park Septic to Sewer Project+
23. SWSA Vacuum Sewer Project Engineering Fees
24. TCI Septic to Sewer Project
25. Public Comments
26. Items from the Attorney
27. Items from the Executive Director
28. Items from the Board

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 1

JULY 16, 2024

Call Meeting to Order

Pledge of Allegiance
Determine Voting Members

	<u>Absent</u>	<u>Present</u>
Melanie Anderson – Alternate	_____	_____
John Gilliland – Vice Chairperson	_____	_____
Harry Moldenhauer – Board Member	_____	_____
Steve Nelson – Chairperson	_____	_____
Glenn Sneider –Alternate	_____	_____
Tabitha Trent – 2 nd Vice Chairperson	_____	_____
Vacant – City	_____	_____
Vacant - City Alternate	_____	_____

FUTURE MEETING OF OUA BOARD

August 20, 2024 – 8:00 A.M.

FUTURE HOLIDAYS FOR OUA STAFF

Monday – September 2, 2024 – Labor Day

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 2

JULY 16, 2024

AGENDA ADDITIONS OR DELETIONS

2A. WWTF RAS Pumps

2B. Cemetery Road WWTF Shaft Mounted Reducing Gear

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 2A

JULY 16, 2024

WWTF RAS Pumps

The Okeechobee Utility Authority Wastewater Treatment Facility located on Cemetery Road has been having trouble with finding replacement return activated sludge pumps. The pumps that were originally installed cannot be ordered so other pumps that will fit in the existing pump gallery and at the same pump conditions (flow, TDH, power, etc.) were hard to find.

Please find attached a quote for three Cornell Model 6NNDH-F16 pumps from R.C. Beach & Associates, Inc. in the amount of \$63,570.00. Please note the expected delivery time is 16-18 weeks. OUA staff looked at pumps from Lift Station Pump & Equipment, Barney's Pumps and Xylem Water Solutions USA Inc. Based upon review of all of the quotes by WWTF staff, R.C. Beach provided the pumps that will work and fit into the pump gallery with the least amount of changes.

Due to the continued costs of pump rentals, storm/wet season and the time delay for delivery, OUA staff felt it best to get these pumps ordered avoid further emergency conditions.

OUA staff is requesting OUA Board ratification and approval for this purchase from R. C. Beach Associates in the amount of \$63,570.00.



PURCHASE ORDER
No. 0000011911

VENDOR:
 R.C. BEACH & ASSOCIATES INC.
 625 GRAND CENTRAL ST
 CLEARWATER, FL 33756

SHIP TO:
 WWTP
 1335 NE 39th Blvd
 Okeechobee, FL 34972-

BILL TO:
 OUA
 Okeechobee Utility Authority
 100 SW 5th Ave
 Okeechobee, FL 34974-4221

VENDOR NO.	VENDOR PHONE NUMBER	TERMS	DATE	REQUIRED DELIVERY DATE
RCBEACH	(727) 216-3240	0	07/08/2024	

SHIPPING INSTRUCTIONS

RAS pumps

ITEM	QTY	U/M	DESCRIPTION/TASK	PRD CODE	ACCOUNT	UNIT PRICE	AMOUNT
1	3.00		Cornell model 6NNDH solids handling pumps and motors		401-0-166-9000-000	17,897.00	53,691.00
2	3.00		Custom baseplates		401-0-166-9000-000	1,143.00	3,429.00
3	3.00		Startup (may not require all 3 days)		401-0-166-9000-000	1,500.00	4,500.00

SUBTOTAL: 61,620.00
 TAX: 0.00
 SHIPPING: 1,950.00

TOTAL: 63,570.00

TAXABLE: No
 CONFIRMING:



 AUTHORIZED SIGNATURE

IMPORTANT: OUR ORDER NUMBER MUST APPEAR ON EVERY INVOICE AND PACKAGE

This order is given upon the representation and guaranty of the manufacturer or seller that no breach of any State or Federal Law or Regulation has occurred in connection with the manufacturing, processing, branding, labeling or transportation of the merchandise herein mentioned. If such breach occurs or is charged by any legally constituted State or Federal authority, the buyer shall be entitled to rescind the order and return the unused merchandise and shall also be held harmless by the manufacturer or seller against any penalty incurred and/or the cost of defense of any proceeding designed to penalize the buyer therefore.

R.C. Beach & Assoc. Inc.

Pumping & Process Equipment

June 28th, 2024

Jamie Gamiotea
Okeechobee Utility Authority
Supervisor
1335 NE 39th Blvd.
Okeechobee, FL 34972
Office: 863-763-3322
Fax: 863-467-5150
E-Mail: jgamiotea@ouafl.com

Subject: Solids pump replacement

RE: Cornell Model 6NNDH-F16 Horizontal Frame mounted solids pump

Dear Mr. Gamiotea,

We are pleased to offer the following quote for Cornell replacement pumps for your consideration.

Three (3) Cornell Model 6NNDH Solids Handling Pumps engineered to pump 659 GPM @ 15.3' when driven by a 7.5 HP motor at 1200 rpm.

- 6" suction and 6" discharge with 125 lb. ANSI flat face flanges
- ASTM A48, Class 30 Cast Iron wet end components (suction cover, volute, impeller, and backplate)
- 3.00" spherical solids capacity
- DELTA solids handling impeller
- Volute right hand tangential and centerline discharge
- Cornell Cyclo Seal (Flush water not required) mechanical seal.
- Steel base, flexible spacer coupling, OSHA guard and grout holes
- Performance and Hydrostatic test

Three (3) 7.5HP/1200 RPM 60V/3PH/60HZ NEMA Premium efficient, Inverter Ready Horizontal Mount

- Corro duty
- SGR (shaft grounding)
- TEFC
- NC Thermostats
- Space Heater
- Routine tested

Price NET FOB factories Clackamas Oregon, \$6700.00 for three (3) pumps, motors, custom raised base plates, freight and startup as above described.

PUMPING AND PROCESS EQUIPMENT
625 Grand Central St. - Clearwater, Fla 33756
Ph: 727-216-3240 Visit us at RCBeach.com

The price is broken down as follows

Pump and Motor: \$17,897.00 each or \$53,691.00 for (3) three.

Custom Baseplate to raise centerline 2.75": \$1,143.00 each or \$3,429.00 for (3) three

Shipping pump (approx. 1,260 lbs) \$650.00 or \$1,950.00 for (3) three.

Startup & installation verification: \$1,500.00 per day or \$4,500.00 for (3) three days.

2B performance and hydrostatic test \$3,130.00 for (1) one.

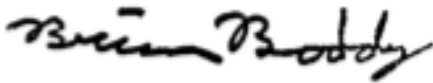
Estimated freight cost to first destination Florida is \$50.00 and is included in the above amount.

Custom baseplate to raise centerline suction 2.75" to 16.5" for three (3) pumps is \$3,429.00.

All equipment is offered with manufacturer's standard equipment warranty. Standard terms are net 30 days. No Florida sales or use tax included should it apply.

Delivery for equipment is estimated to be 18 weeks shipping lead time for pump and may change at order entry based on current production schedules in manufacturing. No anchor bolts, wiring, installations, motor, control panels, plumbing, valves, lubricants, installations, spare parts are included in this proposal unless otherwise specified. This proposal should be updated every sixty days.

Thank you for the opportunity to offer equipment on this important project.



Representing



Brian Boddy
Southeast Sales Manager
Application Engineer
Mobile: 727-336-8141
Office: 727-216-3240
Email :Bboddy@rcbeach.com
625 Grand Central Street
Clearwater, FL 33756
www.rcbeach.com

PUMPING AND PROCESS EQUIPMENT
625 Grand Central St. – Clearwater, Fla 33756
Ph: 727-216-3240 Visit us at RCBeach.com

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 2B

JULY 16, 2024

Cemetery Road WWTF Shaft Mounted Reducing Gear

Cemetery Road WWTF Supervisor sent in today (7/15/2024) a request to purchase a shaft mount speed reducer for one of the four aerators up on the contact tank. The Supervisor supplied three quotes with the lowest quote supplied by Bob Dean Supply, Inc.

OUA staff supplied three quotes. Bob Dean Supply had the best quote and a delivery time estimated to be less than two weeks.

After OUA Board review and discussion, OUA staff recommends approval of the purchase of the shaft mounted reducer from Bob Deans Supply, Inc. in the amount of \$34,168.00.

OKEECHOBEE UTILITY AUTHORITY WWTP

REQUEST FOR PURCHASE REQUISITION

Vendor:	Bob Dean Supply, Inc.
Address:	2624 Hanson St.
City State Zip:	Ft. Myers, FL 33901
Telephone:	1 800 282 8378
Fax:	
Date:	July 15, 2024

	<i>Sole source</i>
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Quantity	Description/Part Number	Unit Price	Amount	Acct #
1	TorqTaper Shaft mount Speed Reducer 407SMTP25B	30,640.00	30,640.00	401-6-535-4602-100
1	Bushing kit 407TBP407B	2,212.00	2,212.00	401-6-535-4602-100
1	Torque Arm	1,316.00	1,316.00	401-6-535-4602-100
			0.00	
			0.00	
			0.00	
			0.00	

S & H 0.00

TOTAL 34,168.00

Requested by: _____ Jamie G. _____

Approved by: _____

Other Bids	Company	Amount
1	Motion (speed reducer only)	\$59,190.12
2	MRO (speed reducer only)	\$34,794.56
3		

QUOTATION

Sold To:

OKEECHOBEE UTILITY AUTHORITY
100 SW 5TH TERRACE
OKEECHOBEE FL 34974

Ship To:

OKEECHOBEE UTILITY AUTHORITY
MAINTENANCE BARN
371 HWY 78 WEST
OKEECHOBEE FL 34974

Date

07/12/24

Time

15:07:11

Customer PO:QUOTE

Req: 07/12/24 **Exp:** 07/12/24 ** QUOTATION

Co/Cust No	Order No	Ter	Sls Rep	Ship Via	Ref#
01/0000151028	27015/00	04	00004	OT GEP	

Terms: 15 Days, Net 30


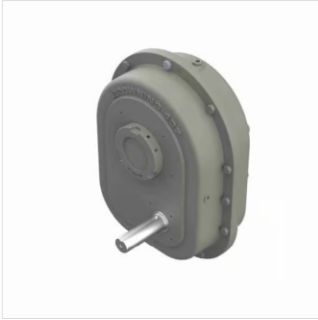
Item Number/Description	U/M	Ordered	Price	Total
CNS50 407SMTP25B SHAFT MOUNT REDUCER	EA	1.000	30,640.00000 EA	30,640.00
CNS50 407TBP407B BUSHING KIT PJ9025	EA	1.000	2,212.00000 EA	2,212.00
CNS50 407TAP-HB TORQUE ARM	EA	1.000	1,316.00000 EA	1,316.00

INCLUDES SHIPPING 10 - 12 DAYS OUT

NOW OPEN - TAMPA WAREHOUSE AND COUNTER SALES

Subtotal	34,168.00
Sales Tax	
Order Total	34,168.00
Deposit	
Amt Due	34,168.00

Home > Mechanical Power Transmission > Speed Reducers > Traditional Helical Shaft Mount > Browning 407SMTP25B





Browning
407SMTP25B
PJ0008 Hydroil Shaft Mount Speed Reducer - Reducer Size: 407, 25:1 Ratio, 2.1250 in Input Shaft Size, Output Bore Type: Tapered Bushing
MI ITEM # 02747979 | MFR # 407SMTP25B

Availability: ✔ Factory Order


List Price **\$59,190.12** /each [Sign in](#) for your price

QTY [Add to Cart](#)

 **Shipping**
Shipping time may vary. Motion rep will advise.

Roll over image to zoom
Photo may not represent actual item. Refer to name and product specs for all details.


<https://www.motion.com/products/sku/02747979>



Browning
407SMTP25B
25:1 Ratio, Reducer Size 407, 36.013 lb-in Input Torque at 1750 rpm, 1 HP, Shaft Input, Tapered Bore Output, Cast Iron Shaft Mount Tapered Bore Reducer

MODEL 407SMTP25B

BRAND	SKU	WEIGHT	UOM	UPC
Browning	2289781	608.000 lb	each	662460575575

 Searching for Product

\$34,494.56 Each
Prices are subject to change

FREE SHIPPING ON ORDERS OVER \$1

Select Quantity

[ADD TO CART](#)

Image for illustration purposes only. Actual product may vary

https://www.mrosupply.com/speed-reducers/2289781_407smtp25b_browning/

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 3

JULY 16, 2024

MEETING MINUTES

Attached are copies of the minutes from the meeting held on June 11, 2024.

Unless the Board determines a correction is required to the minutes, Staff recommends the approval of the meeting minutes from June 11, 2024 as presented.

OKEECHOBEE UTILITY AUTHORITY
MEETING MINUTES
Tuesday, June 11, 2024 8:00 A.M.
Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, Florida

Chairperson Nelson called the meeting to order at 8:00 A.M.

Chairperson Nelson determined the voting members and led all participating attendees and visitors in the Pledge of Allegiance.

Chairperson Nelson addressed Agenda Item No. 1, the following Okeechobee Utility Authority Board Members were present:

Board Members:

John Gilliland*
Frank Irby*
Steve Nelson*

Alternates:

Melanie Anderson*

Absent:

Harry Moldenhauer
Glenn Sneider
Tabitha Trent*

*Voting Board Members

**Voting in Harry Moldenhauer's place

OUA Members:

John Hayford
Lauriston Hamilton
Jamie Mullis

Tom Conely
Michelle Willoughby

Chairperson Nelson addressed Agenda Item No. 2 'FY25 Preliminary Budget & Resolutions 2403'

Motion by Melanie Anderson to open the Public Hearing at 8:02 A.M. Second by John Gilliland.
Vote unanimous (4-0), motion carried.

Executive Director Hayford read Resolution 24-03 by title only.

Finance Director Hamilton gave a brief presentation of the FY25 Preliminary Budget.

Chairperson Nelson called for comments from the Public. There were none.

Chairperson Nelson called for comments from the Board. There was a brief discussion concerning the proposed rate change.

Motion by Frank Irby to close the Public Hearing at 8:22 A.M. Second by Melanie Anderson. Vote unanimous (4-0).

Motion by Frank Irby to adopt the FY25 Preliminary Budget and Resolution 24-03 as presented.
Second by Melanie Anderson. Vote unanimous (4-0), motion carried.

Chairperson Nelson addressed Agenda Item No3 ‘**Agenda Additions or Deletions**’ Executive Director Hayford discussed that there was one addition to the agenda item 3A, invoice from CHA for the Vac Station #2 Generator Replacement

Agenda Item No. 3A. Executive Director Hayford discussed that staff received an invoice from CHA. The invoice is for the Vac Station #2 Generator Replacement in the amount of \$,998.00 Motion by Melanie Anderson to approve the invoice from CHA in the amount of \$1,998.00 Second by Frank Irby . Vote unanimous (4-0), motion carried.

Chairperson Nelson addressed Agenda Item No5 ‘**Meeting Minutes from April 11, 2024.**’ Motion by John Gilliland to accept the Meeting Minutes from April 11, 2024 Workshop as presented Second by Melanie Anderson. Vote unanimous (4-0), motion carried.

Chairperson Nelson addressed Agenda Item No5 ‘**Meeting Minutes from May 21, 2024**’ Motion by John Gilliland to accept the Meeting Minutes from May 21, 2024 as presented Second by Melanie Anderson. Vote unanimous (4-0), motion carried.

Chairperson Nelson addressed Agenda Item No6 ‘Update from Operations Director’ Jamie Mullis gave an overall update of all departments. Jamie Mullis advised that the Maintenance Department had employee resign and another is getting ready to rehire. Jamie Mullis advised that an offer was made for the WWTP Assistant Supervisor position. Executive Director Hayford discussed that an offer was for an Assistant Executive Director.

Chairperson Nelson addressed Agenda Item No7 ‘**Consent Agenda**’ Motion by Frank Irby to approve the Consent Agenda as presented

Consent Agenda Item No8 ‘Invoice from Sumner Engineering & Consulting, Inc– SW Wastewater Service Area Project (ParE) in the amount of \$19,874.86’

Consent Agenda Item No9 ‘Invoice from Sumner Engineering & Consulting, Inc– Okee-Tantie Utility System Improvements in the amount of \$4,315.94’

Consent Agenda Item No. 10 ‘**Invoice from Sumner Engineering & Consulting, Inc – Consumptive Use Permit Consulting in the amount of \$2,925.00**’

Consent Agenda Item No11 ‘Invoice from Hinterland Group, Inc. – SWSA Project 2 Vacuum Collection System in the amount of \$531,784.69’

Consent Agenda Item No12 ‘**Invoice from** Hinterland Group, Inc. – SW 24th Avenue Asbestos Concrete Pipe Removal in the amount of \$12,775.00’

Consent Agenda Item No. 13 ‘**Invoice from Hinterland Group, Inc. – Pine Ridge Park Utility Improvements in the amount of \$49,102.76**’

Consent Agenda Item No. 4 ‘**Invoice from** Holtz Consulting Engineers, Inc.– SW 24th Avenue AC Pipe Removal in the amount of \$88,800’

Consent Agenda Item No. 15 ‘**Invoice from Craig A. Smith and Associates, LLC – TCI Septic to Sewer Improvement Project in the amount of \$11,250.00**’

Consent Agenda Item No. 6 **'Invoices from Anderson Andre Consulting Engineers, Inc – SWSA Project 2 Vacuum Collection System in the amount of \$9,872.50'**

Consent Agenda Item No. 17 **'Invoice from Thorn Run Partners in the amount of \$3,50000'**

Consent Agenda Item No.18 **'Invoice from MacVicar in the amount of \$250.00'**

Second by John Gilliland. Vote unanimous(4-0), motion carried.

Chairperson Nelson addressed Agenda Item No.19 **'Finance Report'** Finance Director Hamilton reviewed the Finance Report for period ending May 31, 2024. Motion by Melanie Anderson to approve the Finance Report for period ending May 31, 2024 Second by John Gilliland. Vote unanimous (4-0). Motion carried.

Chairperson Nelson addressed Agenda Item No. 20 **'Presentation of FY23 Audited Financial Statements'** Finance Director Hamilton introduces Mr. Terry Morton of Nowlen, Holt & Miner, P.A. Mr. Morton presented the FY23 Financial Statement Audit Report and the FY23 Annual Financial Report to the Board. Mr. Morton advised that it was a clean audit and there was ~~no~~ compliance Harry Moldenhauer in at 9:00 A.M. Motion by John Gilliland to accept the FY23 Audited Financial Statements as presented Second by Harry Moldenhauer. Vote unanimous (4-0). Motion carried.

Chairperson Nelson addressed Agenda Item No. 21 'Fire Hydrant Testing' Executive Director Hayford discussed that staff met with the Okeechobee County Fire Rescue personnel to determine future fire hydrant responsibilities with respect to testing and maintenance of the appurtenances. Executive Director Hayford discussed that annual testing and specific two hydrant testing is necessary to meet ISO testing requirements. Executive Director Hayford discussed the Fire Hydrant Maintenance language that was added to the latest edition of the OUA Policies and Procedures Resolution. Executive Director Hayford discussed that the Resolution is currently undergoing administrative review by the department heads. There was a brief discussion. Motion by Harry Moldenhauer to accept the Fire Hydrant Maintenance update to the OUA Policies and Procedures Resolution. Second by Frank Irby. Vote unanimous (4-0). Motion carried

Chairperson Nelson addressed Agenda Item No. 22 'Mallard Landing Gravity Sewer Proposal' Executive Director Hayford discussed that the developer for the Mallard Landing is moving forward with site clearing for the development of approximately 110 sites located just west of US 441 North and north of NW 10th Street. Executive Director Hayford discussed that the area immediately to the east of the proposed development currently has OUA water service but does not have gravity sewer available. Executive Director Hayford discussed that there is a contractor working onsite and do not take advantage of this contractor already mobilized onsite, staff would need board direction to utilize the engineer of record for the development and generate public bid documents. There was a brief discussion. Motion by Frank Irby to approve the project and publishing of the RFP. Second by John Gilliland. Vote unanimous (4-0). Motion carried.

Chairperson Nelson addressed Agenda Item No. 23 'Vacuum Pump Station No. 2 Generator Replacement' Executive Director Hayford discussed that a project to replace the generator set at Vacuum Pump Station No. 2 in Taylor Creek Isles was publicly advertised with sealed bids being due by May 30, 2024 at 3:00 P.M. Executive Director Hayford discussed that both the engineer and staff affirmed the project to be at approximately \$350,000. Executive Director Hayford explained that the apparent low

bid came in at \$541,704, which is well above that the estimated amount. Executive Director Hayford discussed that this generator was moved from another Treatment Plant. The current generator is old. There was a brief discussion. Motion by Frank Irby to reject all bids received for the Vacuum Pump Station No. 2 (Taylor Creek Isles) Generator Replacement bid. Second by John Gilliland. Vote unanimous (40). Motion carried.

Chairperson Nelson addressed Agenda Item No. 24 ‘Elimination of Single Person Shift’ Executive Director Hayford discussed that currently the OUA utilizes single person shifts at the treatment plants for nights, weekends and holiday schedules. Executive Director Hayford discussed that the elimination of single person shifts will require another person to be present, however they would not necessarily need to be a licensed operator. Executive Director Hayford discussed that this person could be a certified operator, trainee or other classification. Executive Director Hayford reviewed the projected costs associated for each of the treatment plants. Executive Director Hayford discussed that staff would need to hire twelve additional employees. Staff intend to bring on new staff in incremental elements to minimize training on existing staff. *Melanie Anderson out at 9:48 A.M.* Executive Director Hayford discussed that the elimination of single person shifts has been figured into the FY25 preliminary budget. There was a brief discussion. Motion by John Gilliland to continue with current staffing policies and stop perusing the elimination of single person shifts. Second by Frank Irby. Vote unanimous (40). Motion carried.

Chairperson Nelson addressed Agenda Item No. 31 ‘Public Comments’ There were none.

Chairperson Nelson addressed Agenda Item No. 32 ‘Items from the Attorney’ *Steve Nelson out at 9:50 A.M.* Attorney Conely discussed that the evaluations for the Executive Director will be going out soon. Attorney Conely recommended that the employee would be eligible for a merit increase and/or bonus with an overall rating of 3 or above. *Steve Nelson in at 9:53 A.M.* Attorney Conely discussed that evaluation forms should be submitted in a timely fashion.

Chairperson Nelson addressed Agenda Item No. 33 ‘Items from the Executive Director’ Executive Director Hayford gave an update on current projects. *Gilliland out at 10:00 A.M.* Executive Director discussed that staff had a meeting with Lakefront Estates. *Gilliland in at 10:02 A.M.* Executive Director discussed that Glades County wants the OUA service area boundaries to remain the same as the prior agreement. Executive Director Hayford discussed that Glades County is a Community Development District (CDD), to Lakefront Estates. Executive Director Hayford further discussed that if the OUA service area was not changed than the CDD would allow Lakefront Estates to operate water and wastewater treatment facilities within the OUA service area. Attorney Conely discussed that Glades County should exclude the CDD.

Chairperson Nelson addressed Agenda Item No. 34 ‘Items from the Board’ Board Member Moldenhauer requests that the board consider rescheduling the board meeting day and time. There was a brief discussion. Motion by Harry Moldenhauer to move the Board of Director’s Meeting to the third Tuesday of each month, beginning with the next meeting on Tuesday, July 16, 2024 at 8:00 A.M. Second by Frank Irby. Vote unanimous (40), motion carried.

There being no other business, meeting adjourned at 9:59 A.M.

PLEASE TAKE NOTICE AND BE ADVISED that if a person decided to appeal any decision made by the Okeechobee Utility Authority with respect to any matter considered at this meeting, he/she may need to ensure that verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. A CD recording of this meeting is on file in the Executive Director's office.

Chairperson

Executive Director (Secretary)

OKEEHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 4

APRIL 16, 2024

EMPLOYEE RECOGNITION

This month the Board will recognize one employee for their years of service for the OUA.

Bobby Collins 5 Years

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 5

APRIL 16, 2024

UPDATE FROM OPERATIONS DIRECTOR

**OPERATIONS DIRECTOR
DEPARTMENT SITE VISITS
MONTHLY BOARD MEETING UPDATES
Tuesday 7-16-2024
Site Visits 6-13-2024 thru 7-11-2024**

SWTP: Treasure Island Water Tank leak repaired
Safety Meeting 6-27-24
General Maintenance

Maintenance: New Lift Station tech started Monday, July 8th
Rubber Mar installed at ice machine
Safety Meeting 6-27-24
Normal Maintenance duties (busy)\

WWTP: Ras pumps ordered
Safety Meeting 6-27-24
Normal operations

OKEEHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 6

JULY 16, 2024

CONSENT AGENDA

1. Pull items for discussion from Consent Agenda.
2. Items pulled from Consent Agenda will be discussed at the end of Agenda.
3. Unless noted all Consent Agenda items are recommended for approval.
4. Motion to approve items on Consent Agenda as follows:
 7. Invoice from Sumner Engineering & Consulting, Inc. – SW Wastewater Service Area Project (Part E)
 8. Invoice from Sumner Engineering & Consulting, Inc. – Okee-Tantie Utility System Improvements
 9. Invoice from Sumner Engineering & Consulting, Inc. – Consumptive Use Permit Consulting
 10. Invoice from Hinterland Group, Inc. – SWSA Project 2
 11. Invoice from CHA – Pine Ridge Prak Utility System Upgrade - SDC
 12. Invoices from Holtz Consulting Engineers, Inc. – SR 78 Watermain Improvements
 13. Invoices from Craig A. Smith and Associates, LLC – TCI Septic to Sewer Improvement Project
 14. Invoices from Kimley Horn and Associates, Inc – Treasure Island Septic to Sewer Project
 15. Invoice from Evergreen Solutions. LLC – Employee Classification and Compensation Survey
 16. Invoice from Thorn Run Partners
 17. Invoice from MacVicar Consulting, Inc. – Lake Okeechobee System Operating Manual

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 7

JULY 16, 2024

CONSENT AGENDA

INVOICE FROM SUMNER ENGINEERING & CONSULTING, INC. – SW WASTEWATER SERVICE AREA PROJECT (PART E)

Please find attached the invoice in the amount of \$21,835.00 submitted by Sumner Engineering & Consulting, Inc. Staff is aware of the work currently being done by Sumner Engineering & Consulting, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$1,141,783.00
June 2021-Dec 2021	Pay Requests 1-6			\$211,029.12	\$930,753.88
Jan 2022 - Oct 2022	Pay Requests 7-16			\$442,164.00	\$488,589.88
Jan-23	17	Jan-23		\$17,389.00	\$471,200.88
Feb-23	18	Feb-23		\$6,955.60	\$464,245.28
Mar-23	19	Mar-23		\$3,130.02	\$461,115.26
Apr-23	20	Apr-23		\$2,560.28	\$458,554.98
May-23	21	May-23		\$3,687.50	\$454,867.48
Jun-23	22	Jun-23		\$42,380.80	\$412,486.68
Jul-23	23	Jul-23		\$25,090.98	\$387,395.70
Aug-23	24	Aug-23		\$21,845.98	\$365,549.72
Sep-23	25	Sep-23		\$44,912.50	\$320,637.22
Oct-23	26	Oct-23		\$25,475.00	\$295,162.22
Dec-23	27	Dec-23		\$55,267.39	\$239,894.83
Jan-24	28	Jan-24		\$34,914.71	\$204,980.12
Feb-24	29	Feb-24		\$27,310.00	\$177,670.12
Mar-24	30	Mar-24		\$29,560.00	\$148,110.12
Apr-24	31	Apr-24		\$20,842.50	\$127,267.62
May-24	32	May-24		\$27,470.00	\$99,797.62
Jun-24	33	Jun-24		\$19,874.86	\$79,922.76
Jul-24	34		\$21,835.00		\$58,087.76

Staff recommends approval of this invoice in the amount of \$21,835.00 to Sumner Engineering & Consulting, Inc.



Invoice

BILL TO

July 3, 2024

Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, Florida 34974

Invoice No. 1667

SW Wastewater Service Area Project (SEC Proj. No. 19-04)

Part E – SWSA Project 2 Design, Permitting and Construction Phase Services

OUA Purchase Order No. 10829

Task	Contract Amount	Percent Complete	Amount Complete	Previously Billed	Invoice Amount
E1 – Preliminary Design and Permitting	\$219,822	100%	\$219,822.00	\$219,822.00	\$0.00
E2 – Final Design and Permitting	\$476,232	99.5%	\$473,850.84	\$473,850.84	\$0.00
E3 – Bidding and Negotiation Phase	\$34,778	80%	\$27,822.40	\$27,822.40	\$0.00
E4 – Construction Phase Services (excl. RPR)	\$147,500	98.0%	\$144,550.00	\$137,765.00	\$6,785.00
E5 – Post-Construction Phase Services	\$20,784	0%	\$0.00	\$0.00	\$0.00
E6 – Resident Project Representative (T&M)	\$242,667	T&M (See attached)	\$217,650.00	\$202,600.00	\$15,050.00
				TOTAL:	\$21,835.00

Total Purchase Order Amount: \$1,141,783.00

Total Billed to Date: \$1,083,695.24

Total Billed this Invoice: \$ 21,835.00

For services rendered June 2 - 29, 2024.

Sumner Engineering & Consulting, Inc.
 410 NW 2nd Street
 Okeechobee, FL 34972 US
 863.634.9474
 jeff@sumnerengineering.com



RPR Backup

BILL TO

19-04.Task E5 - Resident
 Project Representative
 Okeechobee Utility Authority
 100 SW 5th Avenue
 Okeechobee, Florida 34974

INVOICE # 1667

DATE 06/30/2024

DUE DATE 06/30/2024

TERMS Due on receipt

DATE	ACTIVITY	QTY	RATE	AMOUNT
06/03/2024	Resident Project Representative:Inspector	6:30	100.00	650.00
06/04/2024	Resident Project Representative:Inspector	4:00	100.00	400.00
06/04/2024	Resident Project Representative:Inspector	4:00	100.00	400.00
06/05/2024	Resident Project Representative:Inspector	8:00	100.00	800.00
06/06/2024	Resident Project Representative:Inspector	8:00	100.00	800.00
06/07/2024	Resident Project Representative:Inspector	8:00	100.00	800.00
06/10/2024	Resident Project Representative:Inspector	7:30	100.00	750.00
06/11/2024	Resident Project Representative:Inspector	8:00	100.00	800.00
06/12/2024	Resident Project Representative:Inspector	4:00	100.00	400.00
06/13/2024	Resident Project Representative:Inspector	5:30	100.00	550.00
06/14/2024	Resident Project Representative:Inspector	8:00	100.00	800.00
06/17/2024	Resident Project Representative:Inspector	8:00	100.00	800.00
06/18/2024	Resident Project Representative:Inspector	8:30	100.00	850.00
06/19/2024	Resident Project Representative:Inspector	8:00	100.00	800.00
06/20/2024	Resident Project Representative:Inspector	8:00	100.00	800.00
06/21/2024	Resident Project Representative:Inspector	7:30	100.00	750.00
06/24/2024	Resident Project Representative:Inspector	6:30	100.00	650.00
06/25/2024	Resident Project Representative:Inspector	8:00	100.00	800.00
06/26/2024	Resident Project Representative:Inspector	8:30	100.00	850.00
06/27/2024	Resident Project Representative:Inspector	8:00	100.00	800.00
06/28/2024	Resident Project Representative:Inspector	8:00	100.00	800.00

TOTAL OF NEW CHARGES 15,050.00
 BALANCE DUE **\$15,050.00**

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OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 8

JULY 16, 2024

CONSENT AGENDA

**INVOICE FROM SUMNER ENGINEERING & CONSULTING, INC. – OKEE-TANTIE
UTILITY SYSTEM IMPROVEMENTS**

Please find attached the invoice in the amount of \$4,315.94 submitted by Sumner Engineering & Consulting, Inc. Staff is aware of the work currently being done by Sumner Engineering & Consulting, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$686,079.00
Apr-22	1	Apr-22		\$29,835.00	\$656,244.00
May-22	2	May-22		\$3,817.50	\$652,426.50
Jun-22	3	Jun-22		\$94,920.00	\$557,506.50
Jul-22	4	Jul-22		\$11,398.50	\$546,108.00
Aug-22	5	Aug-22		\$9,440.00	\$536,668.00
Oct-22	6	Oct-22		\$7,996.00	\$528,672.00
Jan-23	7	Jan-23		\$10,668.00	\$518,004.00
Feb-23	8	Feb-23		\$3,199.44	\$514,804.56
Mar-23	9	Mar-23		\$31,994.40	\$482,810.16
Apr-23	10	Apr-23		\$15,997.20	\$466,812.96
Apr-23	Change Order		\$145,365.00		\$612,177.96
May-23	11	May-23		\$13,548.06	\$598,629.90
Jun-23	12	Jun-23		\$51,791.28	\$546,838.62
Aug-23	13	Aug-23		\$4,549.94	\$542,288.68
Sep-23	14	Sep-23		\$30,445.58	\$511,843.10
Oct-23	15	Oct-23		\$17,695.35	\$494,147.75
Nov-23	16	Nov-23		\$42,727.81	\$451,419.94
Dec-23	17	Dec-23		\$30,211.58	\$421,208.36
Jan-24	18	Jan-24		\$4,315.94	\$416,892.42
Feb-24	19	Feb-24		\$6,907.26	\$409,985.16
May-24	20	May-24		\$6,333.06	\$403,652.10
Jun-24	21	Jun-24		\$4,315.94	\$399,336.16
Jul-24	22		\$4,315.94		\$395,020.22

Staff recommends approval of this invoice in the amount of \$4,315.94 to Sumner Engineering & Consulting, Inc.



Invoice

BILL TO

July 3, 2024

Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, Florida 34974

Invoice No. 1665
Okee-Tantie Utility System Improvements (SEC Proj. No. 21-11)
OUA Purchase Order No. 11130

Task	Contract Amount	Percent Complete	Amount Complete	Previously Billed	Invoice Amount
A1 – Preliminary Modeling and Technical Memo	\$36,100.00	100%	\$36,100.00	\$36,100.00	\$0.00
A2 – Route Survey and Preliminary (10%) Design	\$129,050.00	100%	\$129,050.00	\$129,050.00	\$0.00
A3 – Pre-Application Meetings and Summary Memo	\$5,850.00	63%	\$3,685.50	\$3,685.50	\$0.00
B1 – Design and Permitting	\$431,594.00	62%	\$267,588.28	\$263,272.34	\$4,315.94
• <i>Original Authorization</i>	\$319,944.00				
• <i>Change Order</i>	\$111,650.00				
B2 – Bidding Services	\$17,010.00	0%	\$0.00	\$0.00	\$0.00
• <i>Original Authorization</i>	\$13,765.00				
• <i>Change Order</i>	\$3,245.00				
C1 – Construction Administration	\$211,840.00	0%	\$0.00	\$0.00	\$0.00
• <i>Original Authorization</i>	\$181,370.00				
• <i>Change Order</i>	\$30,470.00				
				TOTAL:	\$4,315.94

Total Purchase Order Amount: \$831,444.00
Total Billed to Date: \$436,423.78
Total Billed this Invoice: \$ 4,315.94

For services rendered June 2 - 29, 2024.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 9

JULY 16, 2024

CONSENT AGENDA

**INVOICE FROM SUMNER ENGINEERING & CONSULTING, INC. – CONSUMPTIVE USE
PERMIT CONSULTING**

Please find attached the invoice in the amount of \$1,365.00 submitted by Sumner Engineering & Consulting, Inc. Staff is aware of the work currently being done by Sumner Engineering & Consulting, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$30,000.00
Mar-24	1	Mar-24		\$11,797.50	\$18,202.50
Jun-24	2	Jun-24		\$2,925.00	\$15,277.50
Jul-24	3		\$1,365.00		\$13,912.50

Staff recommends approval of this invoice in the amount of \$1,365.00 to Sumner Engineering & Consulting, Inc.

Sumner Engineering & Consulting, Inc.
 410 NW 2nd Street
 Okeechobee, FL 34972 US
 863.634.9474
 jeff@sumnerengineering.com



INVOICE

BILL TO

23-02 - OUA CUP Modification
 Okeechobee Utility Authority
 100 SW 5th Avenue
 Okeechobee, FL 34974

INVOICE # 1668
DATE 06/01/2024
DUE DATE 06/01/2024
TERMS Due on receipt

Invoice No. 1668
 OUA Consumptive Use Permit Application (SEC Proj. No. 21-14)
OUA Purchase Order No. 11782

For services rendered through June 2 - 29, 2024.

Task	Contract Amount	Percent Complete	Amount Complete	Previously Billed	Invoice Amount
CUP Application	\$30,000.00	T&M	\$16,087.50	\$14,722.50	\$1,365.00
		(See below)		TOTAL:	\$1,365.00

DATE	ACTIVITY	QTY	RATE	AMOUNT
06/03/2024	Principal Engineer Draft RAI responses	4:00	195.00	780.00
06/04/2024	Principal Engineer Draft RAI responses, email District staff	3:00	195.00	585.00

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 TOTAL OF NEW CHARGES 1,365.00
BALANCE DUE \$1,365.00

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 10

JULY 16, 2024

CONSENT AGENDA

**INVOICE FROM HINTERLAND GROUP, INC. – SWSA PROJECT 2 VACUUM
COLLECTION SYSTEM**

Please find attached invoice in the amounts of \$335,745.19 submitted by Hinterland Group, Inc. Staff is aware of the work currently being done by Hinterland Group, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Retainage	Amount Paid	Remaining Balance
						\$11,954,105.00
Jun-23	1	Jun-23			\$302,829.81	\$11,651,275.19
Jul-23	2	Jul-23			\$559,224.46	\$11,092,050.73
Aug-23	3	Aug-23			\$1,064,874.13	\$10,027,176.60
Sep-23	4	Sep-23			\$882,815.44	\$9,144,361.16
Oct-23	5	Oct-23			\$590,564.39	\$8,553,796.77
Nov-23	6	Nov-23			\$372,055.78	\$8,181,740.99
Dec-23	7	Dec-23			\$242,146.59	\$7,939,594.40
Jan-24	8	Jan-24			\$404,627.44	\$7,534,966.96
Feb-24	9	Feb-24			\$369,339.17	\$7,165,627.79
Mar-24	10	Mar-24			\$391,876.52	\$6,773,751.27
Apr-24	11	Apr-24			\$507,927.60	\$6,265,823.67
May-24	12	May-24			\$625,894.94	\$5,639,928.73
Jun-24	13	Jun-24			\$531,784.69	\$5,108,144.04
Jul-24	14		\$377,984.54	\$335,745.19		\$4,394,414.31

Staff recommends approval of these invoice in the amounts of \$335,745.19 to Hinterland Group, Inc.



July 11, 2024

Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, FL 34974

**RE: SWSA Project 2 – Vacuum Collection System
Hinterland Group, Inc. – Pay Application No. 14**

Mr. Hayford:

Please find attached Pay Application No. 14 for the above-referenced project, recommended for payment in the amount of \$335,745.19 which covers work confirmed to have been completed and materials stored for the period from June 1 - 28, 2024, less the required 5% retainage. In support of our recommendation for payment, we have attached our daily RPR logs for the month, and a Monthly Summary Report, along with other supporting documentation from the contractor (Consent of Surety, etc.).

If you have any questions, please do not hesitate to contact us.

Sincerely,
Sumner Engineering & Consulting, Inc.

Jeffrey M. Sumner, PE
President

Contractor's Application for Payment

Owner: <u>Okeechobee Utility Authority</u>	Owner's Project No.: _____
Engineer: <u>Sumner Engineering & Consulting, Inc.</u>	Engineer's Project No.: <u>19-04.E</u>
Contractor: <u>Hinterland Group, Inc.</u>	Contractor's Project No.: <u>22-0234-00</u>
Project: <u>Southwest Wastewater Service Area - Project 2</u>	
Contract: <u>235-006.03</u>	

Application No.: <u>14</u>	Application Date: <u>7/2/2024</u>
Application Period: From <u>6/1/2024</u> to <u>6/28/2024</u>	

1. Original Contract Price	\$ 11,954,105.00
2. Net change by Change Orders	\$ -
3. Current Contract Price (Line 1 + Line 2)	\$ 11,954,105.00
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 7,559,690.69
5. Retainage	
a. <u>5%</u> X <u>\$ 6,622,543.55</u> Work Completed	\$ 331,127.18
b. <u>5%</u> X <u>\$ 937,147.14</u> Stored Materials	\$ 46,857.36
c. Total Retainage (Line 5.a + Line 5.b)	\$ 377,984.54
6. Amount eligible to date (Line 4 - Line 5.c)	\$ 7,181,706.15
7. Less previous payments (Line 6 from prior application)	\$6,845,960.96
8. Amount due this application	\$ 335,745.19
9. Balance to finish, including retainage (Line 3 - Line 4)	\$ 4,394,414.31

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Josh Ramirez

Signature: _____ **Date:** _____

Recommended by Engineer : Jeffrey M Sumner	Approved by Owner : Steve Nelson
By: _____	By: _____
Title: <u>President</u>	Title: <u>Chairman</u>
Date: <u>July 11, 2024</u>	Date: <u>July 16, 2024</u>
Approved by Funding Agency	
By: _____	By: _____
Title: _____	Title: _____
Date: _____	Date: _____

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner: Okeechobee Utility Authority
 Engineer: Sumner Engineering & Consulting, Inc.
 Contractor: Hinterland Group, Inc.
 Project: Southwest Wastewater Service Area - Project 2
 Contract: 235-006.03

Owner's Project No.: _____
 Engineer's Project No.: 19-04.E
 Contractor's Project No.: 22-0234-00

Application No.: 14 Application Period: From 06/01/24 to 06/28/24 Application Date: 07/02/24

A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
Original Contract								
General								
1	Mobilization	\$ 775,000.00	382,656.22	41,979.16		424,635.38	55%	350,364.62
2	Indemnification	\$ 214,000.00	214,000.00	-		214,000.00	100%	-
3	As-Built Record Drawings	\$ 100,000.00	30,000.00			30,000.00	30%	70,000.00
4	Maintenance of Traffic	\$ 105,000.00	73,350.00	10,500.00		83,850.00	80%	21,150.00
5	Existing Utility Location / Identification	\$ 30,000.00	21,000.00	3,000.00		24,000.00	80%	6,000.00
6	NPDES General Construction Permit Compliance	\$ 35,000.00	24,500.00	3,500.00		28,000.00	80%	7,000.00
Vacuum Pump Station No. 4								
10a	Excavation and Dewatering	\$80,000.00	80,000.00			80,000.00	100%	-
10b	Building Shell	\$365,000.00	309,700.00			309,700.00	85%	55,300.00
10c	Roof	\$45,000.00				-	0%	45,000.00
10d	Overhead Bridge Hoist	\$65,000.00			14,868.00	14,868.00	23%	50,132.00
10e	Miscellaneous (Gutters, Hose Bibs, Lights, etc)	\$45,000.00				-	0%	45,000.00
10f	Generator	\$200,000.00				-	0%	200,000.00
10g	Electrical (Equipment only)	\$65,000.00				-	0%	65,000.00
10h	Electrical (Conduits, Wire, Labor, etc.)	\$150,000.00	97,500.00		6,867.30	104,367.30	70%	45,632.70
10i	Vacuum Skids (Vacuum Pumps, Tank, and	\$525,000.00			237,500.00	237,500.00	45%	287,500.00
10j	Interior Piping	\$65,000.00				-	0%	65,000.00
10k	Yard Piping and Valves	\$25,000.00				-	0%	25,000.00
10l	Interior / Exterior Finishes	\$30,000.00				-	0%	30,000.00
10m	HVAC	\$40,000.00				-	0%	40,000.00
10n	Louvers and Metalwork	\$7,500.00				-	0%	7,500.00
10o	Odor Control	\$15,000.00				-	0%	15,000.00
10p	Plumbing	\$8,500.00	6,375.00			6,375.00	75%	2,125.00
10q	Bathroom	\$7,500.00				-	0%	7,500.00
10r	Doors	\$25,000.00				-	0%	25,000.00
10s	Concrete Drive	\$65,000.00				-	0%	65,000.00
10t	Underdrain	\$20,000.00	20,000.00			20,000.00	100%	-
10u	General Sitework (Clearing, Grading, etc.)	\$81,500.00	77,645.00			77,645.00	95%	3,855.00
Vacuum Pump Station No. 5								
11a	Excavation and Dewatering	\$80,000.00	72,000.00			72,000.00	90%	8,000.00
11b	Building Shell	\$365,000.00	91,250.00			91,250.00	25%	273,750.00
11c	Roof	\$45,000.00				-	0%	45,000.00
11d	Overhead Bridge Hoist	\$65,000.00			14,868.00	14,868.00	23%	50,132.00
11e	Miscellaneous (Gutters, Hose Bibs, Lights, etc)	\$45,000.00				-	0%	45,000.00

CONSENT OF SURETY COMPANY

OWNER
ARCHITECT
CONTRACTOR
SURETY
OTHER

DOCUMENT G707

PROJECT:
(name, address)

Bond No. 800103046

Southwest Wastewater Service Area Project No. 2
Okeechobee, FL

ARCHITECT'S PROJECT NO:

TO: (Owner)

CONTRACT FOR:

Okeechobee Utility Authority

CONTRACTOR:

CONTRACT DATE:

Hinterland Group, Inc.

3/5/2023

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the
(here insert name and address of Surety company)

Atlantic Specialty Insurance Company 605 Hwy. 169 N., Ste. 800, Plymouth, MN 55441

SURETY COMPANY.

Hinterland Group, Inc. 2051 W. Blue Heron Blvd., Riviera Beach, FL 33404

CONTRACTOR.

hereby approves of partial consent of surety in the amount of \$335,745.19
release the Surety Company of any of its obligations to (here insert name and address of Owner)

to the Contractor shall not

22-0234-00 - OUA SWSA Project 2 Vacuum Collection System

OWNER,

as set forth in the said Surety Company's bond.

IN WITNESS WHEREOF,

the Surety Company has hereunto set its hand this 11th day of July

, 20 24

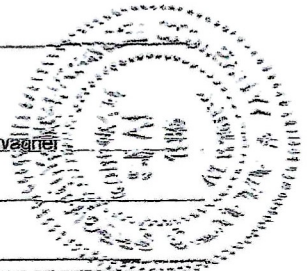
Atlantic Specialty Insurance Company
Surety Company

 Taylor D. Wagner

Signature of Authorized Representative

attorney in fact

Title



Note: This form is to be used as a companion document to Document G706, CONTRACTOR'S AFFIDAVIT OF PAYMENT OF DEBTS AND CLAIMS, current edition

Printed in cooperation with the American Institute of Architects (AIA) by International Fidelity Insurance Company International Fidelity Insurance Company vouches that the language in the document conforms exactly to the language in AIA Document G 707, April 1970 edition



Power of Attorney

KNOW ALL MEN BY THESE PRESENTS, that ATLANTIC SPECIALTY INSURANCE COMPANY, a New York corporation with its principal office in Plymouth, Minnesota, does hereby constitute and appoint: **Daniel F. Wagner, Taylor D. Wagner, Daniel F. Wagner, Jr.**, each individually if there be more than one named, its true and lawful Attorney-in-Fact, to make, execute, seal and deliver, for and on its behalf as surety, any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof; provided that no bond or undertaking executed under this authority shall exceed in amount the sum of: **unlimited** and the execution of such bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof in pursuance of these presents, shall be as binding upon said Company as if they had been fully signed by an authorized officer of the Company and sealed with the Company seal. This Power of Attorney is made and executed by authority of the following resolutions adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the President, any Senior Vice President or Vice-President (each an "Authorized Officer") may execute for and in behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and affix the seal of the Company thereto; and that the Authorized Officer may appoint and authorize an Attorney-in-Fact to execute on behalf of the Company any and all such instruments and to affix the Company seal thereto; and that the Authorized Officer may at any time remove any such Attorney-in-Fact and revoke all power and authority given to any such Attorney-in-Fact.

Resolved: That the Attorney-in-Fact may be given full power and authority to execute for and in the name and on behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and any such instrument executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed and sealed by an Authorized Officer and, further, the Attorney-in-Fact is hereby authorized to verify any affidavit required to be attached to bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof.

This power of attorney is signed and sealed by facsimile under the authority of the following Resolution adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the signature of an Authorized Officer, the signature of the Secretary or the Assistant Secretary, and the Company seal may be affixed by facsimile to any power of attorney or to any certificate relating thereto appointing an Attorney-in-Fact for purposes only of executing and sealing any bond, undertaking, recognizance or other written obligation in the nature thereof, and any such signature and seal where so used, being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

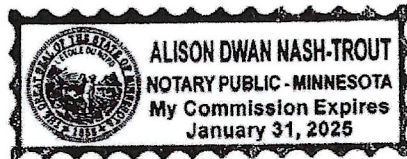
IN WITNESS WHEREOF, ATLANTIC SPECIALTY INSURANCE COMPANY has caused these presents to be signed by an Authorized Officer and the seal of the Company to be affixed this twenty-seventh day of April, 2020.



By *Paul J. Brehm*
Paul J. Brehm, Senior Vice President

STATE OF MINNESOTA
HENNEPIN COUNTY

On this twenty-seventh day of April, 2020, before me personally came Paul J. Brehm, Senior Vice President of ATLANTIC SPECIALTY INSURANCE COMPANY, to me personally known to be the individual and officer described in and who executed the preceding instrument, and he acknowledged the execution of the same, and being by me duly sworn, that he is the said officer of the Company aforesaid, and that the seal affixed to the preceding instrument is the seal of said Company and that the said seal and the signature as such officer was duly affixed and subscribed to the said instrument by the authority and at the direction of the Company.



Alison Nash-Trout
Notary Public

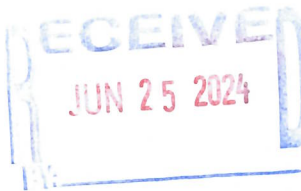
I, the undersigned, Secretary of ATLANTIC SPECIALTY INSURANCE COMPANY, a New York Corporation, do hereby certify that the foregoing power of attorney is in full force and has not been revoked, and the resolutions set forth above are now in force.

Signed and sealed. Dated 11th day of July 2024



Kara Barrow
Kara Barrow, Secretary

This Power of Attorney expires
January 31, 2025



FINAL RELEASE OF LIEN

The undersigned lienor, in consideration of the total payment in the amount of \$9,289.00.

hereby waives and releases its lien and right to claim a lien for labor, services or materials furnished.

and that all work has been completed. This constitutes a Final Release of Lien.

Property: **OUA SWSA Project 2 Vacuum Collection System**

Contractors Job: **22-0234-00**

Dated on this **19th** day of **June**, 2024.

Vest Concrete Contractors, Inc.

(Lienor's Name)

Ellen Vest
(Signature)

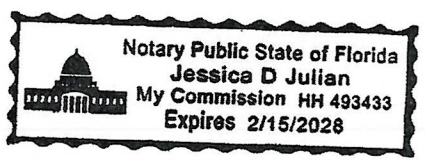
Ellen Vest VICE-PRESIDENT
(Print Name & Title of Person Executing on Behalf of Lienor)

STATE OF **Florida**

COUNTY OF **Okeechobee**

The foregoing instrument was acknowledged before me by means of physical presence or
[] online notarization this **25th** day of **June** 2024 by **Ellen Vest**
_____ who is personally known to me or has produced a []
_____ as identification.

Notary Public *Jessica Julian*
My Commission Expires **2/15/2028**



PARTIAL RELEASE OF LIEN

The undersigned lienor, in consideration of the total payment in the amount of \$59,504.02.

Hereby waives and releases its lien and right to claim a lien for labor, services or materials furnished.

through: 05-14-24

For the following project: OUS SWSA Project 2 Vacuum Collection System

Contractors Job #/Name: 22-0234-00

Dated on this 24th day of May, 2024.

ACE&M

(Lienor's Name)

[Handwritten Signature]

(Signature)

Daniel Saunders

(Print Name & Title of Person Executing on Behalf of Lienor)

STATE OF Fla

COUNTY OF PBC

The foregoing instrument was acknowledged before me by means of [] physical presence or [] online notarization this 4th day of JUNE, 2024 by _____, who is personally known to me [X] or has produced a [] _____ as identification.

Notary Public Beth Marikos

My Commission Expires _____

Provided Identification _____





PARTIAL RELEASE OF LIEN

The undersigned lienor, in consideration of the total payment in the amount of \$ 72,902.40

Hereby waives and releases its lien and right to claim a lien for labor, services or materials furnished

through: 05-28-2024 .

For the following project: OUA – Southwest Wastewater Service Area – Project 2

Contractors Job #/Name: 22-0234-00

Dated on this 20 day of June, 2024.

Streamline Paving Inc.
(Lienor's Name)

Kenzi Dekeyser
(Signature)

Kenzi Dekeyser
(Print Name & Title of Person Executing on Behalf of Lienor)

STATE OF FLA.

COUNTY OF PBC

The foregoing instrument was acknowledged before me by means of [] physical presence or [] online notarization this 26th day of JUNE, 2024 by _____, who is personally known to me [] or has produced a [] _____ as identification.

Notary Public *Beth Marikos*

My Commission Expires _____

Personally Known _____

Provided Identification _____



PARTIAL RELEASE OF LIEN

The undersigned lienor, in consideration of the total payment in the amount of **\$67,648.28.**

Hereby waives and releases its lien and right to claim a lien for labor, services or materials furnished.

through: **05-14-24**

For the following project: **OUA SWSA Project 2 Vacuum Collections System**

Contractors Job #/Name: **22-0234-00**

Dated on this **3rd** day of **June,** 2024.

Forty Four Shell Contractors

(Lienor's Name)

(Signature)

David Sanders
(Print Name & Title of Person Executing on Behalf of Lienor)

STATE OF **Fla**

COUNTY OF **PBC**

The foregoing instrument was acknowledged before me by means of [] physical presence or [] online notarization this **4th** day of **June**, 2024 by _____, who is personally known to me [] or has produced a [] _____ as identification.

Notary Public **Beth Marikos**

My Commission Expires _____

Provided Identification _____



PARTIAL RELEASE OF LIEN

The undersigned lienor, in consideration of the total payment in the amount of \$31,419.00.

Hereby waives and releases its lien and right to claim a lien for labor, services or materials furnished.

through: 06-05-24

For the following project: OUA SWSA Project 2 Vacuum Collection System

Contractors Job #/Name: 22-0234-00

Dated on this 19th day of June, 2024.

Locher Environmental Tech., LLC

(Lienor's Name)

Lynette Locher

(Signature)

Lynette Locher, Office Manager

(Print Name & Title of Person Executing on Behalf of Lienor)

STATE OF Florida

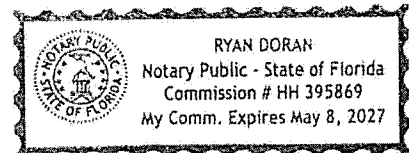
COUNTY OF Sarasota

The foregoing instrument was acknowledged before me by means of physical presence or online notarization this 24th day of June, 2024 by Lynette Locher who is personally known to me or has produced a Florida Driver License as identification.

Notary Public Ryan Doran

My Commission Expires 05/08/2027

Provided Identification Yes





PARTIAL RELEASE OF LIEN

The undersigned lienor, in consideration of the total payment in the amount of \$ 9,405.00

Hereby waives and releases its lien and right to claim a lien for labor, services or materials furnished through: 05-18-2024.

For the following project: OUA – SW Wastewater Service Area – Project 2

Contractors Job #/Name: 22-0234-00

Dated on this 19 day of June, 2024.

Total Turf Land Services LLC
(Lienor's Name)

[Signature]
(Signature)

Emanuel Salavedor Castaneda
(Print Name & Title of Person Executing on Behalf of Lienor)

STATE OF FLORIDA

COUNTY OF DUKECLIFFE

The foregoing instrument was acknowledged before me by means of [] physical presence or [] online notarization this 19th day of JUNE, 2024 by Emanuel Castaneda, who is personally known to me [] or has produced a [] _____ as identification.

Notary Public Dina Hampton

My Commission Expires 3/13/28

Personally Known

Provided Identification _____



PARTIAL RELEASE OF LIEN

The undersigned lienor, in consideration of the total payment in the amount of \$20,000.00.

Hereby waives and releases its lien and right to claim a lien for labor, services or materials furnished.

through: 04-30-24

For the following project: QUA SWSA Project 2 Vacuum Collection System

Contractors Job #/Name: 22-0234-00

Dated on this 24th day of May, 2024.

Wallace Surveying, LLC

(Lienor's Name)

(Signature)

James Peden Jr., V.P.
(Print Name & Title of Person Executing on Behalf of Lienor)

STATE OF Florida

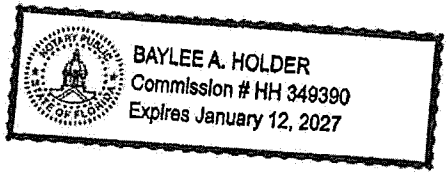
COUNTY OF Palm Beach

The foregoing instrument was acknowledged before me by means of [] physical presence or [] online notarization this 10th day of June, 2024 by James Peden Jr. who is personally known to me [] or has produced a [] _____ as identification.

Notary Public [Signature]

My Commission Expires 1-12-27

Provided Identification _____



PARTIAL RELEASE OF LIEN

The undersigned lienor, in consideration of the total payment in the amount of \$5,625.00.

Hereby waives and releases its lien and right to claim a lien for labor, services or materials furnished.

through: 09/13/23

For the following project: OUA SWSA Project 2 Vacuum Collections System

Contractors Job #/Name: 22-0234-00

Dated on this 1st day of July, 2024.

Wallace Surveying, LLC
(Lienor's Name)

(Signature)

James Peden Jr., Vice President
(Print Name & Title of Person Executing on Behalf of Lienor)

STATE OF Florida

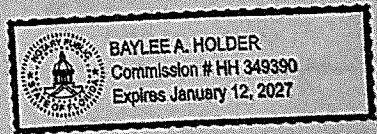
COUNTY OF Palm Beach

The foregoing instrument was acknowledged before me by means of physical presence or online notarization this 5th day of July, 2024 by James Peden Jr., who is personally known to me or has produced a _____ as identification.

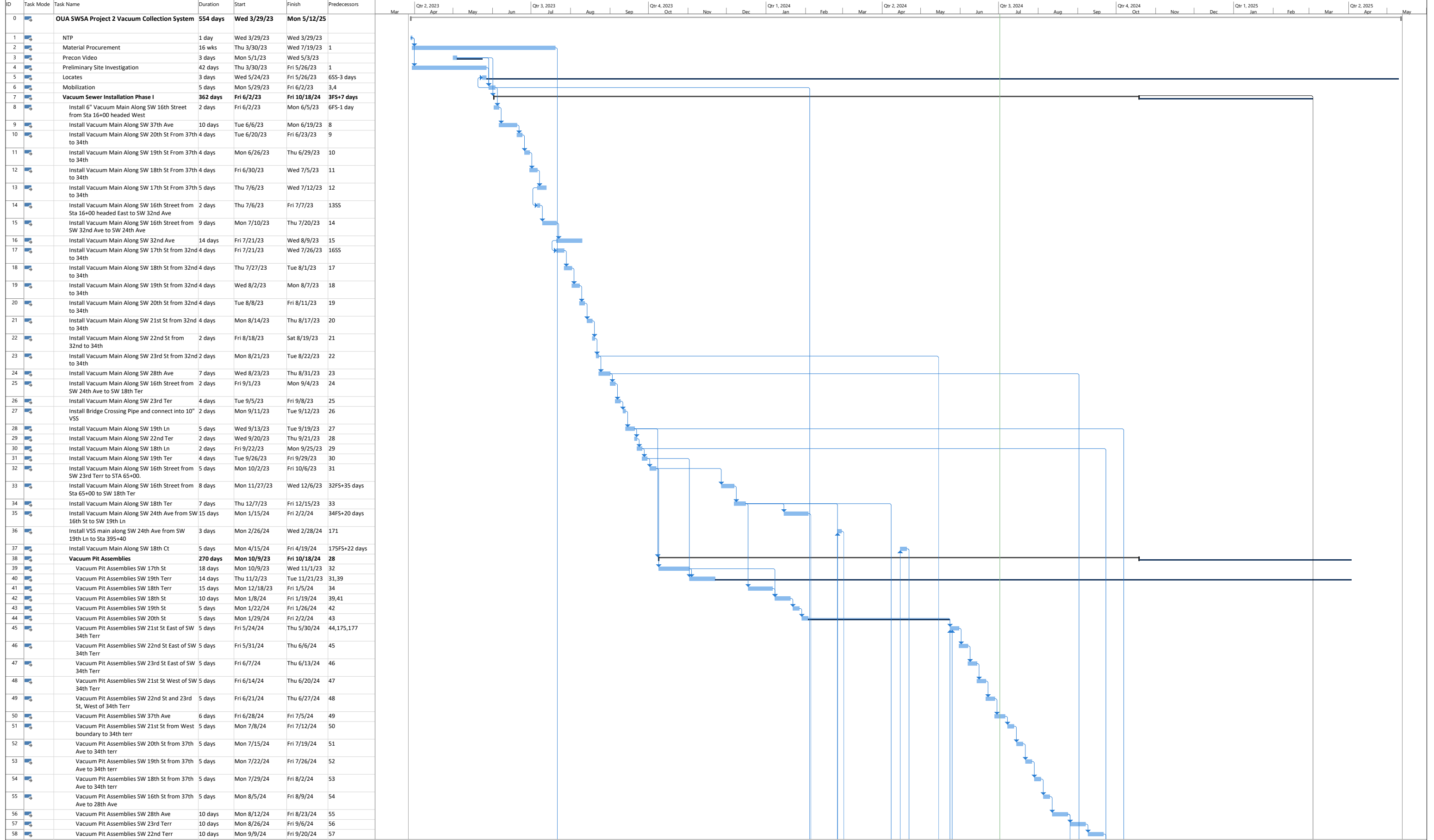
Notary Public Baylee A. Holder

My Commission Expires 1-12-27

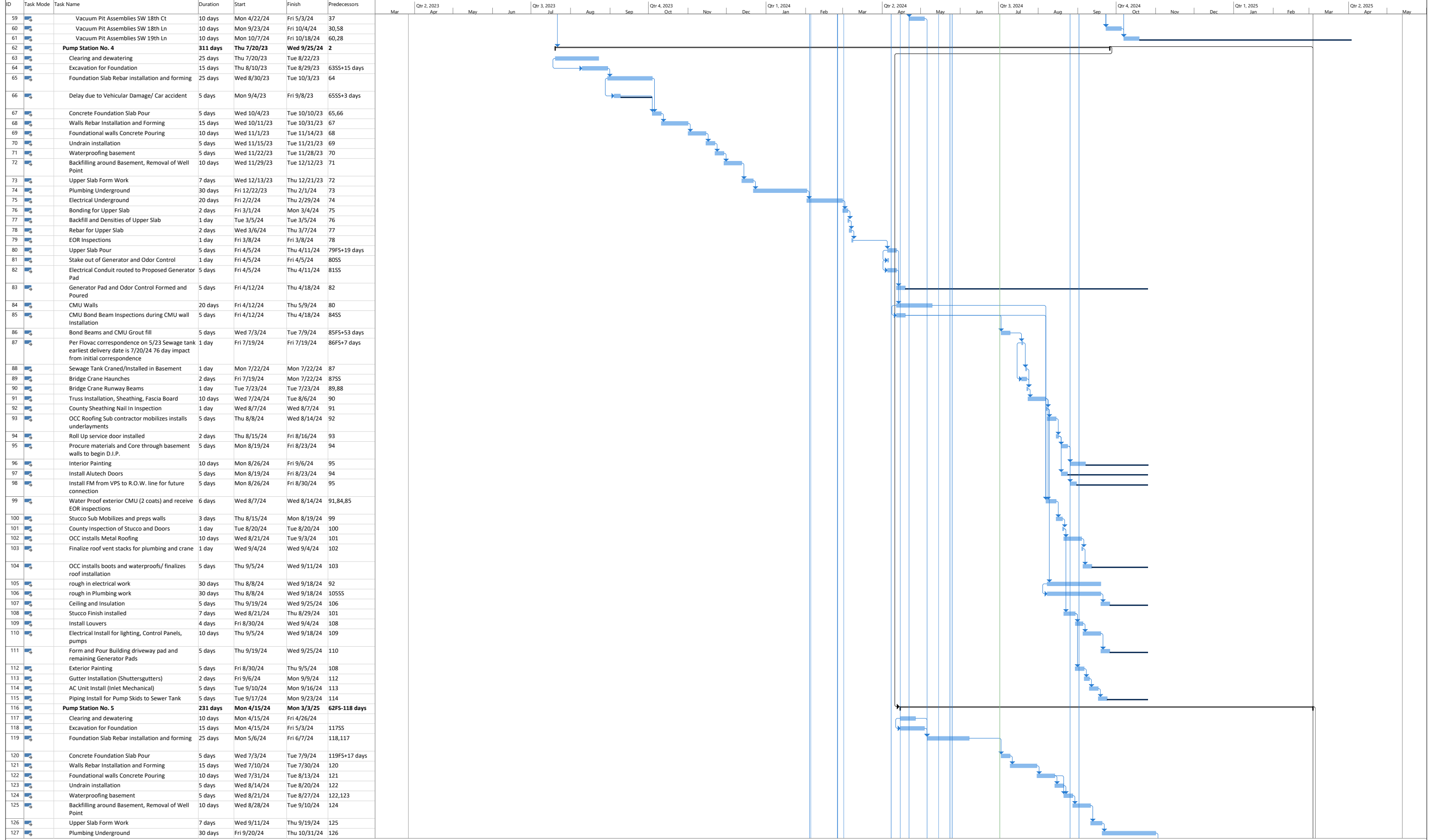
Provided Identification _____



Hinterland Group Inc
 OUA - OUA SWSA Project 2 Vacuum Collection System Updated
 Project Schedule 07.02.24



Hinterland Group Inc
 OUA - OUA SWSA Project 2 Vacuum Collection System Updated
 Project Schedule 07.02.24



Hinterland Group Inc
 OUA - OUA SWSA Project 2 Vacuum Collection System Updated
 Project Schedule 07.02.24

ID	Task Mode	Task Name	Duration	Start	Finish	Predecessors	Mar	Qtr 2, 2023	Apr	May	Jun	Qtr 3, 2023	Jul	Aug	Sep	Qtr 4, 2023	Oct	Nov	Dec	Qtr 1, 2024	Jan	Feb	Mar	Qtr 2, 2024	Apr	May	Jun	Qtr 3, 2024	Jul	Aug	Sep	Qtr 4, 2024	Oct	Nov	Dec	Qtr 1, 2025	Jan	Feb	Mar	Qtr 2, 2025	Apr	May			
128		Electrical Underground	20 days	Fri 11/1/24	Thu 11/28/24	127																																							
129		Bonding for Upper Slab	2 days	Fri 11/29/24	Mon 12/2/24	128																																							
130		Backfill and Densities of Upper Slab	1 day	Tue 12/3/24	Tue 12/3/24	129																																							
131		Rebar for Upper Slab	2 days	Wed 12/4/24	Thu 12/5/24	130																																							
132		EOR Inspections	1 day	Fri 12/6/24	Fri 12/6/24	131																																							
133		Upper Slab Pour	5 days	Mon 12/9/24	Fri 12/13/24	132																																							
134		Stake out of Generator and Odor Control	1 day	Mon 12/9/24	Mon 12/9/24	133SS																																							
135		Electrical Conduit routed to Proposed Generator Pad	5 days	Mon 12/9/24	Fri 12/13/24	133SS																																							
136		Generator Pad and Odor Control Formed and Poured	5 days	Mon 12/16/24	Fri 12/20/24	135																																							
137		CMU Walls	20 days	Mon 12/16/24	Fri 1/10/25	133																																							
138		CMU Bond Beam Inspections during CMU wall Installation	5 days	Mon 12/16/24	Fri 12/20/24	137SS																																							
139		Sewage Tank Craned/Installed in Basement	1 day	Mon 12/23/24	Mon 12/23/24	138																																							
140		Bridge Crane Haunches	2 days	Tue 12/24/24	Wed 12/25/24	139																																							
141		Bridge Crane Runway Beams	1 day	Thu 12/26/24	Thu 12/26/24	140																																							
142		Truss Installation, Sheathing, Fascia Board	10 days	Fri 12/27/24	Thu 1/9/25	141																																							
143		County Sheathing Nail In Inspection	1 day	Fri 1/10/25	Fri 1/10/25	142																																							
144		OCC Roofing Sub contractor mobilizes installs underlayment	5 days	Mon 1/13/25	Fri 1/17/25	143																																							
145		Roll Up service door installed	2 days	Mon 1/13/25	Tue 1/14/25	143																																							
146		Procure materials and Core through basement w	5 days	Mon 1/13/25	Fri 1/17/25	143																																							
147		Interior Painting	10 days	Mon 1/20/25	Fri 1/31/25	146																																							
148		Install Alutech Doors	5 days	Mon 1/13/25	Fri 1/17/25	143																																							
149		Install VPS Sanitary run to Sanitary line connected to L.S.	5 days	Mon 1/20/25	Fri 1/24/25	146																																							
150		Install FM from VPS to FM	5 days	Mon 1/20/25	Fri 1/24/25	146																																							
151		Water Proof exterior CMU (2 coats) and receive E	6 days	Mon 1/13/25	Mon 1/20/25	142,137,138																																							
152		Stucco Sub Mobilizes and preps walls	3 days	Tue 1/21/25	Thu 1/23/25	151																																							
153		County Inspection of Stucco and Doors	1 day	Fri 1/24/25	Fri 1/24/25	152																																							
154		OCC installs Metal Roofing	10 days	Mon 1/27/25	Fri 2/7/25	153																																							
155		Finalize roof vent stacks for plumbing and crane	1 day	Mon 2/10/25	Mon 2/10/25	154																																							
156		OCC installs boots and waterproofs/ finalizes roof	5 days	Tue 2/11/25	Mon 2/17/25	155																																							
157		rough in electrical work	30 days	Mon 1/13/25	Fri 2/21/25	143																																							
158		rough in Plumbing work	30 days	Mon 1/13/25	Fri 2/21/25	143																																							
159		Ceiling and Insulation	5 days	Mon 2/24/25	Fri 2/28/25	157																																							
160		Stucco Finish installed	7 days	Mon 1/27/25	Tue 2/4/25	153																																							
161		Install Louvers	4 days	Wed 2/5/25	Mon 2/10/25	160																																							
162		Electrical install for lighting, Control Panels, pump	10 days	Tue 2/11/25	Mon 2/24/25	161																																							
163		Form and Pour Building driveway pad and remain	5 days	Tue 2/25/25	Mon 3/3/25	162																																							
164		Exterior Painting	5 days	Wed 1/8/25	Tue 1/14/25	160FS-20 days																																							
165		Gutter Installation (Shuttersgutters)	2 days	Wed 1/15/25	Thu 1/16/25	164																																							
166		AC Unit Install (Inlet Mechanical)	5 days	Fri 1/17/25	Thu 1/23/25	165																																							
167		Piping Install for Pump Skids to Sewer Tank	5 days	Fri 1/24/25	Thu 1/30/25	166																																							
168		Install fence and rolling gate (Chobee Fencing)	5 days	Fri 1/31/25	Thu 2/6/25	167																																							
169		Swale grading and Restoration	5 days	Fri 2/7/25	Thu 2/13/25	168																																							
170		Vacuum Sewer Installation Phase II	140 days	Mon 2/5/24	Fri 8/16/24	6																																							
171		Install Vacuum Main Along SW 24th Ave From Sta 375+00 North to SW 21st St	15 days	Mon 2/5/24	Fri 2/23/24	35																																							
172		Install Vacuum Main Along SW 21st St	6 days	Fri 3/29/24	Fri 4/5/24	175FS+11 days																																							
173		Install Vacuum Main Along SW 21st Ct	4 days	Mon 4/22/24	Thu 4/25/24	37																																							
174		Install Vacuum Main Along SW 24th Ln	4 days	Mon 2/26/24	Thu 2/29/24	171																																							
175		Install Vacuum Main Along SW 24th Ave from Sta 375+00 South to SW 32nd St	10 days	Thu 2/29/24	Wed 3/13/24	36																																							
176		Install Vacuum Main Along SW 28th St	4 days	Fri 4/26/24	Wed 5/1/24	173																																							
177		Install Vacuum Main Along SW 32nd St	4 days	Mon 5/20/24	Thu 5/23/24	176FS+12 days																																							
178		Install Vacuum Pit Assemblies	29 days	Mon 4/8/24	Thu 5/16/24	172																																							
179		Vacuum Pit Assemblies SW 21st St	5 days	Mon 4/8/24	Fri 4/12/24																																								
180		Vacuum Pit Assemblies SW 21st Ct	5 days	Fri 5/3/24	Thu 5/9																																								



July 3, 2024

Okeechobee Utility Authority
Attn: John F. Hayford, Executive Director
100 SW 5th Avenue
Okeechobee, FL 34974

**RE: Southwest Wastewater Service Area (SWSA) Project 2
Collection System and Pump Stations
Monthly Status Report (June 1 – 30, 2024)**

Mr. Hayford:

This letter is intended to summarize activities completed from June 1 - 30, 2024, on SWSA Project 2, including the vacuum collection system and vacuum stations.

COLLECTION SYSTEM

HINTERLAND GROUP (general contractor) continued installation of vacuum pit assemblies (VPAs) and service laterals. Work performed in this period includes:

- Installed (1) VPA on SW 21st Street.
- Installed (9) VPAs on SW 22nd Street.
- Installed (12) VPAs on SW 23rd Street.
- Installed (1) VPA on SW 32nd Avenue.
- Installed (3) VPAs on SW 18th Street.
- Asphalt restoration and service lateral patching on SW 21st Street, SW 22nd Street, SW 28th Street and SW 32nd Street.
- Flowable fill placed over pipe on SW 28th Street crossing culverts at Sta. 325+10.
- Replaced concrete driveways at 7 residential locations along SW 17th Street.
- Continue installing sod along roadways behind pipe crews.

VACUUM STATION 4

- Electrical conduit installation continued.
- Rebar and form work completed for tie beam and column concrete pour.
- Excavated and form work/rebar began for odor control unit,

VACUUM STATION 5

- Well point pumping continued.
- Formwork/rebar for basement slab was compromised due to erosion from rainfall.

Construction photos are included in Attachment A. If you have any questions, please do not hesitate to contact us.

Sincerely,
Sumner Engineering & Consulting, Inc.

Jeffrey M. Sumner, PE
President

ATTACHMENT A

SITE CONSTRUCTION PHOTOS





Patching service laterals on SW 22nd Street.



Asphalt patching at intersection of SW 24th Avenue and SW 32nd Street.



Pouring concrete of new drainage on SW 17th Street.



Installing sod for VPA on SW 22nd Street.



OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 11

JULY 16, 2024

CONSENT AGENDA

INVOICE FROM CHA – PINE RIDGE PARK UTILITY SYSTEM UPGRADE - SDC

Please find attached the invoice in the amount of \$35,682.35 submitted by CHA. Staff is aware of the work currently being done CHA and is in agreement with this request.

Staff recommends approval of this invoice in the amount of \$35,682.35 to CHA.



John Hayford
 Okeechobee Utility Authority
 100 SW 5th Avenue
 Okeechobee, FL 34974

June 13, 2024
 Project No: 001034.000
 Invoice No: 1034-17

Client Project No: 10380

Project 001034.000 Pine Ridge Park Utility System Upgrade -SDC
 Professional services during construction for the Pine Ridge Park Utility improvement project as authorized on April 14, 2020 under Purchase Order 10380

Professional Services from February 24, 2024 to June 7, 2024

Professional Personnel

		Hours	Rate	Amount
Engineer 1				
Mock, Ashlyn	5/29/2024	2.50	87.00	217.50
235-006.03 Permit Package				
Mock, Ashlyn	6/7/2024	1.00	87.00	87.00
235-006.03 O&M Manual Review				
Tahaoglu, Ahmet	2/26/2024	5.50	87.00	478.50
Shop drawing submittals: Restroom, Grating, Fire Extinguisher.				
Tahaoglu, Ahmet	2/27/2024	6.00	87.00	522.00
Shop drawing submittals: Aluminum windows, Interior Paint for Pipes/Fittings, Asphalt Emulsion.				
Tahaoglu, Ahmet	3/6/2024	1.50	87.00	130.50
Shop drawing submittal reviews (Outlet box & Interior Paint).				
Tahaoglu, Ahmet	3/14/2024	3.00	87.00	261.00
Shop drawing submittal (Exterior and Interior painting).				
Tahaoglu, Ahmet	3/29/2024	1.00	87.00	87.00
Shop drawing submittal (Grating).				
Tahaoglu, Ahmet	4/3/2024	4.00	87.00	348.00
Shop drawing submittal (Grating and Ductwork).				
Tahaoglu, Ahmet	4/4/2024	1.00	87.00	87.00
Shop drawing submittal (Grating and Ductwork).				
Tahaoglu, Ahmet	4/8/2024	2.00	87.00	174.00
Shop drawing submittals.				
Tahaoglu, Ahmet	4/18/2024	.50	87.00	43.50
Shop drawing submittal follow-up (grating).				

PAYMENT IS DUE WITHIN 30 DAYS OF INVOICE DATE

Bank Name: Citizens Bank NA - Account Name: CHA Consulting, Inc. | Account #: 4011254230 - ABA #: 021313103
 Supporting remittance information should be sent via email to remittances@chasolutions.com

PO BOX 845746 | Boston, MA 02284-5746 | Worksource - 845746 | T: (518) 453-4500 | F: (518) 458-1735
 CHASOLUTIONS.COM

Tahaoglu, Ahmet	4/19/2024	1.00	87.00	87.00
Shop drawing submittal follow-up (grating).				
Tahaoglu, Ahmet	5/1/2024	1.00	87.00	87.00
Construction status review ahead of site visit.				
Tahaoglu, Ahmet	5/2/2024	7.00	87.00	609.00
Site visit to VPS to witness and inspect concrete driveway slab pour and the culvert re-install. Pictures taken around site and report created.				
Tahaoglu, Ahmet	5/3/2024	1.00	87.00	87.00
Picture and site visit upload and organization.				
Tahaoglu, Ahmet	5/15/2024	.50	87.00	43.50
Gratings submittal status review.				
Engineer 4				
Bortz, Stephanie	2/26/2024	2.00	123.00	246.00
235-006.03 RFI Reponse and Project Coordination				
Bortz, Stephanie	2/27/2024	4.00	123.00	492.00
235-006.03 Review of Pipe Inverts to connect to Station, Review meeting with HGI for RFI responses, RFI Submittals, and Project Coordination				
Bortz, Stephanie	2/28/2024	1.00	123.00	123.00
235-006.03 Project Coordination and Review of Site.				
Bortz, Stephanie	2/29/2024	2.00	123.00	246.00
235-006.03 Reponse to RFI for OUA				
Bortz, Stephanie	3/4/2024	2.00	123.00	246.00
235-006.03 Change Order Submittal and Project Coordination				
Bortz, Stephanie	3/5/2024	6.00	123.00	738.00
235-006.03 Site Inspection with HGI & Project Coordination with Contractor after site visit				
Bortz, Stephanie	3/11/2024	4.00	123.00	492.00
235-006.03 RFT Response and Pay Application Submittal				
Bortz, Stephanie	3/12/2024	1.00	123.00	123.00
235-006.03 RFI Submittal, Shop Drawing Submittal				
Bortz, Stephanie	3/13/2024	1.00	123.00	123.00
235-006.03 Project Coordination				
Bortz, Stephanie	3/14/2024	.50	123.00	61.50
235-006.03 Pine Ridge Park Coordination				
Bortz, Stephanie	3/20/2024	1.00	123.00	123.00
235-006.03 Review of Invoice, Site Visit Report, Claim Submittal Review				
Bortz, Stephanie	3/22/2024	2.00	123.00	246.00
235-006.03 RFI Response and Project Coordination				
Bortz, Stephanie	3/25/2024	1.00	123.00	123.00
235-006.03 RFP to HGI				
Bortz, Stephanie	3/26/2024	2.00	123.00	246.00
235-006.03 RFI Responses, Review of Culvert Installation, Meeting Coordination				
Bortz, Stephanie	3/27/2024	1.00	123.00	123.00
235-006.03 Prepare for onsite meeting review for project schedule				
Bortz, Stephanie	3/28/2024	6.50	123.00	799.50
235-006.03 Onsite Meeting with HGI & OUA for Project Schedule Review and Onsite Visit & Culvert RFI Response				

PAYMENT IS DUE WITHIN 30 DAYS OF INVOICE DATE

Bank Name: Citizens Bank NA - Account Name: CHA Consulting, Inc. | Account #: 4011254230 - ABA #: 021313103
Supporting remittance information should be sent via email to remittances@chasolutions.com

PO BOX 845746 | Boston, MA 02284-5746 | Worksource - 845746 | T: (518) 453-4500 | F: (518) 458-1735
CHASOLUTIONS.COM

Bortz, Stephanie	3/29/2024	1.00	123.00	123.00
235-006.03 Permit Clearance Requirement Coordination				
Bortz, Stephanie	4/1/2024	3.00	123.00	369.00
235-006.03 RFI Responses, PCO Review, Pay Request Review				
Bortz, Stephanie	4/2/2024	1.00	123.00	123.00
235-006.03 Change Order Review and Pay Request				
Bortz, Stephanie	4/3/2024	1.00	123.00	123.00
235-006.03 Flovac and HGI VPS Commission Review Meeting, RFI Responses, Change Order Responses, Coordination with OUA				
Bortz, Stephanie	4/5/2024	3.00	123.00	369.00
235-006.03 Shop Drawing Review and Pay Application Review				
Bortz, Stephanie	4/8/2024	1.00	123.00	123.00
235-006.03 Pay Request and Monthly Progress Report				
Bortz, Stephanie	4/9/2024	1.00	123.00	123.00
235-006.03 project coordination and onsite coordination				
Bortz, Stephanie	4/10/2024	1.00	123.00	123.00
235-006.03 Review of Field Staff report and electrical review of job site. Coordinated with HGI.				
Bortz, Stephanie	4/11/2024	1.00	123.00	123.00
235-006.03 Pay Request Submittal, RFI Reponse, OUA Coordination, HGI Coordination				
Bortz, Stephanie	4/15/2024	.50	123.00	61.50
235-006.03 Review of Pre Con Video for Resident Claim				
Bortz, Stephanie	4/16/2024	.50	123.00	61.50
235-006.03 Coordinate Claim with HGI for Resident				
Bortz, Stephanie	4/17/2024	1.00	123.00	123.00
235-006.03 RFI Response and Coordination with OUA				
Bortz, Stephanie	4/18/2024	1.00	123.00	123.00
235-006.03 Pine Ridge Park Coordination with HGI				
Bortz, Stephanie	4/29/2024	1.00	123.00	123.00
235-006.03 Pine Ridge Park Claim Review with OUA and Project Review				
Bortz, Stephanie	4/30/2024	2.50	123.00	307.50
235-006.03 Grade Evaluation and Coordination				
Bortz, Stephanie	5/1/2024	2.00	123.00	246.00
235-006.03 Pine Ridge Park Grade Elevation Review with OUA & Project Coordination				
Bortz, Stephanie	5/2/2024	1.00	123.00	123.00
235-006.03 VPS Driveway Coordination & Review of Concrete Pour				
Bortz, Stephanie	5/6/2024	4.50	123.00	553.50
235-006.03 Project Coordination & Review of Project Commissioning, RFI Responses, Project Review and Invoice Review				
Bortz, Stephanie	5/9/2024	.50	123.00	61.50
235-006.03 Project Coordination for Commissioning of VPS				
Bortz, Stephanie	5/13/2024	.50	123.00	61.50
235-006.03 Coordination with HGI on Commissioning				
Bortz, Stephanie	5/14/2024	2.00	123.00	246.00

PAYMENT IS DUE WITHIN 30 DAYS OF INVOICE DATE

Bank Name: Citizens Bank NA - Account Name: CHA Consulting, Inc. | Account #: 4011254230 - ABA #: 021313103
Supporting remittance information should be sent via email to remittances@chasolutions.com

PO BOX 845746 | Boston, MA 02284-5746 | Worksource - 845746 | T: (518) 453-4500 | F: (518) 458-1735
CHASOLUTIONS.COM

235-006.03 Flovac Coordination of Comission Report, Pay Request Review, HGI Coordination					
Bortz, Stephanie	5/15/2024	1.00	123.00		123.00
235-006.03 Pay Request Submittal, Shop Drawing Review, Project Coordination					
Bortz, Stephanie	5/17/2024	1.00	123.00		123.00
235-006.03 HGI Coordination					
Bortz, Stephanie	5/21/2024	3.00	123.00		369.00
235-006.03 Flovaac Coordination & Comissioning Start Up Requirements					
Bortz, Stephanie	5/22/2024	8.00	123.00		984.00
235-006.03 Vac Station Comissioning					
Bortz, Stephanie	5/24/2024	1.00	123.00		123.00
235-006.03 Submit Preliminary Punchlist to HGI and finalize site visit.					
Bortz, Stephanie	5/29/2024	3.00	123.00		369.00
235-006.03 RFI Response and Permit Package Coordination					
Bortz, Stephanie	5/31/2024	2.00	123.00		246.00
235-006.03 Permit Clearance Flovac Review & Pay Application Review					
Bortz, Stephanie	6/3/2024	1.50	123.00		184.50
235-006.03 Pay Request review, RFI Review					
Bortz, Stephanie	6/4/2024	1.00	123.00		123.00
235-006.03 Pay Request Review					
Bortz, Stephanie	6/5/2024	.50	123.00		61.50
235-006.03 Pay Request review/Submittal, Monthly Report, RFI Response					
Engineer 8					
Hammann, Douglas	2/27/2024	3.00	201.00		603.00
Meeting with HGI and VAC PS pavement review					
Hammann, Douglas	3/5/2024	6.00	201.00		1,206.00
Site visit to review electrical installation items, structural , plumbing and site work.					
Hammann, Douglas	3/6/2024	1.00	201.00		201.00
Review OUA claim Response letters with J. Hayford.					
Hammann, Douglas	3/21/2024	.50	201.00		100.50
Preliminary review of RFIs for Roof/Crane and culvert					
Hammann, Douglas	3/22/2024	.50	201.00		100.50
Review Vacuum Tank removal access requirements					
Hammann, Douglas	3/29/2024	1.00	201.00		201.00
Internal Review Vacuum System Startup up requirements and Sequencing of related events					
Hammann, Douglas	4/2/2024	1.00	201.00		201.00
Review RFI responensens and Change Orders with S. Bortz					
Hammann, Douglas	4/3/2024	1.00	201.00		201.00
Vacuum System Commissioning and startup coordination meeting with CHA, HGI and FloVac.					
Hammann, Douglas	4/10/2024	.50	201.00		100.50
MB installation review					
Hammann, Douglas	4/24/2024	1.00	201.00		201.00
site review for drainage, breaker and roof issues					
Hammann, Douglas	4/30/2024	1.00	201.00		201.00
two meeting to discuss site grade revisions.					

PAYMENT IS DUE WITHIN 30 DAYS OF INVOICE DATE

Bank Name: Citizens Bank NA - Account Name: CHA Consulting, Inc. | Account #: 4011254230 - ABA #: 021313103
Supporting remittance information should be sent via email to remittances@chasolutions.com

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CHASOLUTIONS.COM

Hammann, Douglas	5/2/2024	1.00	201.00	201.00
PineRidge Vacuum PS Concrete pour issue				
Hammann, Douglas	5/21/2024	1.00	201.00	201.00
Review FLOVAc startup requirements for 5-22-2024.				
Technician 4				
Crick, Jeff	2/27/2024	2.00	123.00	246.00
Emails / call with Doug and Stephanie to discuss grading requirements at site.				
Crick, Jeff	2/28/2024	6.00	123.00	738.00
Work on grading for overall site, paving and driveway. Discussion about culvert pipe at drive, discuss record drawings for VSS piping at site.				
Multiple phone calls about overall site grading. VSS piping at driveway.				
Crick, Jeff	2/29/2024	8.00	123.00	984.00
Revisions to record drawings, updates (incorrect info on Cad based on redlines). Work on grading at driveway and culvert pipe sections.				
Crick, Jeff	3/1/2024	2.00	123.00	246.00
Finalize grading, detailing at culvert and piping revisions for record data at site VSS.				
Crick, Jeff	3/4/2024	5.00	123.00	615.00
Phone calls with Doug and Stephanie, work on grading adjustments, retention and driveway crossing.				
Crick, Jeff	3/5/2024	5.00	123.00	615.00
Phone call w Stephanie, work on grading.				
Crick, Jeff	3/6/2024	4.00	123.00	492.00
Plot and send to Doug for review.				
Crick, Jeff	3/11/2024	2.00	123.00	246.00
Finalize RFI 42 changes, plot and discuss with Stephanie				
Crick, Jeff	3/25/2024	.75	123.00	92.25
Phone call with Doug / Stephanie, regarding louver location, tank removal from building.				
Crick, Jeff	3/26/2024	.25	123.00	30.75
Assist Stephanie with RFI for hanhole / conduit riser locations				
Crick, Jeff	3/29/2024	1.00	123.00	123.00
Assist Stephanie with RFI's / shop drawings for grating inside building and grading at driveway / culvert piping				
Crick, Jeff	4/2/2024	.50	123.00	61.50
RFI - discussion w/ SB - ducting / lighting at tank pit.				
Discuss exhaust air piping - grading.				
Crick, Jeff	4/8/2024	.25	123.00	30.75
Teams discussion regarding louver specifications / callouts on CHA plans and relevance to FBC				
Crick, Jeff	4/24/2024	.25	123.00	30.75
Teams call with Doug, discuss grading at Pine Ridge.				
Crick, Jeff	5/30/2024	.25	123.00	30.75
Assist Ricardo with as-built drawings.				
Crick, Jeff	6/5/2024	.25	123.00	30.75
Discuss RFI-057 - 30" MH cover with Stephanie.				

PAYMENT IS DUE WITHIN 30 DAYS OF INVOICE DATE

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CHASOLUTIONS.COM

Paez, Ricardo	3/26/2024	1.50	123.00	184.50	
Logged completed RFI's onto excel					
Paez, Ricardo	4/15/2024	3.50	123.00	430.50	
As built data for piping to VS					
Paez, Ricardo	4/16/2024	5.00	123.00	615.00	
As built data for piping to VS					
Paez, Ricardo	4/17/2024	2.00	123.00	246.00	
As Built for VPS					
Paez, Ricardo	5/1/2024	1.00	123.00	123.00	
Revised grade elevations and generator conc pad					
Paez, Ricardo	5/17/2024	2.00	123.00	246.00	
Record drawings permit closeout package					
Paez, Ricardo	5/20/2024	3.50	123.00	430.50	
Record drawings permit package. Update title block, change record drawing date. Plot complete set					
Paez, Ricardo	5/30/2024	5.00	123.00	615.00	
Asbuilt data for vacuum system and vacuum station. for record drawing permit.					
Paez, Ricardo	5/31/2024	4.00	123.00	492.00	
Asbuilt data for vacuum system and vacuum station. for record drawing permit. Print review set					
Paez, Ricardo	6/5/2024	3.50	123.00	430.50	
record drawing for civil, architectural, structural and electrical dawings					
Totals		214.50		26,440.50	
Total Labor					26,440.50

Consultants

4/15/2024	Structures International, Inc.			2,325.00	
5/13/2024	Structures International, Inc.			1,950.00	
6/5/2024	Structures International, Inc.			1,600.00	
6/10/2024	Hudson Inspections LLC			450.00	
3/29/2024	Hudson Inspections LLC			300.00	
3/29/2024	Hudson Inspections LLC			300.00	
3/29/2024	Hudson Inspections LLC			300.00	
5/15/2024	Hudson Inspections LLC			250.00	
6/10/2024	Hudson Inspections LLC			450.00	
3/29/2024	Hudson Inspections LLC			450.00	
Total Consultants				8,375.00	8,375.00

Reimbursable Expenses

Direct Miscellaneous-Reimbursables				608.23	
Direct Miscellaneous - Mileage				258.62	
Total Reimbursables				866.85	866.85

PAYMENT IS DUE WITHIN 30 DAYS OF INVOICE DATE
Bank Name: Citizens Bank NA - Account Name: CHA Consulting, Inc. | Account #: 4011254230 - ABA #: 021313103
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CHASOLUTIONS.COM

Billing Limits	Current	Prior	To-Date
Total Billings	35,682.35	173,385.71	209,068.06
Limit			242,100.00
Remaining			33,031.94
		Total this Invoice	\$35,682.35

PAYMENT IS DUE WITHIN 30 DAYS OF INVOICE DATE

Bank Name: Citizens Bank NA - Account Name: CHA Consulting, Inc. | Account #: 4011254230 - ABA #: 021313103
 Supporting remittance information should be sent via email to remittances@chasolutions.com

PO BOX 845746 | Boston, MA 02284-5746 | Worksource - 845746 | T: (518) 453-4500 | F: (518) 458-1735
 CHASOLUTIONS.COM



Structures International, Inc.
7501 Wiles Road, 106B
Coral Springs, FL 33067 US
(954) 227-1512
brian@siiengineers.com
www.siiengineers.com

INVOICE

BILL TO

Eckler Engineering, Inc.
4700 Riverside Drive
Suite 110
Coral Springs, FL 33067

INVOICE # 23-421

DATE 04/30/2023

DUE DATE 04/30/2023

TERMS Due on receipt

DESCRIPTION	AMOUNT
Construction Documents Retrofit Waterstop (PM) - 4/14/23	1,600.00
Construction Documents Retrofit Waterstop (PRINCIPAL) - 4/14/23	350.00
Construction Documents Trough Reinforcement (PM) - 4/21/23	200.00
Construction Documents Trough Reinforcement (PRINCIPAL) - 4/21/23	175.00

21-101 Pine Ridge Park Vacuum Pump Station
Eckler Project No. 235-006.01

BALANCE DUE

\$2,325.00



Structures International, Inc.
7501 Wiles Road, 106B
Coral Springs, FL 33067 US
(954) 227-1512
brian@siiengineers.com
www.siiengineers.com

INVOICE

BILL TO

Eckler Engineering, Inc.
4700 Riverside Drive
Suite 110
Coral Springs, FL 33067

INVOICE # 23-612
DATE 06/30/2023
DUE DATE 06/30/2023
TERMS Due on receipt

DESCRIPTION	AMOUNT
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Construction Documents	1,600.00
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Hinterland Alternate Waterstop Review & Analysis (PM) - 6/26/23

Construction Documents	350.00
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Hinterland Alternate Waterstop Review & Analysis (PRINCIPAL) - 6/26/23

21-101 Pine Ridge Park Vacuum Pump Station
Eckler Project No. 235-006.01

BALANCE DUE

\$1,950.00



Structures International, Inc.
7501 Wiles Road, 106B
Coral Springs, FL 33067 US
(954) 227-1512
brian@siiengineers.com
www.siiengineers.com

INVOICE

BILL TO

Eckler Engineering, Inc.
4700 Riverside Drive
Suite 110
Coral Springs, FL 33067

INVOICE # 23-709

DATE 07/31/2023

DUE DATE 07/31/2023

TERMS Due on receipt

DESCRIPTION	AMOUNT
Inspections Site Evaluation w/OAC Team - 7/6/23	1,600.00
<hr/>	
21-101 Pine Ridge Park Vacuum Pump Station Eckler Project No. 235-006.01	BALANCE DUE
	\$1,600.00

EXPENSE SHEET

Name:

Les Hudson

Date:

2-29-24

DATE	PROJ. NO	CLIENT/PURPOSE	AUTO		TOLLS	PERSONAL TRAVEL			HOTEL	OTHER EXP.	TOTAL
			MI	\$		MEALS					
						BKFST	LUNCH	DIN			
				\$ -							\$ -
1-27-24	275-031.03	CORAL SPRINGS LS-22A RESET WETWELL SECTION	62	\$ 36.27	8-						\$ 44.27
				\$ -							\$ -
				\$ -							\$ -
1-29-24	275-031.03	CORAL SPRINGS LS-22A CLEANOUT DOGHOUSE MANHOLE	62	\$ 36.27	8-						\$ 44.27
				\$ -							\$ -
2-1-24	235-006.03	OVA - PINE RIDGE - WALL CORES FOR PIPING / VAC 4 CONDUITS	147	\$ 85.99	8-						\$ 93.99-
				\$ -							\$ -
2-2-24	275-091.03	CORAL SPRINGS - LS-22A DOGHOUSE TO WETWELL CONN.	62	\$ 36.27	8-						\$ 44.27
				\$ -							\$ -
2-7-24	235-006.03	OVA PINE RIDGE - WALL CORE CONFIRMATION REBAR STATUS	130	\$ 76.05	8-						\$ 84.05-
				\$ -							\$ -
2-14-24	235-006.03	OVA PINE RIDGE - EXTERIOR WALL OVERHEAD DOOR DISCUSSION	147	\$ 85.99	8-						\$ 93.99-
				\$ -							\$ -
2-14-24	282-002.03	VAC 4 OVA ROUGH ELECTRICAL	-	\$ -	-						\$ -
				\$ -							\$ -
2-16-24	235-006.03	OVA PINE RIDGE - EXTERIOR WALL PREP	130	\$ 76.05	8-						\$ 84.05-
				\$ -							\$ -
				\$ -							\$ -
TOTAL:			0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

ECKLER ENGINEERING, INC.

APPROVED BY:

SIGNATURE:

Name:		Les Hudson	
Pay Period:		1-27-23 — 2-24-23 @ KEELTOBEE	
Project #		235-006.03 OLA PINE RIDGE PARK UTILITY IMPROVEMENTS	
Day	Date	Hours	Description of Work
SAT			
SUN			
MON			
TUE			
WED			
THU	2-1-23	9	PINE RIDGE VAC STA. WALL CORING OBSERVE AND MEASURE GO TO VAC 4. FIX ROUGH CONDUIT IDENT. - NOT READY - CONDUITS
FRI			NOT INSTALLED AS PER PLAN

Name:		Les Hudson	
Pay Period:		1-27 - 2-24 2024	
Project #		235-006.03 OVA PINE RIDGE UTILITY IMPROVEMENTS	
Day	Date	Hours	Description of Work
SAT			
SUN			
MON			
TUE			
WED	2-7-24	6	VAC STA. WALL CORING REBAR CONFIRMATION - PROJECT PROGRESS FOREMAN PROGRESS
THU			
FRI			

Name:	Les Hudson		
Pay Period:	1-27 — 2-24 - 2024		
Project #	235-006.03 OUA PINE RIDGE UTILITY IMPROVEMENTS		
Day	Date	Hours	Description of Work
SAT			
SUN			
MON			
TUE			
WED	2-14-24	6	VAC STA. BUILDING EXTERIOR EMU PREP FOR COATINGS DISCUSS W/JOSEPH OVERHEAD DOOR MOTOR & CONDUITS
THU			
FRI			

Name:		Les Hudson	
Pay Period:		1-27 - 2-24 2024	
Project #		235-006.03 OUA PINE RIDGE UTILITY IMPROVEMENTS	
Day	Date	Hours	Description of Work
SAT			
SUN			
MON			
TUE			
WED			
THU			
FRI	2-16-24	6	

Name:	Les Hudson		
Pay Period:	5-18-24 — 5-24-24		
Project #	235-006-03 PINE RIDGE PARK UTILITY - VAC STA		
Day	Date	Hours	Description of Work
SAT			
SUN			
MON	5-20-24	9	PRE-COMMISSION VAC-STA. OPERATION - SYSTEMS CHECK - ACCESS ANY ISSUES AND MALFUNCTIONS NOTED
TUE			
WED			
THU			
FRI			

Name:	Les Hudson		
Pay Period:	5-18-24 - 5-24-24		
Project #	235-006.03 PINE RIDGE PARK UTILITY - VAC STA		
Day	Date	Hours	Description of Work
SAT			
SUN			
MON			
TUE			
WED	5-22-24	9	FLO VAC EVALUATION/ DEMONSTRATE OPERATION - OVA PERSONEL ON SITE FOR FAMILIARIZATION - GEN LOAD TEST -
THU			PUNCH LIST ISSUES RECORDED
FRI			

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 12

MARCH 19, 2024

CONSENT AGENDA

INVOICES FROM HOLTZ CONSULTING ENGINEERS, INC. – SR 78 WATERMAIN IMPROVEMENTS

Please find attached invoices in the amounts of \$28,200.60 and \$22,941.10 submitted by Holtz Consulting Engineers, Inc. Staff is aware of the work currently being done by Holtz Consulting Engineers, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$359,729.00
Feb-24	1	Feb-24		\$2,873.00	\$356,856.00
Mar-24	2	Mar-24		\$18,838.50	\$338,017.50
Apr-24	3	Apr-24		\$10,219.50	\$327,798.00
May-24	4	May-24		\$50,801.00	\$276,997.00
Jul-24	5		\$28,200.60		\$248,796.40
Jul-24	6		\$22,941.10		\$225,855.30

Staff recommends approval of these invoices in the amount of \$28,200.60 and \$22,941.10 to Holtz Consulting Engineers, Inc.

Holtz Consulting Engineers, Inc.

INVOICE

270 South Central Boulevard, Suite 207
Jupiter, FL 33458
Phone: (561) 575-2005 Fax: (561) 575-2009

INVOICE DATE: June 10, 2024
INVOICE #: 11726-5
CLIENT: OUA
PROJECT: State Rd. 78 West WM
Improvements
Purchase Order: 0000011726

Bill To:

Okeechobee Utility Authority 100 SW 5th Avenue Okeechobee, FL 34974-4221

Lump Sum Contract Amount:	\$	359,729.00
Prior Invoices to Date:	\$	82,732.00
This Invoice Amount:	\$	28,200.60
Remaining Balance:	\$	248,796.40

THIS INVOICE AMOUNT: \$ 28,200.60

Please make checks payable to: **Holtz Consulting Engineers, Inc.**
270 South Central Boulevard, Suite 207
Jupiter, FL 33458

If you have any questions concerning this invoice, please contact Christine Miranda at (863) 824-7200

HCE will never communicate changes to invoicing, payment procedures, and/or account number information in an email. All financial communications will be in writing via certified mail.

Holtz Consulting Engineers, Inc.



Summary of Invoice by Task Amount

Billing Period Thru:

May 26, 2024

Invoice #:

11726-5

PROJECT:

State Rd. 78 West WM Improvements

TASK	DESCRIPTION	FULL AMOUNT	PERCENT COMPLETE	TOTAL AMOUNT BILLED TO DATE	PREVIOUSLY BILLED	THIS INVOICE AMOUNT	BALANCE REMAINING
1	Preliminary Evaluation & Hydraulic Analysis	\$ 28,730.00	100%	\$ 28,730.00	\$ 28,730.00	\$ -	\$ -
2	SRF Funding Assistance	\$ 37,430.00	10%	\$ 3,743.00	\$ -	\$ 3,743.00	\$ 33,687.00
3	Geotechnical Investigation Allowance	\$ 9,419.00	90%	\$ 8,477.10	\$ -	\$ 8,477.10	\$ 941.90
4	Engineering Design Services	\$ 89,470.00	75%	\$ 67,102.50	\$ 53,682.00	\$ 13,420.50	\$ 22,367.50
5	Permitting T&E	\$ 28,210.00	0%	\$ 2,880.00	\$ 320.00	\$ 2,560.00	\$ 25,330.00
6	Contractor Procurement Services	\$ 6,720.00	0%	\$ -	\$ -	\$ -	\$ 6,720.00
7	Engineering Services During Construction	\$ 159,750.00	0%	\$ -	\$ -	\$ -	\$ 159,750.00
		\$ 359,729.00		\$ 110,932.60	\$ 82,732.00	\$ 28,200.60	\$ 248,796.40

INVOICE DATE: June 10, 2024
INVOICE #: 11726-5
Billing Through: 5/26/2024

Task 5 - Permitting

Peter Van Sickle Associate Engineer \$160

Date	Comment(s)	Hours
05/03/2024	worked on permit coordination with FDOT	2
05/07/2024	Permitting for FDEP	4
05/20/2024	Worked on FDEP submittal.	4
05/21/2024	Worked on FDEP submittal.	4
05/23/2024	Coordinated with FDOT for permitting.	2
Total Hours		16
		\$ 2,560.00

Holtz Consulting Engineers, Inc.

INVOICE

270 South Central Boulevard, Suite 207
Jupiter, FL 33458
Phone: (561) 575-2005 Fax: (561) 575-2009

INVOICE DATE: July 10, 2024
INVOICE #: 11726-6
CLIENT: OUA
PROJECT: State Rd. 78 West WM
Improvements
Purchase Order: 0000011726

Bill To:

Okeechobee Utility Authority 100 SW 5th Avenue Okeechobee, FL 34974-4221

Lump Sum Contract Amount:	\$	359,729.00
Prior Invoices to Date:	\$	110,932.60
This Invoice Amount:	\$	22,941.10
Remaining Balance:	\$	225,855.30

THIS INVOICE AMOUNT: \$ 22,941.10

Please make checks payable to: **Holtz Consulting Engineers, Inc.**
270 South Central Boulevard, Suite 207
Jupiter, FL 33458

If you have any questions concerning this invoice, please contact Christine Miranda at (863) 824-7200

HCE will never communicate changes to invoicing, payment procedures, and/or account number information in an email. All financial communications will be in writing via certified mail.

Holtz Consulting Engineers, Inc.



Summary of Invoice by Task Amount

Billing Period Thru:

June 30, 2024

Invoice #:

11726-6

PROJECT:

State Rd. 78 West WM Improvements

TASK	DESCRIPTION	FULL AMOUNT	PERCENT COMPLETE	TOTAL AMOUNT BILLED TO DATE	PREVIOUSLY BILLED	THIS INVOICE AMOUNT	BALANCE REMAINING
1	Preliminary Evaluation & Hydraulic Analysis	\$ 28,730.00	100%	\$ 28,730.00	\$ 28,730.00	\$ -	\$ -
2	SRF Funding Assistance	\$ 37,430.00	50%	\$ 18,715.00	\$ 3,743.00	\$ 14,972.00	\$ 18,715.00
3	Geotechnical Investigation Allowance	\$ 9,419.00	90%	\$ 8,477.10	\$ 8,477.10	\$ -	\$ 941.90
4	Engineering Design Services	\$ 89,470.00	78%	\$ 69,786.60	\$ 67,102.50	\$ 2,684.10	\$ 19,683.40
5	Permitting T&E	\$ 28,210.00	29%	\$ 8,165.00	\$ 2,880.00	\$ 5,285.00	\$ 20,045.00
6	Contractor Procurement Services	\$ 6,720.00	0%	\$ -	\$ -	\$ -	\$ 6,720.00
7	Engineering Services During Construction	\$ 159,750.00	0%	\$ -	\$ -	\$ -	\$ 159,750.00
		\$ 359,729.00		\$ 133,873.70	\$ 110,932.60	\$ 22,941.10	\$ 225,855.30

INVOICE DATE: July 10, 2024
INVOICE #: 11726-6
Billing Through: 6/30/2024

Task 5 - Permitting

Peter Van Sickle Associate Engineer \$160

Date	Comment(s)	Hours
05/30/2024	Utility permit coordination	3
06/07/2024	Completed the RGB drawing and UWS plan for the DOT	4
06/13/2024	Working on DOT coordination USACE coordination	4
06/18/2024	Working on permitting with USACE and ERP, utility record requests, etc.	3
06/19/2024	Coordination with DOT, updated UWS and RBG drawings	4
06/20/2024	Meeting with DOT reps and coordination, update drawings for DOT group.	2
06/26/2024	working with USACE/KDOT	2
06/27/2024	working with USACE/KDOT	2
06/28/2024	working with USACE/KDOT	2
Total Hours		26
		\$ 4,160.00

Christine Miranda Associate Engineer \$250

Date	Comment(s)	Hours
06/13/2024	Meeting with FDEP, permitting discussions	2
06/14/2024	ERP Permitting Discussions	1
06/27/2024	1 hr - FDOT discussions	1
06/28/2024	0.5 hrs- FDOT and ACOE discussions	0.5
Total Hours		4.5
		\$ 1,125.00

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 13

JULY 16, 2024

CONSENT AGENDA

INVOICES FROM CRAIG A. SMITH AND ASSOCIATES, LLC. – TCI SEPTIC TO SEWER IMPROVEMENT PROJECT

Please find attached invoices in the amount of \$1,500.00 and \$2,500.00 submitted by Craig A. Smith and Associates, LLC. Staff is aware of the work currently being done by Craig A. Smith and Associates, LLC. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$32,700.00
May-24	1	May-24		\$1,250.00	\$31,450.00
Jun-24	2	Jun-24		\$11,250.00	\$20,200.00
Jul-24	3		\$1,500.00		\$18,700.00
Jul-24	4		\$2,500.00		\$16,200.00

Staff recommends approval of these invoices in the amount of \$1,500.00 and \$2,500.00 to Craig A. Smith and Associates, LLC.



Invoice

CRAIG A SMITH AND ASSOCIATES. LLC

1425 E. Newport Center Drive
Deerfield Beach, FL 33442
(954) 782 8222

Date 5/31/2024
Invoice number 2009

Okeechobee Utility Authority

100 SW 5th Avenue
Okeechobee, FL 34974

Payment terms NET 30

PO#0000011783

I I C A

Invoice through 5/31/2024

Project : 08-24-022 OKEECHOBEE UTILITY AUTHORITY TCI SEPTIC TO SEWER IMPROVEMENT PROJECT

TASKS	Fee Amount	Current Billing	Percent Completed	Amount
CASA-003086 ENGINEERING DESIGN SERVICES	\$12,500.00	0	100.00%	\$12,500.00
CASA-003087 ENGINEERING PERMITTING SERVICES	\$1,500.00	1500	100.00%	1500
CASA-003088 SERVICES DURING BIDDING	\$2,500.00	\$0.00	0.00%	\$0.00
CASA-003089 PRE-CONSTRUCTION MEETING SERVICES	\$2,500.00	\$0.00	0.00%	\$0.00
CASA-003090 ENGINEERING SHOP DRAWING REVIEW	\$1,500.00	\$0.00	0.00%	\$0.00
CASA-003091 ESDC	\$3,500.00	\$0.00	0.00%	\$0.00
CASA-003092 INSPECTION	\$8,700.00	\$0.00	0.00%	\$0.00
FEE SUMMARY - LUMP SUM TOTAL	\$32,700.00			
	Total Fee Earned to Date			14000
	Less Previous Billings			12500
	Current LS Amount Due			1500

All checks payable at 4152 W Blue Heron Blvd, 116 Riviera Beach, FL 33404

WE APPRECIATE YOUR BUSINESS
1425 E. Newport Center Drive
Deerfield Beach, FL 33442
Website: www.craigasmith.com



Invoice

CRAIG A SMITH AND ASSOCIATES. LLC

1425 E. Newport Center Drive
Deerfield Beach, FL 33442
(954) 782 8222

Date 6/30/2024

Invoice number 2068

Okeechobee Utility Authority

Payment terms NET 30

100 SW 5th Avenue

Okeechobee, FL 34974
IICA

PO#0000011783

Invoice through 6/30/2024

Project : 08-24-022 OKEECHOBEE UTILITY AUTHORITY TCI SEPTIC
TO SEWER IMPROVEMENT PROJECT

TASKS	Fee Amount	Current Billing	Percent Completed	Amount
CASA-003086 ENGINEERING DESIGN SERVICES	\$12,500.00	\$0.00	100.00%	\$12,500.00
CASA-003087 ENGINEERING PERMITTING SERVICES	\$1,500.00	\$0.00	100.00%	\$1,500.00
CASA-003088 SERVICES DURING BIDDING	\$2,500.00	\$2,500.00	100.00%	\$2,500.00
CASA-003089 PRE-CONSTRUCTION MEETING SERVICES	\$2,500.00	\$0.00	0.00%	\$0.00
CASA-003090 ENGINEERING SHOP DRAWING REVIEW	\$1,500.00	\$0.00	0.00%	\$0.00
CASA-003091 ESDC	\$3,500.00	\$0.00	0.00%	\$0.00
CASA-003092 INSPECTION	\$8,700.00	\$0.00	0.00%	\$0.00
FEE SUMMARY - LUMP SUM TOTAL	\$32,700.00			
	Total Fee Earned to Date			\$16,500.00
	Less Previous Billings			\$14,000.00
	Current LS Amount Due			\$2,500.00

All checks payable at 4152 W Blue Heron Blvd, 116 Riviera Beach, FL 33404

WE APPRECIATE YOUR BUSINESS
1425 E. Newport Center Drive
Deerfield Beach, FL 33442
Website: www.craigasmith.com

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 14

JULY 16, 2024

CONSENT AGENDA

**INVOICES FROM KIMLEY HORN AND ASSOCIATES, INC. – TREASURE ISLAND
SEPTIC TO SEWER PROJECT**

Please find attached the invoices in the amounts of \$39,812.01 and 78,903.35 submitted by Kimley Horn and Associates, Inc. Staff is aware of the work currently being done by Kimley Horn and Associates, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$3,180,385.00
Jun-23	1	Jun-23		\$10,032.10	\$3,170,352.90
Jun-23	2	Jun-23		\$106,718.65	\$3,063,634.25
Aug-23	3	Aug-23		\$36,215.50	\$3,027,418.75
Sep-23	4	Sep-23		\$20,157.35	\$3,007,261.40
Oct-23	5	Oct-23		\$25,688.60	\$2,981,572.80
Nov-23	6	Nov-23		\$210,818.35	\$2,770,754.45
Nov-23	7	Nov-23		\$185,479.85	\$2,585,274.60
Dec-23	8	Dec-23		\$116,912.00	\$2,468,362.60
Jan-24	9	Jan-24		\$65,644.20	\$2,402,718.40
Mar-24	10	Mar-24		\$37,995.70	\$2,364,722.70
Apr-24	11	Apr-24		\$45,793.30	\$2,318,929.40
May-24	12	May-24		\$104,433.14	\$2,214,496.26
May-24	13	May-24		\$32,009.30	\$2,182,486.96
Jul-24	14		\$39,812.01		\$2,142,674.95
Jul-24	15		\$78,903.35		\$2,063,771.60

Staff recommends approval of these invoices in the amounts of \$39,812.01 and \$78,903.35 to Kimley Horn and Associates, Inc.

<p>Please remit payment electronically to:</p> <p>Account Name: KIMLEY-HORN AND ASSOCIATES, INC. Bank Name and Address: WELLS FARGO BANK, N.A., SAN FRANCISCO, CA 94104 Account Number: 2073089159554 ABA#: 121000248 Please send remittance information to: payments@kimley-horn.com</p>	<p>If paying by check, please remit to:</p> <p>KIMLEY-HORN AND ASSOCIATES, INC. P.O. BOX 932520 ATLANTA, GA 31193-2520</p>
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OKEECHOBEE UTILITY AUTHORITY
 ATTN: JOHN HAYFORD
 OUA
 100 SW 5TH AVE
 OKEECHOBEE, FL 34974

Invoice Amount: \$39,812.01
 Invoice No: 28277025
 Invoice Date: May 31, 2024
 Project No: 241093000.1
 Project Name: TREASURE ISLAND S2S
 Project Manager: JENSEN, THOMAS
 Client Reference: MSA180123
 PO# 0000011405

Federal Tax Id: 56-0885615
 For Services Rendered through May 31, 2024

LUMP SUM

Description	Contract Value	% Complete	Amount Earned to Date	Previous Amount Billed	Current Amount Due
Task 1 - Project Validation and Kickoff Meeting	8,284.00	100.00%	8,284.00	8,284.00	0.00
Task 2 - Data Collection	13,891.00	100.00%	13,891.00	13,891.00	0.00
Task 3 - Model Development and Hydraulic Investigation	21,804.00	60.00%	13,082.40	11,992.20	1,090.20
Task 4 - Preliminary Design Report (PDR)	92,037.00	100.00%	92,037.00	92,037.00	0.00
Task 5 - Pre-Design Services					
i. Geotechnical Services	31,384.00	0.00%	0.00	0.00	0.00
ii. Site Survey	603,965.00	85.00%	513,370.25	513,370.25	0.00
iii. Environmental Services	24,257.00	0.00%	0.00	0.00	0.00
iv. Structural Services	95,413.00	0.00%	0.00	0.00	0.00
v. Electrical, Instrumentation, Controls, and MEP Services	74,642.00	0.00%	0.00	0.00	0.00
Task 6 - Permitting and Easement/ROW Acquisition Support	159,775.00	0.00%	0.00	0.00	0.00
Task 7 - Meetings	48,503.00	20.00%	9,700.60	9,700.60	0.00
Task 8 - Project Management	38,060.00	25.00%	9,515.00	9,515.00	0.00
Task 9 - 30% Preliminary Design	526,345.00	60.00%	315,807.00	289,489.75	26,317.25
Task 10 - 60% Design	620,228.00	10.00%	62,022.80	49,618.24	12,404.56
Task 11 - 90% Design	504,874.00	0.00%	0.00	0.00	0.00
Task 12 - Final Design	261,335.00	0.00%	0.00	0.00	0.00
Task 13 - Bidding Services	55,588.00	0.00%	0.00	0.00	0.00
Subtotal	3,180,385.00	32.63%	1,037,710.05	997,898.04	39,812.01
Total LUMP SUM					39,812.01

Total Invoice: \$39,812.01

<p>Please remit payment electronically to:</p> <p>Account Name: KIMLEY-HORN AND ASSOCIATES, INC. Bank Name and Address: WELLS FARGO BANK, N.A., SAN FRANCISCO, CA 94104 Account Number: 2073089159554 ABA#: 121000248 Please send remittance information to: payments@kimley-horn.com</p>	<p>If paying by check, please remit to:</p> <p>KIMLEY-HORN AND ASSOCIATES, INC. P.O. BOX 932520 ATLANTA, GA 31193-2520</p>
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OKEECHOBEE UTILITY AUTHORITY
 ATTN: JOHN HAYFORD
 OUA
 100 SW 5TH AVE
 OKEECHOBEE, FL 34974

Invoice Amount: \$78,903.35
 Invoice No: 28580260
 Invoice Date: Jun 30, 2024
 Project No: 241093000.1
 Project Name: TREASURE ISLAND S2S
 Project Manager: JENSEN, THOMAS
 Client Reference: MSA180123
 PO# 0000011405

Federal Tax Id: 56-0885615
 For Services Rendered through Jun 30, 2024

LUMP SUM

Description	Contract Value	% Complete	Amount Earned to Date	Previous Amount Billed	Current Amount Due
Task 1 - Project Validation and Kickoff Meeting	8,284.00	100.00%	8,284.00	8,284.00	0.00
Task 2 - Data Collection	13,891.00	100.00%	13,891.00	13,891.00	0.00
Task 3 - Model Development and Hydraulic Investigation	21,804.00	65.00%	14,172.60	13,082.40	1,090.20
Task 4 - Preliminary Design Report (PDR)	92,037.00	100.00%	92,037.00	92,037.00	0.00
Task 5 - Pre-Design Services					
i. Geotechnical Services	31,384.00	0.00%	0.00	0.00	0.00
ii. Site Survey	603,965.00	85.00%	513,370.25	513,370.25	0.00
iii. Environmental Services	24,257.00	0.00%	0.00	0.00	0.00
iv. Structural Services	95,413.00	0.00%	0.00	0.00	0.00
v. Electrical, Instrumentation, Controls, and MEP Services	74,642.00	0.00%	0.00	0.00	0.00
Task 6 - Permitting and Easement/ROW Acquisition Support	159,775.00	0.00%	0.00	0.00	0.00
Task 7 - Meetings	48,503.00	20.00%	9,700.60	9,700.60	0.00
Task 8 - Project Management	38,060.00	25.00%	9,515.00	9,515.00	0.00
Task 9 - 30% Preliminary Design	526,345.00	63.00%	331,597.35	315,807.00	15,790.35
Task 10 - 60% Design	620,228.00	20.00%	124,045.60	62,022.80	62,022.80
Task 11 - 90% Design	504,874.00	0.00%	0.00	0.00	0.00
Task 12 - Final Design	261,335.00	0.00%	0.00	0.00	0.00
Task 13 - Bidding Services	55,588.00	0.00%	0.00	0.00	0.00
Subtotal	3,180,385.00	35.11%	1,116,613.40	1,037,710.05	78,903.35
Total LUMP SUM					78,903.35

Total Invoice: \$78,903.35

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 15

JULY 16, 2024

CONSENT AGENDA

INVOICE FROM EVERGREEN SOLUTIONS, LLC

Please find attached the invoice in the amount of \$1,950.00 submitted Evergreen Solutions. LLC. Staff is aware of the work currently being done by Evergreen Solutions. LLC. and is in agreement with this request.

Staff recommends approval of this invoice in the amount of \$1,950.00 to Evergreen Solutions. LLC.



Evergreen Solutions, LLC

Evergreen Solutions, LLC
2528 Barrington Circle
Unit 201
Tallahassee, FL 32308

Invoice

Date	Invoice #
6/21/2024	1212-5

Bill To
Okeechobee Utility Authority Okeechobee Utility Authority 100 SW 5th Ave Okeechobee, FL 34974-4221

P.O. No.	Terms	Project
0000011535		1212-Employee Clas...

Item	Description	Est Amt	Prior Amt	Amount
Professional Cons...	Employee Classification and Compensation Survey Invoice #5 - 10% - upon completion of Task 11 - \$1,950	19,500.00	17,550.00	1,950.00
Total				\$1,950.00

Payments/Credits	\$0.00
Balance Due	\$1,950.00

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 16

JULY 16, 2024

CONSENT AGENDA

INVOICE FROM THORN RUN PARTNERS

Please see attached the Thorn Run Partners monthly invoice.

Staff recommends approval of the monthly invoice from Thorn Run Partners in the amount of \$3,500.00.

THORN RUN PARTNERS



INVOICE

Date 7/1/2024
Invoice No. 32864

Bill To

Okeechobee Utility
100 S.W. 5th Avenue
Okeechobee, FL 34974

PO NUMBER	0000011647
SUPPLIER ID	

Terms	FOR THE MONTH OF
Net 30	July 2024

Government Relations Services performed Fee as agreed to and amount owed:	\$3,500.00
Payments/Credits	\$0.00
Total Amount Due	\$3,500.00

Remittance Information
For billing inquiries please email trpadmin@thornrun.com
Remittance Information
Please make all checks payable to: Thorn Run Partners, LLC: 100 M Street SE, Suite 750 Washington, DC 20003 Please reference the invoice number when making payment
Payment Options
We accept wire and ACH. For more information: Email: trpadmin@thornrun.com Phone: +1 (202) 688-0222 Online Payment Link: https://app01.us.bill.com/p/thornrunpartners
TAX ID
FEIN: 27-1541515

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 17

JULY 16, 2024

CONSENT AGENDA

INVOICE FROM MACVICAR CONSULTING, INC.

Please see attached the MacVicar Consulting Inc. invoice.

Staff recommends approval of the monthly invoice from MacVicar Consulting Inc. in the amount of \$250.00.



MACVICAR CONSULTING, INC.
4524 Gun Club Road, Suite
201
West Palm Beach, FL

Invoice

Okeechobee Utility Authority
Attn: John Hayford, Exec Director
100 SW 5th Avenue
Okeechobee, FL 34974
PO No: 11644

DATE	INVOICE #
7/1/2024	202407013

PROJECT
540.01-LOSOM Support

DESCRIPTION	AMOUNT
Support for the month of June 2024	250.00
Total	\$250.00

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 18

JULY 16, 2024

FINANCE REPORT

At the end of the third quarter, June 2024, operating revenue were \$9,922,530 compare to budget of \$9,698,117 resulting in the achievement of 102.3% of YTD budget. Pages 2 and 16, gives a tabulated indication of the differences between actual and budget. While pages 6 and 7 shows a graphical portrayal of current years revenue compare to previous periods.

With no foreseen disruption in the Authority's revenue in the last quarter, total revenue is projected to end the year between \$350k - \$450k or 2.7% above budget.

In addition to meeting the YTD budget, revenue is 4.8% or \$453,286 above the same period last year.

YTD operating expenditures were \$6,186,968 compare to budget of \$7,617,992 yielding a positive variance of \$1,334,275 or 19.7%.

Although staff projects a narrowing of the operating expenses variance at yearend, due to issues such as yearend expenses (month 13) along with the timing of staff hiring and salary adjustment, compare to full year's budget, the Authority is projected to end the year with a material favorable operating expense variance.

Non-operating expenses of \$2,356,018 which comprise of depreciation and loan interest are marginally behind the budget of \$2,378,158.

Restricted revenue of \$531,359 is 66.7% above YTD budget of \$318,667. Accounting for this variance is:

1. YTD Infill revenue from water and wastewater were \$57,989 and \$100,365 respectively compare to budget of \$33,941 and \$70,392. Revenue from infill is mainly associated with new customers associated with the expansion projects (Pine Ridge Park Improvement Project and SW Service Area Sceptic to Sewer Project). In addition to these new projects, other new customers were observed to be from new construction and dysfunctional wells and sceptic tanks.
2. YTD interest revenue of \$297,723 were achieved compare to budget of \$143,079. Interest variance is due to the government's delay in inured maintenance of an elevated interest rate policy in order to curtail inflation.

A review of the Authority's current financial position does not show any area of major concern for the remainder of the financial year.

Okeechobee Utility Authority

Finance Report

Fiscal Year 2024

As of The Period Ending June 30, 2024

OKEECHOBEE UTILITY AUTHORITY
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**OKEECHOBEE UTILITY AUTHORITY
FINANCIAL SUMMARY COMPARISON**

	Operating Revenues				Operating Expenses				Restricted Revenues				Cumulative YTD Restricted Budget Variance
	Actual YTD FY23	Actual YTD FY24	Budget YTD FY24	% Variance (FY 24 vs Bud. FY24)	Actual YTD FY23	Actual YTD FY24	Budget YTD FY24	% Variance (FY24 vs Bud FY24)	Actual YTD FY 23	Actual YTD FY 24	Budget YTD FY24	% Variance (FY 24 vs Bud FY 24)	
Oct-23	987,911	1,022,513	1,077,569	-5.1%	520,371	611,379	846,444	27.8%	19,502	81,184	35,407	129.3%	45,777
Nov-23	2,059,168	2,139,931	2,155,137	-0.7%	1,096,709	1,298,675	1,692,887	23.3%	32,695	129,606	70,815	83.0%	58,791
Dec-23	2,999,688	3,149,387	3,232,706	-2.6%	1,651,692	1,943,534	2,539,331	23.5%	50,228	182,788	106,222	72.1%	76,566
Jan-24	4,102,770	4,261,564	4,310,274	-1.1%	2,246,263	2,608,920	3,385,774	22.9%	98,649	246,293	141,630	73.9%	104,663
Feb-24	5,229,606	5,392,170	5,387,843	0.1%	2,840,636	3,211,491	4,232,218	24.1%	154,325	301,427	177,037	70.3%	124,390
Mar-24	6,235,193	6,501,089	6,465,412	0.6%	3,545,046	4,004,643	5,078,661	21.1%	193,272	358,350	212,445	68.7%	145,905
Apr-24	7,430,764	7,697,315	7,542,980	2.0%	4,142,624	4,685,032	5,925,105	20.9%	302,311	424,003	247,852	71.1%	176,151
May-24	8,489,547	8,815,788	8,620,549	2.3%	4,768,308	5,437,273	6,771,548	19.7%	346,344	470,335	283,259	66.0%	187,076
Jun-24	9,469,244	9,922,530	9,698,117	2.3%	5,365,070	6,186,968	7,617,992	18.8%	389,977	531,359	318,667	66.7%	212,692
Jul-24													
Aug-24													
Sep-24													

Respectfully,

 Lauriston Hamilton

Okeechobee Utility Authority
FY 2024 Finance Report for June 30, 2024
The Period Ending

OPERATING REVENUE FUND

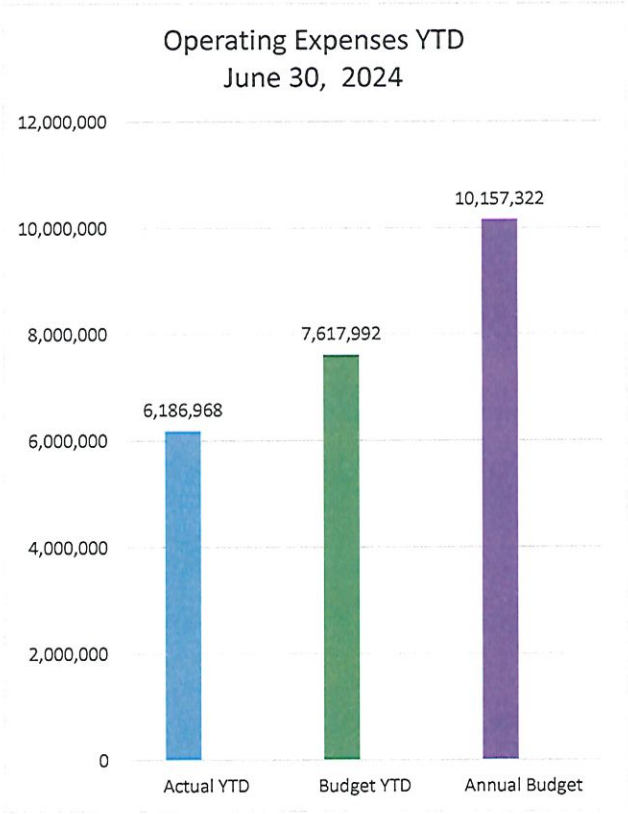
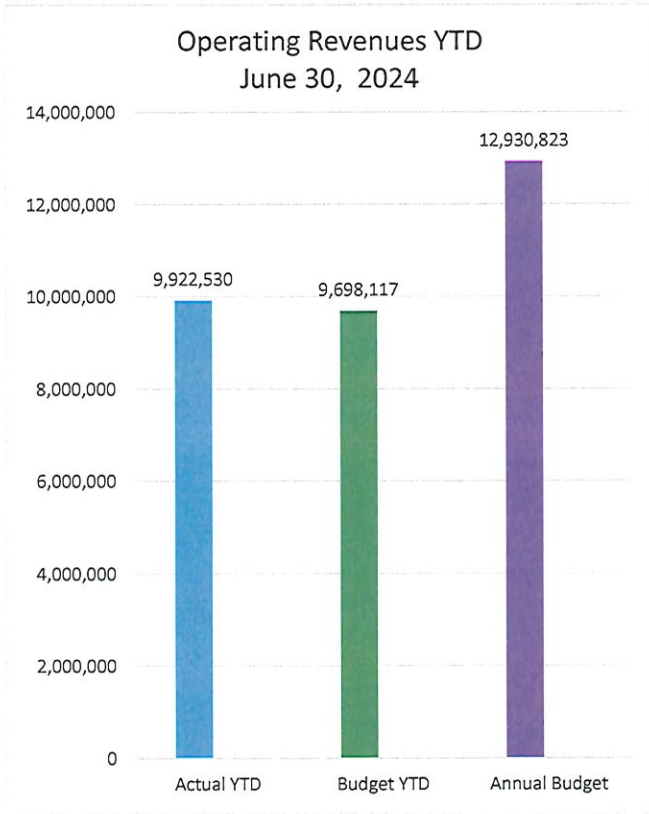
	Actual YTD	Budget YTD	\$ Variance	% Variance
OPERATING REVENUE:				
Water	\$ 5,871,350	\$ 5,763,473	\$ 107,876	1.9%
Sewer	\$ 3,570,319	3,577,074	(6,755)	-0.2%
Other Operating Revenue (see detail on page 16)	\$ 480,861	357,570	123,291	34.5%
Total Operating Revenue Received	<u>\$ 9,922,530</u>	<u>\$ 9,698,117</u>	<u>\$ 224,412</u>	<u>2.3%</u>
OPERATING EXPENSES:				
Water	\$ 1,441,800	\$ 1,674,463	\$ 232,663	13.9%
Wastewater	\$ 886,044	1,006,867	120,823	12.0%
Meter Readers	\$ 231,511	277,547	46,036	16.6%
Maintenance	\$ 1,848,207	2,205,627	357,420	16.2%
Administration Operating	\$ 1,043,198	1,251,035	207,837	16.6%
General & Admin.	\$ 736,208	902,453	166,245	18.4%
Contingency Expense	\$ -	300,000	300,000	0.0%
Total Operating Expenses Paid (3) (4) (5) (6)	<u>\$ 6,186,968</u>	<u>\$ 7,617,992</u>	<u>\$ 1,431,024</u>	<u>18.8%</u>
Net Operating Income	<u>\$ 3,735,562</u>	<u>\$ 2,080,126</u>	<u>\$ 1,655,436</u>	<u>79.6%</u>

RESTRICTED REVENUE FUNDS

RESTRICTED REVENUE FUNDS RECEIVED:				
Fire Hydrant Fund Fee	\$ 75,284	\$ 71,255	\$ 4,029	5.7%
Water CC Fees (infill)	\$ 57,989	33,941	24,047	70.8%
WW CC Fees (infill)	\$ 100,365	70,392	29,973	42.6%
Operating Account Interest	\$ 244,990	102,129	142,861	0.0%
Payroll Account Interest	\$ 3,802	1,805	1,996	0.0%
Restricted Interest Income	\$ 48,931	39,145	9,786	25.0%
TOTAL RESTRICTED REVENUE (1) (2)	<u>\$ 531,359</u>	<u>\$ 318,667</u>	<u>\$ 212,692</u>	<u>66.7%</u>
NON-OPERATING EXPENSES:				
Debt service interest expense	\$234,441	\$287,321	52,880	18.4%
Non-cash depreciation & amortization	\$2,121,577	\$2,090,837	(30,740)	-1.5%
	<u>\$2,356,018</u>	<u>\$2,378,158</u>	<u>22,140</u>	<u>0.9%</u>
NET REVENUE BEFORE ITEMS BELOW	<u>\$ 1,910,903</u>	<u>\$ 20,635</u>	<u>\$ 1,845,989</u>	<u>8946.0%</u>

NOTES: Above Revenue and Expense does not include the following:

	Actual YTD	Annual Budget	Variance
(1) Grant funds & state appropriations of:	\$1,803,630	\$11,793,240	
(2) Contributed capital of:	\$3,207	\$20,145	
(3) Debt service principal payments of:	\$1,072,376	\$2,153,619	
(4) Net Construction In Progress (CIP) Expenditures of:	\$20,047,388	\$11,548,847	

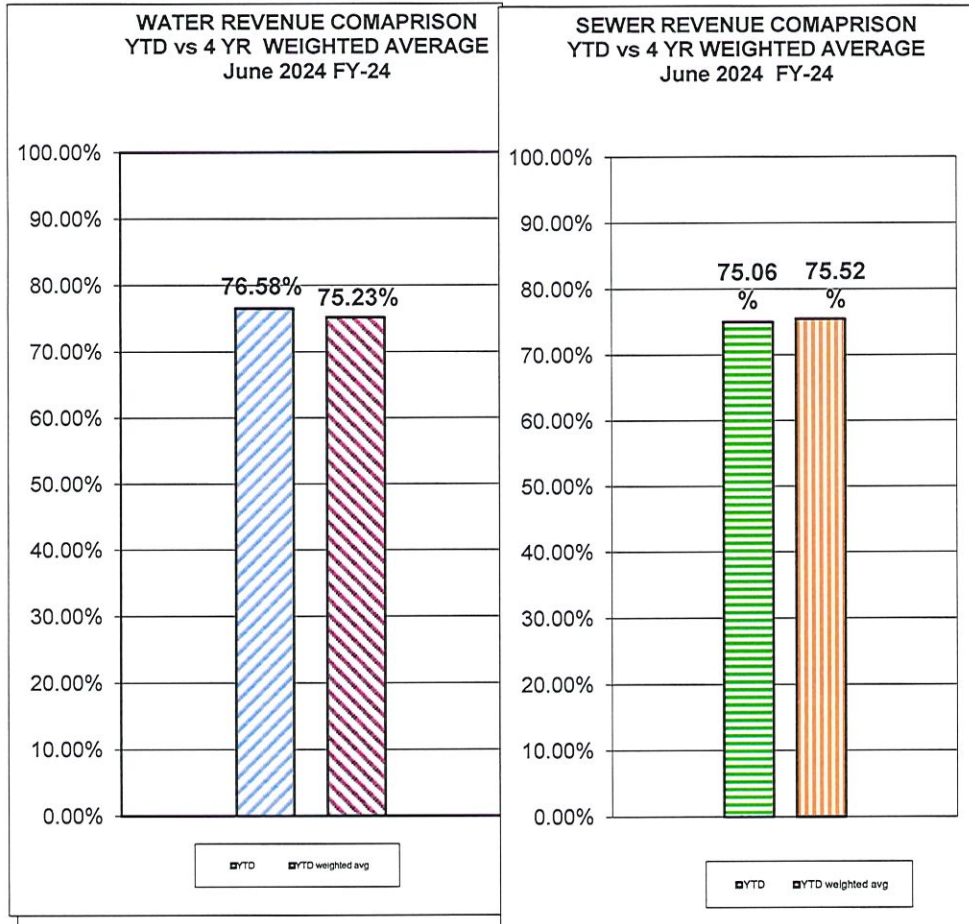


Current FY-24 Water and Sewer Utility Revenue
Monthly & YTD Revenue and Difference from 4Yr Weighted Average (in \$)

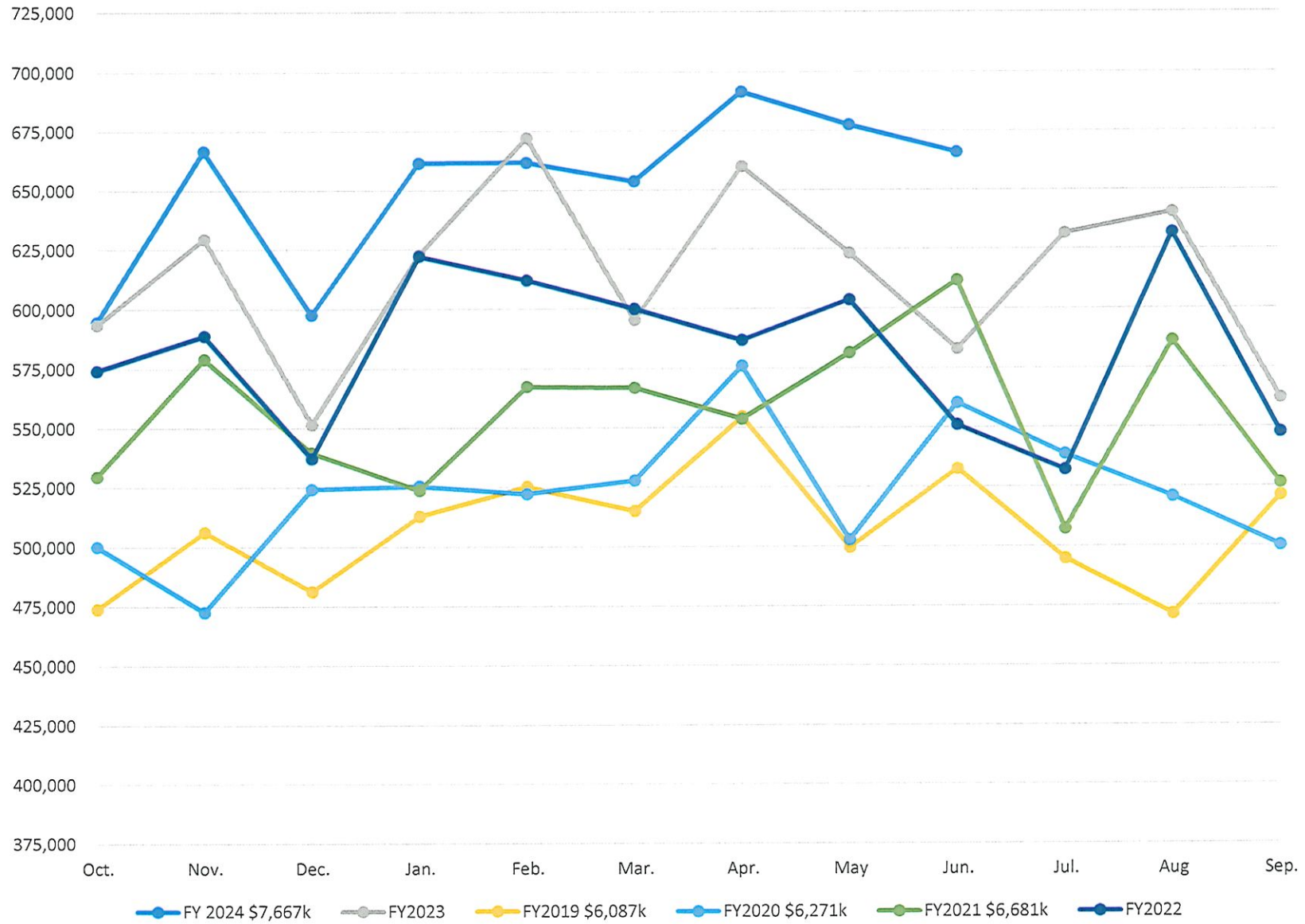
WATER UTILITY REVENUE:				Monthly \$ Difference From 4 Year Weighted Average of	% Current YTD Budget Water Revenue	4 Yr Weighted Average %
Period	YTD		\$ 6,657,165	\$7,666,630		
Oct.	\$ 594,619	594,619	\$ 61,516	7.76%	8.00%	
Nov.	\$ 666,698	1,261,316	\$ 123,166	16.45%	16.15%	
Dec.	\$ 597,602	1,858,918	\$ 63,464	24.25%	24.19%	
Jan.	\$ 661,586	2,520,503	\$ 107,535	32.88%	32.50%	
Feb.	\$ 661,788	3,182,291	\$ 93,043	41.51%	41.03%	
Mar.	\$ 653,804	3,836,095	\$ 93,109	50.04%	49.45%	
Apr.	\$ 691,648	4,527,743	\$ 111,772	59.06%	58.18%	
May	\$ 677,623	5,205,366	\$ 119,012	67.90%	66.55%	
Jun.	\$ 665,984	5,871,350	\$ 89,800	76.58%	75.23%	
Jul.	\$ -	-	\$ -	0.00%	0.00%	
Aug.	\$ -	-	\$ -	0.00%	0.00%	
Sep.	\$ -	-	\$ -	0.00%	100.00%	

SEWER UTILITY REVENUE:				Monthly \$ Difference From 4 Year Weighted Average of	% Current YTD To Budgeted Sewer Revenue	
Period	YTD		\$ 4,078,267	\$4,756,702		
Oct.	\$ 366,276	\$ 366,276	\$ 35,300	7.70%	8.12%	
Nov.	\$ 404,437	\$ 770,713	\$ 65,380	16.20%	16.41%	
Dec.	\$ 364,433	1,135,146	\$ 27,156	23.86%	24.70%	
Jan.	\$ 405,599	1,540,745	\$ 65,113	32.39%	33.04%	
Feb.	\$ 399,201	1,939,946	\$ 36,909	40.78%	41.91%	
Mar.	\$ 414,171	2,354,117	\$ 67,258	49.49%	50.42%	
Apr.	\$ 427,166	2,781,283	\$ 73,355	58.47%	59.10%	
May	\$ 398,147	3,179,430	\$ 72,185	66.84%	67.07%	
Jun.	\$ 390,889	3,570,319	\$ 46,906	75.06%	75.52%	
Jul.	\$ -	-	\$ -	0.00%	0.00%	
Aug.	\$ -	-	\$ -	0.00%	0.00%	
Sep.	\$ -	-	\$ -	0.00%	100.00%	

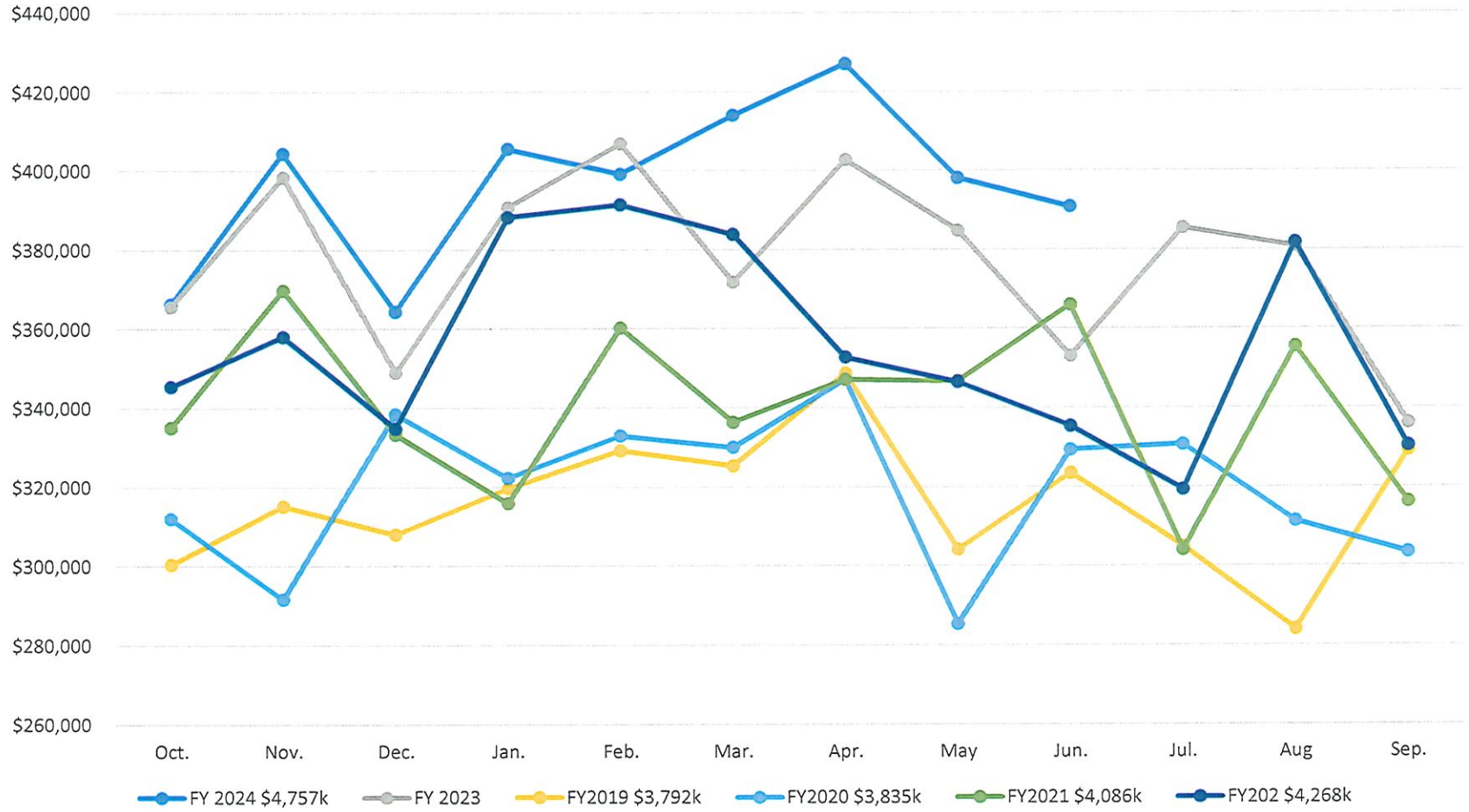
WATER AND SEWER REVENUE COMPARISON YEAR TO DATE vs 4 YEAR WEIGHTED AVERAGE YEAR TO DATE



Actual Water Revenue Comparison



Actual Wastewater Revenue Comparison



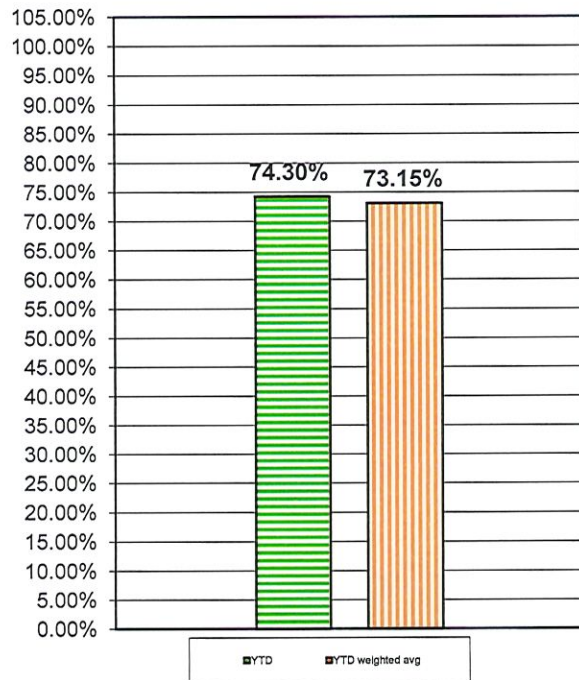
**Current FY-24 Operating & Non-Operating Expenses,
Monthly & YTD Expense and Difference from 4Yr Weighted Average (in \$)**

OPERATING EXPENSES:				\$ Difference	% Current YTD	4 Yr
				For the Month	To Budgeted	
Period	YTD		From 4 Year	Operating Exp.	Average	
			Weighted Avg of			
			\$ 6,806,185	\$10,157,322		
Oct.	\$ 611,379	\$ 611,379	\$ 192,149	6.02%	6.19%	
Nov.	\$ 687,296	\$ 1,298,675	\$ 177,069	12.79%	13.67%	
Dec.	\$ 644,859	\$ 1,943,534	\$ 6,537	19.13%	23.11%	
Jan.	\$ 665,386	\$ 2,608,920	\$ 112,506	25.69%	31.24%	
Feb.	\$ 602,571	\$ 3,211,491	\$ 55,327	31.62%	39.27%	
Mar.	\$ 793,152	\$ 4,004,643	\$ 196,260	39.43%	48.03%	
Apr.	\$ 680,389	\$ 4,685,032	\$ 116,520	46.12%	56.31%	
May	\$ 752,241	\$ 5,437,273	\$ 212,282	53.53%	64.24%	
Jun.	\$ 749,695	\$ 6,186,968	\$ 178,694	60.91%	72.62%	
Jul.	\$ -	\$ -	\$ -	0.00%	0.00%	
Aug.	\$ -	\$ -	\$ -	0.00%	0.00%	
YTD	\$ -	\$ -	\$ -	0.00%	100.00%	

NON-OPERATING EXPENSES:				\$ Difference For	% Current YTD To	
				the Month	Budgeted	
			From 4 Year	Non-Oper. Exp.		
			Weighted Avg of			
			\$ 3,102,121	\$3,170,877		
Oct.	\$ 263,784	\$ 263,784	\$ 9,263	8.32%	8.21%	
Nov.	\$ 263,785	\$ 527,569	\$ 11,050	16.64%	16.35%	
Dec.	\$ 263,784	\$ 791,353	\$ 11,349	24.96%	24.49%	
Jan.	\$ 263,784	\$ 1,055,137	\$ 11,330	33.28%	32.63%	
Feb.	\$ 263,784	\$ 1,318,921	\$ 10,611	41.59%	40.79%	
Mar.	\$ 285,399	\$ 1,604,320	\$ 30,632	50.60%	49.00%	
Apr.	\$ 241,307	\$ 1,845,627	\$ (8,357)	58.21%	57.05%	
May	\$ 258,466	\$ 2,104,093	\$ 8,892	66.36%	65.10%	
Jun.	\$ 251,925	\$ 2,356,018	\$ 2,171	74.30%	73.15%	
Jul.	\$ -	\$ -		0.00%	81.21%	
Aug.	\$ -	\$ -		0.00%	89.18%	
YTD	\$ -	\$ -		0.00%	100.00%	

**NON-OPERATING EXPENSES COMAPRISON
YTD vs 4 YR WEIGHTED AVERAGE YTD**

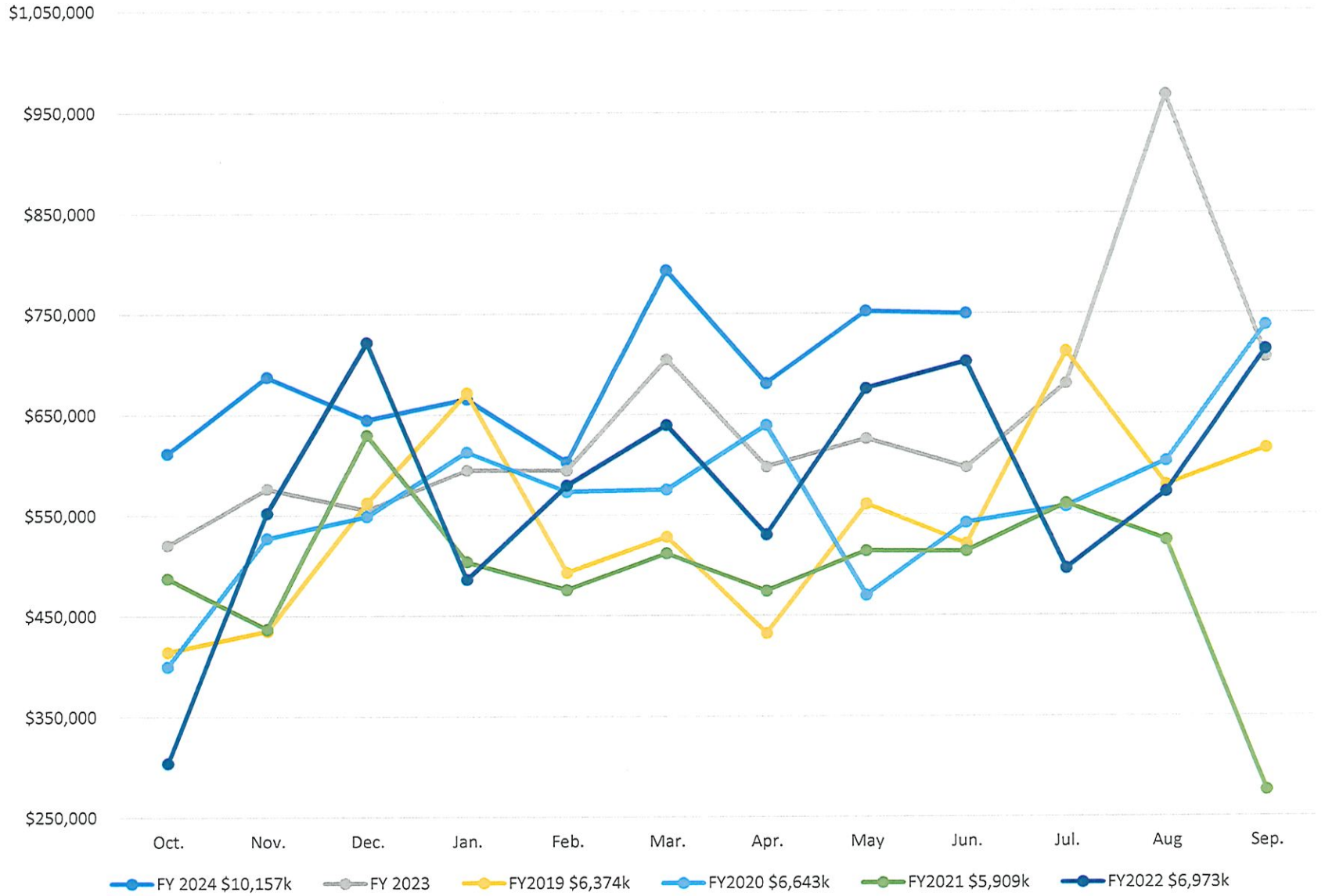
June 2024 FY-24



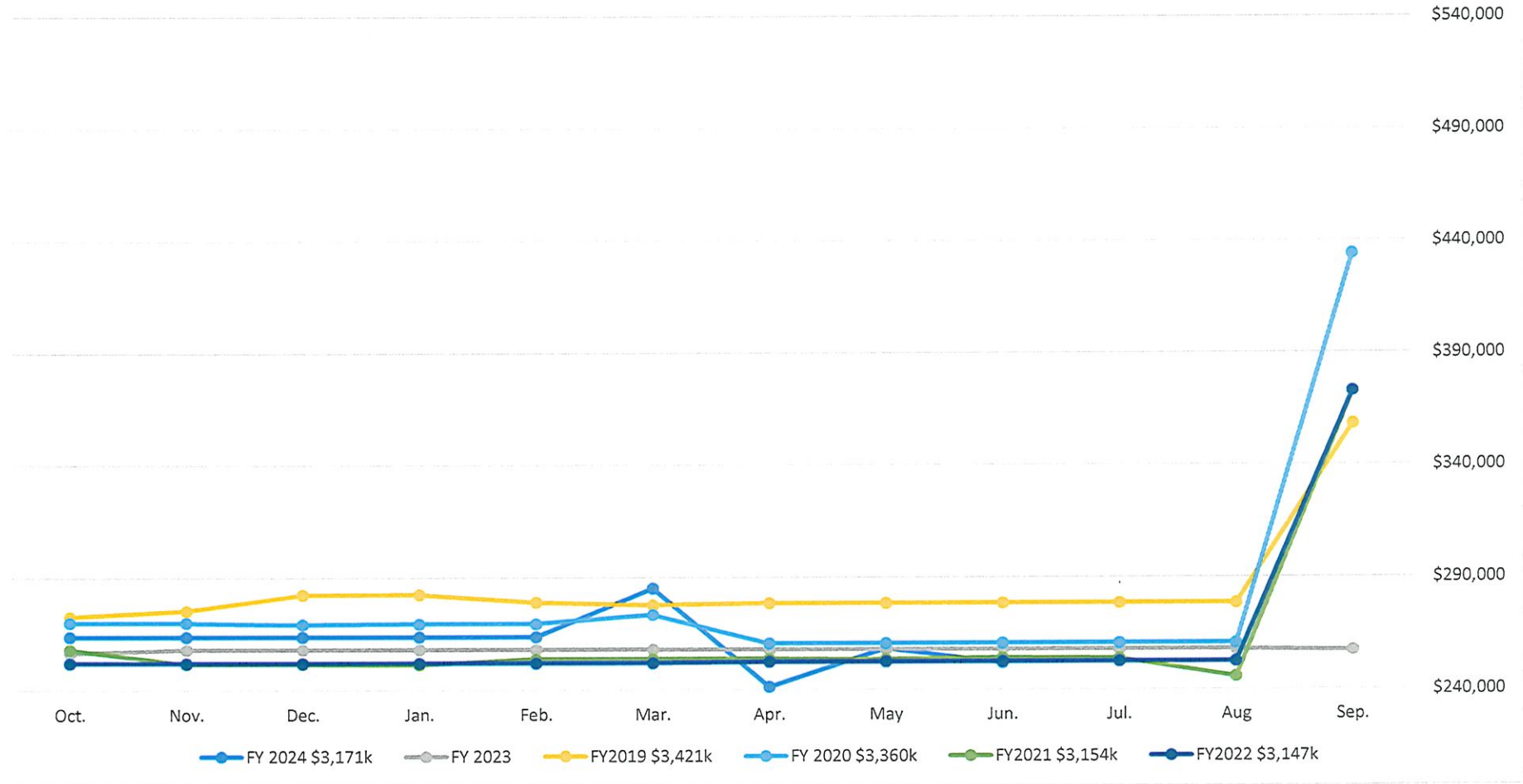
**OPERATING EXPENSES COMAPRISON
YTD vs 4 YR WEIGHTED AVERAGE YTD
June 2024 FY-24**



Actual Operating Expense Comparison



Actual Non Operating Expense Comparison



	A	Z	AA	AC	AD	A	AG
88							
89	Okeechobee Utility Authority		Audit		Audit		OUA prepared
90	Statement of Cash Flows						
91	Basis of Accounting		Accrual Basis for Revenues		Accrual Basis for Revenues		Accrual Basis for Revenues
92			Accrual Basis for Expenses		Accrual Basis for Expenses		Cash Basis for Expenses
93							
94			Sept 30, 2022		Sept 30, 2023		June 30, 2024
95			12 Months		12 Months		9 Month
96							
97	Cash Flows from Operations						
98	Operating Income		1,758,388		1,832,821		1,596,067
99	Depreciation & Amortization		2,688,584		2,701,321		2,121,577
100	Increase (decrease) in cash from changes in accounts receivable and grants receivable		(394,264)		(2,986,087)		4,187,989
101	Increase (decrease) in cash from changes in accounts payable		127,686		905,418		(634,211)
102	Increase (decrease) in cash from changes in other assets		305,029		903,029		(181,754)
103	Increase (decrease) in cash from changes in other liabilities		(857,112)		(138,439)		(92,191)
104	Cash provided (used) by operations		3,628,311		3,218,063		6,997,477
105							
106	Cash Flows from Nonoperating Revenues/Expenses						
107	Fire Hydrant fees		85,215		95,154		75,284
	Capital connection fees		122,322		283,483		158,353
109	Interest revenue		29,488		350,097		297,722
110	Debt issuance costs		0		0		0
111	Interest expense		(472,215)		(420,187)		(234,441)
112	Cash provided (used) by nonoperating activities		(235,190)		308,547		296,918
113							
114	Cash Flows from Capital and Financing Activities						
115	Purchase of equipment, computer hardware, & technology equipment		12,496		275,173		(1,507,681)
116	Construction in progress		(2,487,259)		(8,013,123)		(7,492,236)
117	Acquisition of land, easements and related costs		(129,038)		0		(360,080)
118	Sale of land and or equipment		-		0		0
119	Gain (Loss) on sale of land and equipment		7,452		16,104		17,918
120	Bond principal payments		(2,073,095)		(2,153,620)		(1,072,376)
121	Loan Received - South State Bank				0		2,633,755
122	Grant revenue & FEMA reimbursement		2,452,778		8,459,653		1,803,630
123	Capital contributions from developers		120,101		492,467		3,207
124	Cash provided (used) by capital / financing activities		(2,096,565)		(923,346)		(5,973,863)
125							
126	Net increase (decrease) in cash and investments		1,296,556		2,603,264		1,320,532
	This unaudited cash flow statement is subject to adjustments.						
128	The unaudited balance sheet on pages 13 & 14 is subject to adjustments.						

OKEECHOBEE UTILITY AUTHORITY
Statement of Net Assets
June 30, 2024

ASSETS

CURRENT ASSETS

Cash and cash equivalents		\$	4,035,101.42
Unrestricted assets:			
Interest receivable			0.00
Grants receivable			
Restricted assets:			
Cash and cash equivalents			6,117,203.52
Investments			2,421,196.77
Interest receivable			0.00
Receivables:			
Accounts receivable			1,713,680.05
less allowance for uncollectible accounts			(103,151.29)
Inventories			629,521.90
Prepaid Expenses			228,284.45
Total current assets			15,041,836.82

NONCURRENT ASSETS

Capital assets:

Land			3,266,941.40
Utility plants, buildings and equipment			111,200,376.18
			114,467,317.58
Less accumulated depreciation			(56,064,251.95)
			58,403,065.63
Construction in progress			20,800,010.12
Total capital assets			79,203,075.75

Other Assets:

Net Pension Asset			0.00
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Deferred Charges:

Deferred Pension Outflows - Actuarial and Prepaid			1,012,621.00
Deferred loss on bond refunding, net			270,190.59
Total Deferred charges:			1,282,811.59

Total noncurrent assets			80,485,887.34
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TOTAL ASSETS		\$	95,527,724.16
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LIABILITIES AND NET ASSETS

CURRENT LIABILITIES

Accounts payable	943,837.27
Accrued expenses	37,383.07
Due to other governments	28,108.89
Bonds payable (current)	1,081,243.62
Accrued compensated absences & bonus (current)	363,624.53
Payable from restricted assets	
Accrued interest	70,713.01
Customer Deposits	670,242.75
Total current liabilities	<u>3,195,153.14</u>

NONCURRENT LIABILITIES

Long-term portion of bonds payable, net	15,289,486.14
Accrued OPEB payable	232,530.00
Net Pension Liability	629,748.00
Deferred Pension Inflow from Actuarial Calculation	426,765.00
Unearned revenues:	
Developer agreements	424,402.36
Total noncurrent liabilities	<u>17,002,931.50</u>

TOTAL LIABILITIES

20,198,084.64

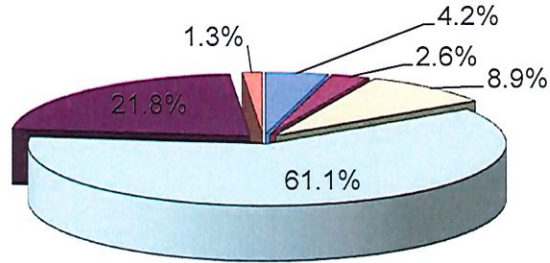
NET POSITION

Invested in capital assets, net of related debt	44,731,657.00
Restricted for capital projects	2,361,411.00
Restricted for debt service	481,018.00
Restricted for Rate Stabilization	1,339,359.00
Restricted for Pension Benefits	1,904,107.00
Unrestricted	20,782,550.55
YTD Surplus of Revenue over Expenses	3,729,536.97
Total net position	<u>75,329,639.52</u>

TOTAL LIABILITIES AND NET POSITION

\$ 95,527,724.16

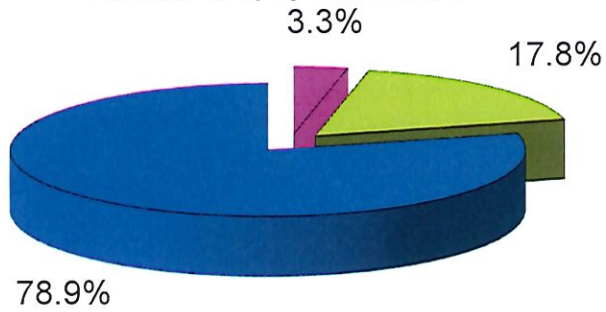
Assets - June 31, 2024



■ Cash	■ AR, Inventory & Prepaid
■ Restricted Cash	■ Fixed Assets
■ Construction in Progress	■ Other Assets (Deferred Charges)

Cash	4,035,101	4.2%
AR, Inventory & Prepaid	2,468,335	2.6%
Restricted Cash	8,538,400	8.9%
Fixed Assets	58,403,066	61.1%
Construction in Progress	20,800,010	21.8%
Other Assets (Deferred Charges)	1,282,812	1.3%
Total Assets	95,527,724	

Liabilities & Equity June 31, 2024



■ Current Liabilities	■ Noncurrent Liabilities	■ Equity - Net Assets
-----------------------	--------------------------	-----------------------

Current Liabilities	3,195,153	3.3%
Noncurrent Liabilities	17,002,932	17.8%
Equity - Net Assets	75,329,640	78.9%
Total Liab & Equity	95,527,724	

Okeechobee Utility Authority
 Detail of May 31, 2024 Other Operating Revenue
 Data Per General Ledger Account Balances For Finance Report

Accounts included in Other Operating Revenue:	Actual Amount YTD	Amount Per Budget YTD	\$ Variance From Budget YTD
Install Fees-Water	\$ 23,740	\$ 20,948	\$ 2,792
Private Fire Protection	\$ 73,997	72,310	1,687
Turn on/off Fees	\$ 40,820	40,415	406
Other Revenue-Water A	\$ 10,653	11,361	(708)
Install Fees-Sewer	\$ 53,900	46,620	7,280
Kings Bay Sewer Maint. Fees	\$ 11,805	15,455	(3,650)
Other Revenue-Sewer B	\$ 637	3,023	(2,386)
Penalties & Late Charges	\$ 100,708	58,297	42,411
Gain/Loss Sale of Assets C	17,918	0	17,918
Ag Land Lease	\$ 3,505	2,629	876
Merchant & Misc. Revenue D	\$ 143,179	86,514	56,665
Totals	<u>\$ 480,861</u>	<u>\$ 357,570</u>	<u>\$ 123,291</u>

- A Other Revenue-Water includes:
 - Water service inspection fees
 - Backflow prevention fees
 - After hours charges
 - Meter relocation charges
 - Bench test charges
- B Other Revenue-Sewer includes:
 - Wastewater service line inspection fees
- C Gain/Loss on Sale of Assets
- D Miscellaneous Revenue includes:
 - Administration charges
 - Charges for damage and repair to system:
 - Parts and labor used
 - Equipment charges

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 19

JULY 16, 2024

REVIEW OF FY25 PRELIMINARY BUDGET

At the June 11th board meeting, staff presented the first draft of the Authority’s FY25 Preliminary budget where the decision was made to have staff make section review at future meetings instead of establishing a workshop date.

As per the Board’s decision above, staff hereby presents a detail explanation of section B – Operating Revenue.

Revenue Assumptions

1. The minimum proposed rate adjustment for FY25 is a 5% increase for Water Utility Revenue and Wastewater Utility Revenue. As will be developed and explain later, the minimum rate adjustment being proposed will not result in the balance of the budget but instead will require a further \$400,000 from the rate stabilization fund. Therefore, the Board may decide to fund the balancing of FY25 budget by:
 - a) Applying a 8% rate adjustment
 - b) Applying the minimum rate adjust of 5% and transfer \$400,000 from the rate stabilization fund.

Although it’s important that staff provides the Board with viable options, staff is open to either decision by the board.

For information, the following rate adjustments will yield the a corresponding increase in total revenue:

1% rate increase	=	\$131,002
3% rate increase	=	\$393,006
5% rate increase	=	\$655,009

2. Methodology applied when projecting total revenue for FY25:
 - a) Water and Wastewater Utility Revenue projection is achieved by first starting with the actual cumulative revenue for seven months, then add the projection for the remaining five months at the rate equal to current year’s monthly budget (FY24), to arrive at an estimated full year revenue for FY24. The projected rate adjustment for FY25 increase (5% rate adjustment used for FY25 preliminary budget) is then applied to the figure above.
 - b) Same approach is used for supporting service lines, such as penalties & late fees, merchant revenue, land lease and miscellaneous revenue except that no rate adjustment is applied to these supporting lines.

See the attached schedule B3, for a tabulated display of point 2.

Net change to initial Preliminary Budget

Included in the initial presentation of FY25 Preliminary Budget package, was a deficit of \$1,660,000 on page A-4 (line E8), which required a transfer from the Rate Stabilization Fund to meet the debt cover requirements (senior and junior lien) and facilitate the balancing of the operating budget.

Arising from the Board's review and decision, along with staff thorough review of the preliminary budget, the budget deficit was reduced from \$1,660,000 to \$340,000.

Below is a list of the items contributing to the reduction in deficit:

Preliminary Budget deficit	(1,660,000)
<u>Less</u>	
Adjustment to annual Water Utility Revenue	296,862
Adjustment to annual Sewer Utility Revenue	184,186
Removal of single shift elimination cost– per board.	276,092
Savings from O & M expenses reduction	62,700
Savings from head count reduction	88,584
Saving from deferring rate consultant to FY26	46,500
SRF loan payment (SR 78W) revise to FY26	<u>310,000</u>
Revised Preliminary budget deficit – FY25	<u>(395,076)</u>

Issue for the board's consideration

1. Since 2016, the board has consistently provided 75% discount on infill charge for new connection. While the annual amount may not be material historically (\$140,000 budgeted for FY24), with the planned expansion in construction for Okeechobee, staff would like to quantify the possible lost in revenue should this practice continue.
The attached sheet shows:
 - a) FY25 infill revenue generated or lost with each level of discount.
 - b) Anticipated infill revenue from projected developments at varying level of discount – 25%, 50%, 75%, 0%.

	A	H	I	N	O	P
1	Okeechobee Utility Authority				06/11/2024	
2	FY25 Budget					
3	Revenue Detail					
4		FY24	YTD Actual		FY25	
5	(1) revenue budget assumes capital connection charges and installation fees will remain at 50% discount levels.	Budget	seven month 4/30/2024		Budget	
6		Amount	Amount		Amount	
7	OPERATING REVENUE					
8	Water Utility Revenue	7,666,630	4,520,903		8,101,099	
9	Water AGRC Revenue (from in-fill connections)	0	0		0	
10	Water GRC Revenue	18,001	6,840		12,312	
11	Install Fees Water	27,930	17,268		13,900	(1)
12	Private Fire Protection	96,413	57,498		103,496	
13	Turn On/Off Fees	53,886	31,334		56,401	
14	Other Revenue Water	15,148	7,839		14,110	
15		0	0		0	
16		0	0		0	
18	Total Water Utility Revenue	7,878,008	4,641,682		8,301,318	
19						
20	Wastewater Utility Revenue	4,335,705	2,779,079		4,999,090	
21	Wastewater AGRC Revenue (from in-fill connections)	0	0		0	
22	Wastewater GRC Revenue	12,730	2,203		3,966	
23	Install Fees Wastewater	62,160	45,500		71,920	(1)
24	Kings Bay Wastewater Maintenance Fee	20,606	9,244		16,640	
25	Other Revenue Wastewater	4,031	441		756	
26	Incremental Wastewater Rev From 6.0% Rate Increase in FY-10	260,142	0		0	
27	Incremental Wastewater Rev From 3.5% Rate Increase in FY-11	160,855	0		0	
29	Total Wastewater Utility Revenue	4,856,229	2,836,468		5,092,372	
30						
31	Penalties & Late Charges	77,729	81,468		141,185	
32	Merchant Revenue	61,994	46,884		80,373	
33	Ag Land Lease	3,505	3,505		3,505	
34	Miscellaneous Revenue	115,352	90,429		90,429	
35						
36	Interest Operating Account	0	0		0	
37	Interest on 10/20 Extended Payment Plan	0	0		0	
38	Interest Payroll Account	0	0		0	
39	Total Unrestricted Interest Revenue	0	0		0	
40						
41	GRAND TOTAL FROM OPERATING REVENUE	12,930,823	7,700,435		13,628,808	
42	Resolution 22 - 04 (dated Aug. 18, 2022) which approved a 75% discount on Capital Connection Charges (CCC) and Installation Fees, reduce budgeted in-fill CCC and install fees by \$687,603.				(1)	

	L	M	N	O	P	Q	R	S	T
1									
2									
3									
4									
5									
6									
7			25				62		
8									
9	WHAT IF SCENARIOS								
10		Install Fee +				Install Fee +			
11		W CCC	Infill	Revenue		WW CCC	Infill	Revenue	
12	<u>Credit</u>		<u>at 25 ERC's</u>	<u>Impact</u>			<u>at 12 ERC's</u>	<u>Impact</u>	<u>Combined</u>
13	None	\$ 2,916	\$ 72,900	na		\$ 5,824	\$ 361,088	na	\$ 433,988
14									
15									
16									
17	25%	\$ 2,187	\$ 54,675	\$ (18,225)		\$ 4,368	\$ 270,816	\$ (90,272)	\$ 325,491
18									
19	50%	\$ 1,458	\$ 36,450	\$ (36,450)		\$ 2,912	\$ 180,544	\$ (180,544)	\$ 216,994
20									
21	75%	\$729.00	\$ 18,225	\$ (54,675)		\$1,456.00	\$ 90,272	\$ (270,816)	\$ 108,497
22									
23									
24								Net	\$ 325,491
25									
26									
27									
28									
29									
30									
31									
32									
33									
34									
35									
36									
37									
38									
39									
40									
41									
42									
43									

Developer Capital Connection Charge Distribution

WATER \$1,725
WASTEWATER \$3,353

	ERC	25% WATER		25% WASTEWATER		50% WATER		50% WASTEWATER		75% WATER		75% WASTEWATER		100% WATER		100% WASTEWATER	
		\$/ERC	\$	\$/ERC	\$	\$/ERC	\$	\$/ERC	\$	\$/ERC	\$	\$/ERC	\$	\$/ERC	\$	\$/ERC	\$
Northshore	301	\$431	\$129,731	\$838	Paid	\$863	\$259,763	\$1,677	Paid	\$1,294	\$389,494	\$2,515	Paid	\$1,725	\$519,225	\$3,353	Paid
Okee Premier	200	\$431	\$86,200	\$838	Paid	\$863	\$172,600	\$1,677	Paid	\$1,294	\$258,800	\$2,515	Paid	\$1,725	\$345,000	\$3,353	Paid
SE Myers Jr	404	\$431	\$174,124	\$838	Paid	\$863	\$348,652	\$1,677	Paid	\$1,294	\$522,776	\$2,515	Paid	\$1,725	\$696,900	\$3,353	Paid
Awesome Ranch	350	\$431	Paid	\$838	Paid	\$863	Paid	\$1,677	Paid	\$1,294	Paid	\$2,515	Paid	\$1,725	Paid	\$3,353	Paid
Royal Prof	100	\$431	\$43,100	\$838	Paid	\$863	\$86,300	\$1,677	Paid	\$1,294	\$129,400	\$2,515	Paid	\$1,725	\$172,500	\$3,353	Paid
15th St Homes	210	\$431	\$90,510	\$838	Paid	\$863	\$181,230	\$1,677	Paid	\$1,294	\$271,740	\$2,515	Paid	\$1,725	\$362,250	\$3,353	Paid
JW Turf	480	\$431	\$206,880	\$838	\$402,240	\$863	\$414,240	\$1,677	\$804,960	\$1,294	\$621,120	\$2,515	\$1,207,200	\$1,725	\$828,000	\$3,353	\$1,609,440
Lakefront Estates	2,728	\$431	\$1,175,768	\$838	\$2,286,064	\$863	\$2,354,264	\$1,677	\$4,574,856	\$1,294	\$3,530,032	\$2,515	\$6,860,920	\$1,725	\$4,705,800	\$3,353	\$9,146,984
Dovani Springs	5,693	\$431	\$2,453,674	\$838	\$4,770,717	\$863	\$4,913,042	\$1,677	\$9,547,127	\$1,294	\$7,366,716	\$2,515	\$14,317,845	\$1,725	\$9,820,391	\$3,353	\$19,088,562
Midtown Village	1,854	\$431	\$799,215	\$838	\$1,553,927	\$863	\$1,600,285	\$1,677	\$3,109,708	\$1,294	\$2,399,500	\$2,515	\$4,663,635	\$1,725	\$3,198,716	\$3,353	\$6,217,562
	12,320		\$5,159,203		\$9,012,948		\$10,330,376		\$18,036,652		\$15,489,579		\$27,049,600		\$20,648,781		\$36,062,548

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 20

JULY 16, 2024

PURCHASE OF AIR CONDITIONER – WASTEWATER TREATMENT PLANT

Included in FY24 department’s capital budget for the Wastewater Treatment Plant are the replacement of (2) air conditioners for the sum of \$25,000.00.

Due to repeated repair and servicing of the units, the contracted technician recommends the replacement of both units.

In light of technician’s recommendation, staff approached four companies for quotation:

- Miller Central Air Inc.
- Okeechobee Air Conditioning & Refrigeration
- Michael Pollitt Inc
- Emory Walker Co.

Emory Walker Company, opted not to participate in the process.

The below quotations were received from the remaining vendors:

Okeechobee Air Conditioning & Refrigeration

System 1 – 7.5 ton Trane Split System	-	\$0.00
System 2 – 3 ton Trane split system	-	\$0.00
Total		<u>\$25,000.00</u>

Miller Central Air Inc

System 1 – 7.5 ton Trane split system	-	\$18,551.00
System 2 – 2.5 ton Trane split system	-	<u>\$ 6,857.00</u>
Total		<u>\$25,408.00</u>

Michael Pollitt Inc.

System 1 – 7.5 ton Trane split system	-	\$14,750.00
System 2 – 3 ton Trane split system	-	<u>\$6,950.00</u>
Total		<u>\$21,700.00</u>

Following review, it's staff recommendation that the Authority purchase both units from Michael Pollitt Inc. base on:

- a) Total cost.
- b) Unit # 2 utilized the larger spec of 3 ton.
- c) Comfortmaker is a reputable brand and an affiliate of Carrier.

See quotation from vendors, inclusive of warranty, attached.

After discussion and explanation, staff recommends that a motion be moved for the purchase of two units of air conditioner for the WWTP from Michael Pollitt Inc.

Sechobee Utility Authority
 24 Budget
 Proposed Departmental Capital Expenditures

08/28/2023

		Operating	Capital
DEPARTMENT TOTALS			
ADMINISTRATION		13,400	925,000
MAINTENANCE		5,000	1,006,495
WATER		14,000	669,087
WASTEWATER		12,600	1,325,300
METER		4,000	110,000
TOTALS		49,000	4,035,882
Administration			
Water master plan			175,000
WasteWater master plan			175,000
Administration Office Restoration			350,000
Motorola Solution replacement of Slers Radio			225,000
Springbrook Training		12,000	
New computer		1,400	
	Sub Total Administration	13,400	925,000
Maintenance			
Lift Station Rehabilitations NW4; SE7, NW18, SW	(included on schedule D2)		
Replace truck 531 Silverado 3500 HD			58,000
Replace truck 406 Silverado 3500HD			58,000
Replace truck 517 Silverado double cab			37,355
Replace Vac Tanker Truck			263,140
Replace Vac - Con Truck (imploded)			500,000
New Forklift			75,000
Wireless Cameras			15,000
Handheld Tablets		5,000	
	Sub Total Maintenance	5,000	1,006,495
Water			
2 Filter valve actuators			30,000
8' high Chain fence with Gate Opener			180,277
Replacement of Caustic Skid			41,676
EMP Lighting Defense (1 large & 1 small			26,995
Chemical pumps		6,000	
Turbidity meter		3,500	
Outdoor kitchen Cabinet for Lab.			19,496
New Air Condition Unit for Lab.			3,500
Office Chairs		1,500	
GWTP chlorine skid			29,000
GWTP Fencing adjustment		3,000	
2 Ozone panelview plus HMI with programming & installation			268,143
Wireless Cameras			20,000
Chiller			50,000
	Sub Total Water	14,000	669,087
Wastewater			
Clarifier rebuild			227,800
8' high Chain fence with Gate Opener			500,000
Bar Screen Auger repair		7,600	
Replace return activated sludge valve			16,000
Okee-Tantie Lift Station new pump & rails			10,000
Utility trailer		5,000	
Replace office AC			25,000
Replace truck 436			45,000
Replace & Relocate MCC 200			150,000
Replace MCC 300,400, 500 & 600			200,000
King's Bay Lift Station			20,000
Entrance road paving work			106,500
Wireless Cameras			25,000
	Sub Total Wastewater	12,600	1,325,300
Meter			
Truck to replace 409			35,000
Building to test, repair & store up to 4 inch meters			75,000
Portable Meter Testers		4,000	
	Sub Total Meter	4,000	110,000



Recommendations

Miller's Central Air

www.millerscentralair.com

FL: CA-C058675

work: (863) 699-5455

Ezequiel Enriquez

Sales Rep

Mobile: (772) 262-3880

ezequiel@millerscentralair.com

Prepared for

Okeechobee Utility Authority

1335 Northeast 39th Boulevard

Okeechobee FL 34972

jgamiotea@ouafl.com

mobile: (863) 634-0198

2.5 ton System back room - 2.5 Ton Trane Split Electric

Prepared

06/10/2024

Effective through

08/09/2024

7.5 ton main system -

Prepared

06/10/2024

Effective through

08/09/2024



Miller's Central Air
(863) 467-1545

Expires on
08/09/2024

Prepared by
Ezequiel Enriquez

Prepared for
Okeechobee Utility Authority

Economy



XR14
4TTA4-3
15.0 SEER
12.5 EER
Single Stage
R410a



TEM Air Handlers
TEM4
Single Speed
R410a



BAYHTR-BK
5kW

[More equipment on page 4](#)

System Price **\$7,218**

Your Price **\$6,857**

Scope of Work for 2.5 ton System back room Proposal

Remove 2.5 ton ac system.

Install new 2.5 ton Ac system with 5 kw electric heat.

New 3ton condenser unit 3-phase electric connection.

New temperature controller.

Install new air handler filter rack to facilitate maintenance.

New metal Air-handler stand.

Extend supply plenum 2.5 ft up, to get better air distribution.

Repair low voltage wire near outside unit.

Install water safety flow switch.

Evacuate and pressure test copper lines.

Charge system to manufacture standards.

Start up of system

Equipment comes with 5 year compressor 1 year parts 1 years labor warranty

Extended Labor Warranty: \$2089 Straight cool (price expires after installation date)

10 years labor coverage on mechanical parts and coils

Yes No

*non wifi thermostats come with 5 year part warranty

metal air handler cabinets risk sweating in unconditioned space

2.5 ton System back room (option 1/1)**Economy**

Miller's Central Air (863) 467-1545

2.5 Ton Trane Split Electric

AHRI System Efficiency Rating**15.0 SEER | 12.5 EER**

 Condenser	4TTA4036A3000* XR14	14 SEER 3-Phase XR14 AC
 Air Handler	TEM4A0B31M31S* TEM Air Handlers	Multi-Position Air Handler
 Heat Strip	BAYHTR1505BRK*	Heat Strip; Use with all TEM AHUs
 Thermostat	TH6320U2008 Ti Series	TH6-T Series Programmable Thermostat
 Air Filter	BAYSF1185AAA	SlimFit Filter & Frame Kits for TEM AHUs & S-Series Furnaces (w/side return)

Pricing

*Your Final Cost is an estimate. Homeowner must file for rebates and credits, and additional conditions may apply. Individual rebates and credits may not apply in your particular case.

System Price	\$7,218		
Rebates/ discounts/ credits	-\$361	<u>Discounts/Instant Rebates</u>	<u>\$361</u>
Your Price	\$6,857	Competitive Pricing	\$361



Miller's Central Air
(863) 467-1545

Expires on
08/09/2024

Prepared by
Ezequiel Enrriquez

Prepared for
Okeechobee Utility Authority

7.5 ton Split system



Odyssey™
TTAA-3
Single Stage
R410a



Odyssey™
TWE Commercial Air Handlers-
Belt Drive
Constant Torque
Standard Motor
R410a



Odyssey™
Heat Kit: BAYHTR-AHU-3
10kW

[More equipment on page 7](#)

System Price **\$19,527**

Your Price **\$18,551**

Scope of Work for 7.5 ton main system Proposal

New equipment model number may change to meet the voltage requirements of the building.

Remove existing equipment 7.5 ton.

Install new 7.5 Ton TRANE split system with electric heat.

New digital temperature controller.

Reuse existing air-handler stand.

Connect unit to existing ductwork and seal with mastic.

Install water safety flow switch.

Reconnect existing smoke detectors.

Flush clean drain lines.

Charge system to manufacture standards.

Start up of system

Equipment comes with 5 year compressor 1 year parts 1 years labor warranty

Extended Labor Warranty: \$1,789 Straight cool (price expires after installation date)

5 years labor coverage on mechanical parts and coils

Yes No

*non wifi thermostats come with 5 year part warranty

7.5 ton main system (option 1/1)**7.5 ton Split system**

Miller's Central Air (863) 467-1545

 Condenser	TTA09043AAAE00K* Odyssey™	208-230-3 Odyssey Split System Air Conditioner
 Air Handler	TWE09043AAAP01H* Odyssey™	Odyssey with Symbio Air Handlers
 Heat Strip	BAYHTRR310B	Heat Kits for Odyssey Split Systems - 208-230-3
 Thermostat	TH6320U2008 T Series	TH6-T Series Programmable Thermostat

Pricing

*Your Final Cost is an estimate. Homeowner must file for rebates and credits, and additional conditions may apply. Individual rebates and credits may not apply in your particular case.

System Price	\$19,527		
Rebates / discounts / credits	-\$976	<u>Discounts/Instant Rebates</u>	<u>\$976</u>
Your Price	\$18,551	Competitive Pricing	\$976



OKEECHOBEE Air Conditioning & Refrigeration

Serving South-Central Florida

DATE: June 14, 2024

PROPOSAL SUBMITTED TO:

Okeechobee Utility Authority
1335 NE 39th Blvd.
Okeechobee, FL 34974
PH: 863-763-3322

We hereby submit specifications and estimates for:
HVAC Replacement
(1) 7.5 Ton 3 Phase Split (1) 3 Ton 3 Phase Split
Warranty: 1 Year Parts and Labor, 5 Year Compressor

Includes:

System #1 – Trane 7.5 Ton 3 phase
Condenser Model #TTA9044AAA-B801
Indoor Model #TWE09043AAA-BD
Electric Heat, Honeywell Thermostat

System #2 – Trane 3 Ton 3 phase
Condenser Model #4TTA4036A30000
Indoor Model #TEM6A0C36H3
Electric Heat, Honeywell Thermostat

Accessories:

- Galv metal plenum stands
- Equipment anchors
- Elec whips
- Aux pans
- Condensate safeties
- Air filters
- Reconnect to existing line sets
- Reconnect to existing duct work
- Permit Fit

Twenty-Five Thousand Dollars and 00/100 (\$25,000.00)

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate.

ACCEPTANCE OF PROPOSAL: The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

ACCEPTED BY: _____ DATE OF ACCEPTANCE: _____

312 SW 2nd Street • Okeechobee, FL 34974
Phone: (863) 763-8391 • Fax: (863) 467-1607 • Email: okeear@hotmail.com



MICHAEL POLLITT INC.

ESTIMATE	#2345
ESTIMATE DATE	Jul 9, 2024
SERVICE DATE	Jul 9, 2024
EXPIRATION DATE	Aug 7, 2024
TOTAL	\$21,700.00

Okeechobee Utility Authority WWTP
1335 NE 39th Blvd
Okeechobee, FL 34972

☎ (863) 763-3322
✉ Jgamiotea@ouafl.com

CONTACT US

4727 Kenilworth Blvd
Sebring, FL 33870

☎ (863) 443-0182
✉ deven@michaelpollittinc.com

ESTIMATE

Services	qty	unit price	amount
New Install Comfortmaker	1.0	\$14,750.00	\$14,750.00
Install new			
- 7.5 Ton system 2 stage			
- Condenser unit			
- Air handler unit			
- Heater 15 Kw			
- Safety switch (CS2)			
- Thermostat (Honeywell t6)			
- Hurricane tie down			
- Power whip			
- Copper line set and armaflex			
- Reinstall exciting fire alarm			
Air handler location (closet)			
3 Year labor warranty			
1 Year parts warranty			
5 Year compressor warranty			
Remove of old system			
New Install Comfortmaker	1.0	\$6,950.00	\$6,950.00
Install new			
- 3 Ton system st-cool			
- Condenser unit			
- Air handler unit			
- Heater 10 Kw			
- Safety switch (CS2)			
- Thermostat (Honeywell T6)			

- Hurricane tie down
- Copper line set (7/8, 3/8)
- Armaflex
- Metal box for return
- 24x18 return grill and filter
- Reinstall fire alarm that is exciting

Air handler location (stand)

- 3 Year labor warranty
- 1 Year parts warranty
- 5 Year compressor warranty

Remove of old system

Services subtotal: \$21,700.00

Subtotal \$21,700.00

Total \$21,700.00

STATE LICENSE #CAC042745 & #CFC1431325

ALL ESTIMATES ARE ONLY VALID FOR 30 DAYS

Payment is due within 7 days from date of substantial completion. Payments held after are subject to a lien being placed on the home. Once balance is paid customer will receive 1-year workmanship warranty and manufacture warranty on parts and units.

Warranty Info

1. Labor warranty mechanical:

Michael Pollitt Inc warranties all mechanical attachments such as copper connections, PVC drain line connections, unit being pitched to drain properly, electrical connections, correct running freon levels, for the time frame of 1 year from date of final inspection. Under the conditions of the warranty on the home, you agreed to allow access to your home during normal business hours. If you are unavailable during normal business hours (Monday through Friday 7:30am-5:00pm), we can provide service after hours but there will be a fee of \$79 to do that unless the service call is classified as an emergency (loss of AC when temps are over 90 and loss of heat when temps are under 45).

Excluded Maintenance Items:

Customer must properly maintain unit following the below steps, if Michael Pollitt Inc is called out for the below issues there will be a service call bill generated.

-Drain lines must be cleaned every 6 months at minimum, this can be done by vacuuming out from outside line and pouring drain solve into the float switch on unit. This also applies to condensate pumps.

-Dirty filters, these need to be changed every 30 days at a maximum, they may need to be changed more often based

off living occupancy and pets. This will lead to dirty evaporator coils and cause the unit to freeze up.

2. Labor warranty plumbing:

Michael Pollitt Inc warranties all plumbing. In general, warranty issues do not include these instances (or similar to the following): Stopped up commode (improper disposal of paper products). Stopped up kitchen sink (poured grease in the drain). Stopped up washing machine drain line (debris/trash). Any type of foreign object stopping up plumbing lines, for example, towels/rags, plastic bottles, wood/wood chips, construction debris, concrete, grout, mud. (Typically, the stoppage would not be determined until after the line has been cleared.) These instances occur often, and they are considered Service Calls, not Warranty Issues and they will result in charges.

3. Mechanical Parts warranty:

All residential A/C units come with a 10-year parts warranty that covers all mechanical parts such as blower motors, compressors, condenser fan motors, evaporator and condenser coils, circuit boards.

All commercial A/C units come with a 1 year parts warranty that covers all mechanical parts such as blower motors, condenser fan motors, evaporator and condenser coils, circuit boards and 5 year compressor warranty.

Items excluded from this mechanical warranty is capacitors, transformers, contactors and Freon Gas. These will be billed out for service call and parts.

During the above work, there will possibly be some vibration; Michael Pollitt Inc will not be responsible for objects that may fall off walls or shelves due to the vibration. Michael Pollitt Inc is also released from any liability for damages to driveways such as cracking, chipping, scuffing, and black tire marks. We will take as many precautions as possible, but we do not know the state of the soil under the driveway. Please take proper precautions to prevent this. All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs, will be executed only upon verbal or written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. This proposal subject to acceptance within 14 days of above-mentioned date and is void thereafter at the option of the undersigned. In any litigation, including breach, enforcement, or interpretation, arising out of this Contract, the prevailing party in such litigation, shall be entitled to recover from the non-prevailing party reasonable attorney's fees, costs, and expenses.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 21

JULY 16, 2024

VACUUM PUMP STATION #2 GENERATOR REPLACEMENT

At the last OUA Board meeting, the OUA Board took action to reject all bids received for the above referenced project. Staff was directed to rebid the project. In order to complete this task, OUA staff and the engineer of record reviewed the bid documents and adjust them as needed. Adjustments could include review of the product specification to see if requirements such as wind/storm protective cover, sound reduction, generator size, fuel tank, etc. are needed as specified or could they be reduced to save on bid pricing. Additionally, could the bid products themselves be adjusted to possibly add more bidders. All of these items up for review take time and effort to accomplish. Additionally, another round of preparing bid documents, advertising, bid responses, bid opening and tabulation are required.

Please find attached Engineering Scope Revision No. 4, Revision 1 to Task Order #13 for the rebid of Vacuum Station No. 2 (Taylor Creek) Generator Replacement. This revision is for approximately 90 hours of work by the firm CHA Solutions and includes some reimbursable expenses for reproduction/copying charges.

After review and discussion by the OUA Board, OUA staff recommends: **Approval of the Engineering Scope Revision No. 4, Revision 1 to Task Order #13 for the rebid of Vacuum Station No. 2 (Taylor Creek) Generator Replacement in the additional amount of \$12,000.00 to CHA Solutions.**



June 25, 2024
083820.000

(Sent via email to jhayford@ouafl.com)

Mr. John Hayford, P.E.
Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, FL 34974-4221

Dear Mr. Hayford:

Reference: Engineering Scope Revision No. 4, Revision 1
Vacuum Station No. 2 (Taylor Creek) Generator Replacement
Task Order #13 (OUA PO #11562)

Attached is Engineering Scope Revision No. 1 for the above reference project. This engineering scope revision is being submitted to increase the budget for Engineering Services During Design Phase. On June 5, 2024 CHA Consulting, Inc. (CHA) submitted to the Okeechobee Utility Authority (OUA) the recommendation of award memorandum to reject all bids submitted to due financial feasibility which was formally rejected by the Okeechobee Utility Authority Board on June 11, 2024. A follow up meeting was scheduled to determine the plan of action for this project and the OUA requested to revise/modify/change the existing bid document and specifications and determine the necessary modifications required to make this project financially feasible to re-advertise. To complete this task, the anticipated work associated with this request will impact the following tasks:

Task D1- Project Administration/Management

This task focuses on the administration of the project including project setup, client interface, and general project management and administration.

Task D4- Drawings and Engineering

This task consist of the engineering and the development of plans necessary to construction this project.

- A. This task will be to revise the existing Drawings to readvertise this project.

Task D8- Bidding Assistance Services

This task shall include work necessary to assist OUA with the bidding of this project. This work may include the following:

- A. Assist with the coordination of the bidding documents or the advertisement for bid as required. Revision to existing documents required.
- B. Attend the pre-bid meeting and assist OUA with preparation of and distribution of minutes.
- C. Respond in written questions by potential bidders and, if needed, assist the OUA in issuing addenda.

- D. ENGINEER will tabulate submitted bids and coordination with OUA for bid evaluation review and bidder recommendation.
- E. Bid Evaluation and Recommendation of Award Assistance.

Please review attached Engineering Scope Revision No. 1 and if this meets with your approval, please have the document executed by the appropriate Okeechobee Utility Authority personnel and have our purchase order modified to reflect approval of this revision. Following approval of this revision, the status of the above reference task order shall be as follows:

Task Order No. 13 (Design Phase Only)

Original Fee (Design Phase)	=	\$33,300.00
➤ Previous Fee Revision(s)	=	\$0.00
➤ This Revision	=	\$12,000.00
➤ Revised P.O. Amount	=	<u>\$45,300.00</u>

If you have any questions or require additional information pertaining to this Engineering Scope Revision or the project in general, please do not hesitate to contact me.

Sincerely,




Douglas K. Hammann, P.E.

Encl.

ENGINEERING SCOPE REVISION

Project:	Vacuum Pump Station #2 Generator Replacement	Client:	Okeechobee Utility Authority
CHA Project No:	083820.000	Contact:	John Hayford, P.E.
Revision No:	1	Date:	June 28, 2024

Nature of Revision:			
This Engineering Scope Revision is to increase man-hours for Engineering SDC services for this project. Specifically, the following tasks shall be increased in engineering services man-hours:			
<ol style="list-style-type: none"> 1. Task D-1 Project Administration/Management 2. Task D-4 Drawings and Engineering 3. Task D-8 Bidding Assistance Services 			
Scope of Services:			
1. Engineering services (Items 1 through 8 above) in accordance with the attached fee breakdown spreadsheet = \$XX			
Original Engineering Fee:		Original Time:	-
Task Order #13	\$33,300.00	N/A	-
Total	\$33,300.00	Total	
Previous Revisions:	\$0.00	Previous Revisions:	Days
-	-	-	-
Total	\$0.00	Total	X Days
This Revision:	\$12,000.00	This Revision:	X Days
Revised Fee:	\$45,300.00	Revised Time:	X Days
Approved by:		Accepted by:	
			
Douglas K. Hammann, P.E. Senior Project Manager CHA Consulting, Inc.		John Hayford, P.E. Executive Director Okeechobee Utility Authority	

Attachments:

- Revision Fee Breakdown Other:
 Revised Schedule

OKEECHOBEE UTILITY AUTHORITY

VACUUM STATION NUMBER 2 GENERATOR REPLACEMENT
TASK ORDER NO. 13
ATTACHMENT 6

I. DESIGN PHASE

DATE: June 28, 2024

	TASK DESCRIPTION	PERSONNEL											
		Principal	Engineer 8	Engineer 5	Engineer 4	Engineer 3	Engineer 2	Technician 4	Technician 3	Technician 2	Resident / Local Assistance	Secretary	
D1	Project Administration/Management	5		16									4
D2	Not Used												
D3	Not Used												
D4	Drawings and Engineering	2		8			4	8					8
D5	Not Used												
D6	Not Used												
D7	Not Used												
D8	Bidding Assistance Services	4		12			8						8
D9	Not Used												
D10	Not Used												
D11	Not Used												
D12	Not Used												
Total Hours		11	0	36	0	0	12	8	0	0		0	20
Rate		\$233.00	\$213.00	\$155.00	\$130.00	\$98.00	\$92.00	\$130.00	\$109.00	\$82.00		\$98.00	\$82.00
Sub-Total Labor		\$2,563.00	\$0.00	\$5,580.00	\$0.00	\$0.00	\$1,104.00	\$1,040.00	\$0.00	\$0.00		\$0.00	\$1,640.00
TOTAL LABOR											\$11,927.00		

II. REIMBURSABLE EXPENSES DESIGN PHASE

EXPENSE ITEM	EXPENSE TYPE	UNIT	No. OF UNITS	COST PER UNIT	TOTAL COST
1	REPRODUCTION				
	Half Size Drawings (11" x 17")	EA	4	\$6.00	\$24.00
	Full Size Drawings (22" x 34")	EA	0	\$13.20	\$0.00
	Specification Booklets	EA	0	\$0.00	\$0.00
	Prepare Bid Document CD's	EA	0	\$25.00	\$0.00
2	PHOTOCOPIES	EA	0	\$0.20	\$0.00
3	PLOTTING				
	22 X 34 (SET UP)	EA	0	\$15.00	\$0.00
	11 X 17 (SET UP)	EA	4	\$3.00	\$12.00
4	TRAVEL				
	MILEAGE	MILE	0	\$0.662	\$0.00
	TOLLS	TRIP	0	\$5.60	\$0.00
	HOTEL/MEALS	DAY	0	\$155.00	\$0.00
5	SUBCONSULTANTS				
	SURVEY	LS	0	\$0.00	\$0.00
	ELECTRICAL	LS	0	\$0.00	\$0.00
	STRUCTURAL	LS	0	\$0.00	\$0.00
	GEOTECHNICAL	LS	0	\$0.00	\$0.00
	SL Dobbs Engineering, LLC	LS	0	\$0.00	\$0.00
TOTAL EXPENSES					\$36.00

GRAND TOTAL	\$11,963.00
USE	\$12,000.00

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 22

JULY 16, 2024

ENGINEERING SCOPE REVISION FOR PINE RIDGE PARK SEPTIC TO SEWER PROJECT

As documented previously, this project has missed both the substantial completion date (February 16, 2024) and final completion date (March 16, 2024). On June 28, 2024, it appears that HGI has reached substantial, however, an official substantial completion notice has not been issued as of the date of writing this agenda item. If approved, then the project came in late for substantial completion by 133 calendar days. As of the July 16th meeting, the project will be 122 calendar days late for final completion.

Due to this extended project time, the engineer of record has had to spend additional time observing field conditions, answering RFI's, attending/conducting meetings, letters, emails or other such project requirements. The engineer has covered most of their work through the use of OUA employees or combining their time with other project meetings (virtual or in-person).

However, they have exceeded their allotted time under the current engineering agreement. CHA has proposed a not to exceed agreement (see attached) as a backup to cover their expected fees. At first, the intent is to cover their fees from the contractor due to their missing the contracted deadlines.

Please find attached Engineering Scope Revision No. 5, to Task Order #10 for the Pine Ridge Park Utility Improvements project. This revision is for additional hours of work by the firm CHA Solutions and includes some reimbursable expenses for mileage, tolls, reproduction and copying charges.

After review and discussion by the OUA Board, OUA staff recommends: **Approval of the Engineering Scope Revision No. 5, to Task Order #10 for the Pine Ridge Park Utility Improvements project for a not to exceed amount of \$30,000.00 to CHA Solutions.**



June 28,2024
235-006.03

(Sent via email to jhayford@ouafl.com)

Mr. John Hayford, P.E.
Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, FL 34974-4221

Dear Mr. Hayford:

Reference: Engineering Scope Revision No. 5
Pine Ridge Park Utility Improvements
Task Order #10 (OUA PO #10380)

Attached is Engineering Scope Revision No. 5 for the above reference project. This engineering scope revision is being submitted to increase the budget for Engineering Services During Construction Phase as the Contractor has exceeded the approved contract time. Per the latest contract approved Change Order No. 03 with the Contractor, the contract time was revised to 636 calendar days. This revision to the contract time revised the Substantial Completion Date to February 16, 2024 with the Final Completion Date revised to March 18, 2024. As notified in the May 14, 2025 Notice of Potential Engineering Scope Revision, CHA has attempted to manage the remaining available funding appropriately to continue to provide services during construction, however, there is not sufficient funds in the project to meet the anticipated Final Completion Date per the Contractor's latest construction schedule.

Article 5 of Task Order #10 states that Eckler Engineering, Inc. (now known as CHA Consulting, Inc.) reserves the right to reallocate task values as needed for proper completion of the project scope. The revised budget proposed is not sufficient to complete the project scope within the current Construction Schedule.

To complete the project to completion, the anticipated work associated with this request will impact the following tasks:

Task C-1 Project Administration/Management

This task focuses on the administration of the project including client interface and general project management and administration.

Task C-3 Consult and Advise

Provide technical advice and assistance to OUA during the construction period and provide necessary interpretations and clarifications of the Contract Documents as required by OUA or Contractor. Respond to Requests for Information (RFI's) and prepare Requests for Proposals (RFP) and Change Orders (Work Directives) (CO) as needed.

Task C-5 Review Pay Requests & Schedules

Review monthly pay requests and make recommendations for payment to OUA. Monthly pay requests will be reviewed in the field and an agreement reached between the

Contractor, OUA's project representative, and the ENGINEER prior to formal submittal to OUA for payment. Review the Contractor's preliminary and monthly progress schedules through completion. It is anticipated to review 3 pay request before project closeout.

Task C-6 Perform Periodic & Milestone Inspection

ENGINEER will make periodic site visits at intervals appropriate to the various stages of construction to observe the work, determine conformity with the plans and specifications, and compliance with the construction permits (as applicable). OUA has requested that CHA Consulting, Inc. perform inspections for the construction of the Vacuum Pump Station which requires additional inspection to ensure the necessary building milestones of the structure. It is anticipated that there will be one visit per month for a total of three (3) visits.

Perform inspections to determine that the project has achieved Substantial Completion and readiness for Final Acceptance and that the Work has been completed in general conformance with the Contract Documents to certify completion of construction to permitting agencies. Four (4) such site visits are anticipated.

Task C-7 Progress Meetings

Attend three (3) monthly construction related progress meetings held in-person. The ENGINEER shall schedule, preside over and generate and distribute minutes of these meetings. The purpose of these meetings is to formally coordinate the activities of the Contractor and OUA to resolve any conflicts and to review working procedures as required to satisfactorily complete the project.

Task C-9 Project Closeout

Review the Contractor's record drawing information which shows the work as it was constructed. Prepare for OUA a set of reproducible record drawings and prints showing those changes made during construction.

- ENGINEER shall prepare record drawings.
- ENGINEER shall submit record documents to OUA.
- ENGINEER shall schedule, attend and preside over the final project reconciliation meetings with OUA and the Contractor.

Task C-11 Special Services

The ENGINEER shall provide special services during construction consisting of the following items:

A. Resident Services (Part Time)

To monitor that project is constructed in complete conformance with the Contract Documents.

To provide services as needed for the duration of the project to confirm the completion of project punch list items.

Services which will be provided by the ENGINEER's resident project representative will consist of the following:

1. Make periodic on-site field observations and inspections of the Contractor's performance. The limits of the authority of the on-site representative are as defined within the Construction Contract Documents.
2. Observe any field tests and review the results of tests required of the Contractor by the Contract Documents.
3. Observe and inspect the placing of reinforcing steel and all concrete pours. Observe and inspect the construction of all piping and equipment placement.
4. Test and check out the operation of all equipment and controls.
5. Develop punch lists in conjunction with the milestone inspections to determine if the project has achieved Substantial and Final Completion and that the work has been completed in general conformance with the Contract Documents.

Please review attached Engineering Scope Revision No. 5 and if this meets with your approval, please have the document executed by the appropriate Okeechobee Utility Authority personnel and have our purchase order modified to reflect approval of this revision. Following approval of this revision, the status of the above reference task order shall be as follows:

Task Order No. 10 (Construction Phase Only)

Original Fee (Construction Phase)	=	\$103,900.00
➤ Previous Fee Revision(s)	=	\$138,200.00
➤ This Revision	=	\$30,000.00
➤ Revised P.O. Amount	=	<u>\$272,100.00</u>

If you have any questions or require additional information pertaining to this Engineering Scope Revision or the project in general, please do not hesitate to contact me.

Sincerely,



Douglas K. Hammann, P.E.

Encl.


ENGINEERING SCOPE REVISION

Project:	Pine Ridge Park Utility Improvements	Client:	Okeechobee Utility Authority
CHA Project No:	235-006.03	Contact:	John Hayford, P.E.
Revision No:	5	Date:	June 28, 2024

Nature of Revision:
This Engineering Scope Revision is to increase man-hours for Engineering SDC services for this project. Specifically, the following tasks shall be increased in engineering services man-hours:
<ol style="list-style-type: none"> 1. Task C-1 Project Administration/Management 2. Task C-3 Consult and Advise 3. Task C-5 Review Pay Requests & Schedules 4. Task C-6 Perform Periodic & Milestone Inspection 5. Task C-7 Progress Meetings 6. Task C-9 Project Closeout 7. Task C-11 Special Services

Scope of Services:
<ol style="list-style-type: none"> 1. Engineering services (Items 1 through 11 above) in accordance with the attached fee breakdown spreadsheet = \$30,000.00

Original Engineering Fee:	Construction	Original Time:	
Task Order #10	\$103,900.00	N/A	-
Total	\$103,900.00	Total	455 Days
Previous Revisions:		Previous Revisions:	0 Days
ESR #4	\$138,200.00	-	-
Total	\$138,200.00	Total	181 Days
This Revision:	\$30,000.00	This Revision:	90 Days
Revised Fee :	\$272,100.00	Revised Time:	726 Days

Approved by: 	Accepted by:
Douglas K. Hammann, P.E. Senior Project Manager CHA Consulting, Inc.	John Hayford, P.E. Executive Director Okeechobee Utility Authority

Attachments:

- Revision Fee Breakdown Other:
 Revised Schedule

V:\Projects\CSFL122\Y\Documents\Okeechobee\235-006.03 Pine Ridge Park Utility Improvements - SDC\Project Management\Engineering Scope Revisions\Engineering Scope Revision Number 5\TO#10 Engineering Scope Revision #5 (Draft).docx

OKEECHOBEE UTILITY AUTHORITY

PINE RIDGE PARK UTILITY SYSTEM IMPROVEMENTS
TASK ORDER NO. 10
Attachment 6

I. ENGINEERING SERVICES DURING CONSTRUCTION

DATE: June 28, 2024

	TASK DESCRIPTION	PERSONNEL											
		Principal	Engineer 8	Engineer 6	Engineer 4	Engineer 3	Engineer 2	Technician 4	Technician 3	Technician 2	Resident / Local Assistance	Administrative	
C1	Project Administration/Management	8			24								
C2	Not Used												
C3	Consult and Advise	8			10								
C4	Not Used												
C5	Review Pay Request and Schedules	1.5			6								3
C6	Perform Periodic and Milestone Inspections	15			15								
C7	Progress Meetings	3			3								
C8	Not Used												
C9	Project Closeout	12			24	12		40					4
C10	Not Used												
C11	Special Services											24	
C12	Not Used												
Total Hours		47.5	0	0	82	12	0	40	0	0		24	7
Rate		\$225.00	\$204.00	\$150.00	\$125.00	\$99.00	\$84.00	\$99.00	\$90.00	\$81.00		\$99.00	\$84.00
Sub-Total Labor		\$10,687.50	\$0.00	\$0.00	\$10,250.00	\$1,188.00	\$0.00	\$3,960.00	\$0.00	\$0.00		\$2,376.00	\$588.00
TOTAL LABOR												\$29,049.50	

Trips
0
0
0
0
0
3
3
0
1
0
0
0
7

II. REIMBURSABLE EXPENSES ENGINEERING SERVICES DURING CONSTRUCTION

EXPENSE ITEM	EXPENSE TYPE	UNIT	No. OF UNITS	COST PER UNIT	TOTAL COST
1	REPRODUCTION				
	Half Size Drawings (11" x 17")	EA	3	\$17.00	\$51.00
	Full Size Drawings (22" x 34")	EA	0	\$37.40	\$0.00
	Specification Booklets	EA	0	\$55.00	\$0.00
2	Prepare Bid Document CD's	EA	0	\$25.00	\$0.00
	PHOTOCOPIES	EA	0	\$0.20	\$0.00
3	PLOTTING				
	22 X 34 (SET UP)	EA	0	\$15.00	\$0.00
	11 X 17 (SET UP)	EA	34	\$3.00	\$102.00
4	TRAVEL				
	MILEAGE	MILE	1,400	\$0.575	\$805.00
	TOLLS	TRIP	7	\$5.60	\$39.20
	HOTEL/MEALS	DAY	0	\$155.00	\$0.00
5	SUBCONSULTANTS				
	SURVEY	LS	0	\$0.00	\$0.00
	ELECTRICAL	LS	0	\$0.00	\$0.00
	STRUCTURAL	LS	0	\$0.00	\$0.00
	GEOTECHNICAL	LS	0	\$0.00	\$0.00
	ARCHITECTURAL	LS	0	\$0.00	\$0.00
	SL Dobbs Engineering, LLC.	LS	0	\$0.00	\$0.00
TOTAL EXPENSES					\$997.20

GRAND TOTAL	\$30,046.70
USE	\$30,000.00



May 14, 2025
442-020.03

via email to jhayford@ouafl.com

Mr. John Hayford
Executive Director
Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, FL 34974

Dear Mr. Hayford:

Reference: Notice of Potential Engineering Scope Revision
Pine Ridge Park Utility Improvements
Task Order #10 (OUA PO #10380)

The purpose of this letter is to notify you of potential engineering scope revisions due to overall project delays. Per the latest contract approved Change Order No. 03 with the Contractor, the contract time was revised to 636 calendar days. This revision to the contract time revised the Substantial Completion Date to February 16, 2024 with the Final Completion Date revised to March 18, 2024.

On March 1, 2024, Hinterland Group, Inc. submitted a revised construction schedule noting an extension of 130 calendar days to the contract Substantial Completion Date. Per this schedule, the noted Substantial Completion Date is June 25, 2024. CHA has attempted to manage the remaining available funding appropriately to continue services during construction. However, due to the Contractor failing to meet project schedule and milestones we are anticipating a future engineering scope revision to ensure continued service through the length of this project.

This Task Authorization has an approved cap amount and billings are to be processed for direct labor and expenses not to exceed the current approved amount. The status of the services during construction portion of this purchase order is as follows:

Task Order No. 10 (Construction Phase Only)

Original P.O. Amount=	\$103,900.00
Previous P.O. Revision(s)=	\$242,100.00

At this time, CHA Consulting, Inc. is not submitting a request to increase the current approved amount. This notice is to advise the OUA of a potential engineering scope revision if CHA Consulting, Inc. does not have the appropriate funds to carry out the tasks to complete this project.

In the event that the additional time/work causes CHA Consulting, Inc. to exceed the current approved amount, we will request an appropriate adjustment to our fee at that time. Currently, we are monitoring the budget to extend the available funds as much as possible but given the extension of the contract time and continuous coordination with the Contractor required, we will most likely exceed our budget.



If you have any questions or require additional information on the project in general, please do not hesitate to contact me.

Sincerely,

A handwritten signature in blue ink that reads 'Stephanie Bortz'. The signature is written in a cursive style with a large, stylized initial 'S'.

Stephanie Bortz, E.I.

Encl

V:\Projects\CSFL122\Y\Documents\Okeechobee\235-006.03 Pine Ridge Park Utility Improvements - SDC\Correspondence\015 - J. Hayford Notice of Potential Engineering Scope Revision.docx

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 23

JULY 16, 2024

SWSA VACUUM SEWER PROJECT ENGINEERING FEES

The Okeechobee Utility Authority (OUA) and Sumner Engineering & Consulting, Inc. (SEC) entered in to an engineering agreement on or about March 8, 2021. The agreement for engineering services was for the OUA Southwest Service Area (SWSA) Project 2 – Vacuum Collection System, design, permitting and construction services. The initial fees for this work totaled:

\$ 899,116.00	Design, permitting, bidding & engineering services during construction & project closeout
<u>\$ 242,667.00</u>	Resident Project Representative
\$1,141,783.00	

The project was designed, permitted and put out for bid with a contractor being selected and a Notice to Proceed issued on March 29, 2023. The contract between the OUA and the contractor allowed for 731 calendar days for construction (Substantial Completion on 3/29/2025) to reach substantial with 775 calendar days (Final Completion on 5/12/2025) to reach final completion.

As noted on Attachment A3, the engineering services agreement allowed for 36 months (1,095 days) as the time for engineering services. Based upon a start date of March 8, 2021, to the project end date of May 12, 2025, totals 1,525 days, or 430 days more than the time (1,095 days) allowed by the agreement for engineering services.

With respect to the resident project representative, contracted time allowed per the agreement is 420 days (see page A4) and as noted previously, the complete construction time allowed per the construction contract is 775 days, or 355 days in excess of the time allocated in the RPR services in the agreement.

Please see attached Summary of Modification to Agreement as authored by SEC. This summary explains the basis for the fee adjustment. Mr. Jeff Sumner will be in attendance to answer any questions.

After review and discussion, OUA staff is requesting approval of the attached Amendment to Owner-Engineer Agreement requesting a fee adjustment of \$294,840.00 and 479 days in contract time.

Summary of Modifications to Agreement

OUA SW Wastewater Service Area Vacuum Sewer Project

Background:

The effective date of the Agreement Between Owner and Engineer for Professional Services (hereafter "Agreement") is March 8, 2021. Per Exhibit C of the Agreement, specifically C2.01.B – Period of Service: The compensation amount stipulated in Compensation Packet BC-1 is conditioned on a period of service not exceeding thirty-six (36) months. If such period of service is extended, the compensation amount for Engineer's services shall be appropriately adjusted **with concurrence of the Owner and Agency**. The period of service, per the Agreement, expired on March 8, 2024. The proposed period of service end date should be adjusted to reflect the now-known construction end date of May 12, 2025. We suggest a new period of service end date of June 30, 2025, to allow for project close-out, permit agency certifications, etc. This would amount to an additional 479 days to the Agreement period of service.

Basic Services:

- No adjustment to Preliminary or Final Design Phases, or Bidding and Negotiation Phase (Exhibit C, Part C2.01.b through d) are being requested. Further, no budget adjustment to Post-Construction Phase services (C2.01.f) is being requested.
- The Basic Services compensation for Construction Phase services (C2.01.e) was based upon a construction period of 420 calendar days (this was estimated during the Study and Report phase, before completion of design and before a construction contractor was selected.) Construction-phase services began in late March 2023 (NTP was March 5, but we really didn't start any substantial work - submittal reviews, etc. - until late that month). For the purposes of looking at our budget, it's reasonable to say that these services began on April 1. As the budget was based on a construction period of 420 days, that indicates final completion on May 25, 2024. As you're aware, contracted final completion is May 12, **2025** - nearly one year beyond the schedule upon which we built our budget. As discussed above, the anticipated period of service is 479 days beyond the service period in the Agreement.
- We are requesting an equitable budget increase to Construction Phase services (C2.01.e) of **\$130,840**, based upon the following:
 - CHA (subconsultant) services, including a 1.1 factor as allowed by the Agreement: **\$95,480**
 - Sumner Engineering services, based upon an average of 4 hours per week of Principal Engineer time for the additional service period of 52 weeks: **\$35,360**

Resident Project Representative (RPR):

- As discussed above, the Agreement budget for RPR was based upon a 420-day construction schedule (see C2.04.A.1). Since RPR services didn't really get going until May 2023 (and then, not full-time), our current budget should run through August 3, 2024. Based upon the final completion date of May 12, 2025, that leaves approximately 41 weeks until contracted final completion. At the contracted hourly rate, we request to **increase the budget for Task E6 (Resident Project Representative) by \$164,000**.

This is **EXHIBIT K**, consisting of 2 pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated March 8, 2021.

AMENDMENT TO OWNER-ENGINEER AGREEMENT
Amendment No. 1

The Effective Date of this Amendment is: _____.

Background Data

Effective Date of Owner-Engineer Agreement: March 8, 2021

Owner: **Okeechobee Utility Authority**

Engineer: **Sumner Engineering & Consulting, Inc.**

Project: **SW Wastewater Service Area Vacuum Sewer Project**

Nature of Amendment: [Check those that are applicable and delete those that are inapplicable.]

- Additional Services to be performed by Engineer
- Modifications to services of Engineer
- Modifications to responsibilities of Owner
- Modifications of payment to Engineer
- Modifications to time(s) for rendering services
- Modifications to other terms and conditions of the Agreement

Description of Modifications:

Please see attached summary of modifications to the Agreement.

Agreement Summary:

Original agreement amount:	\$ <u>1,141,783.00</u>
Net change for prior amendments:	\$ <u>0.00</u>
This amendment amount:	\$ <u>294,840.00</u>
Adjusted Agreement amount:	\$ <u>1,436,623.00</u>

Change in time for services (days or date, as applicable): 479 days

The foregoing Agreement Summary is for reference only and does not alter the terms of the Agreement, including those set forth in Exhibit C.

Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect.

OWNER:

ENGINEER:

By: Okeechobee Utility Authority
Print
name: Steve Nelson

By: Sumner Engineering & Consulting, Inc.
Print
name: Jeffrey M. Sumner, PE

Title: Chairman

Title: President

Date Signed: _____

Date Signed: _____



PURCHASE ORDER

No. **0000010829**

VENDOR:

SUMNER ENGINEERING & CONSULTING, IN OUA-Main Office
410 NW 2ND ST

OKEECHOBEE, FL 34972

SHIP TO:

Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, FL 34974-4221

BILL TO:

OUA
Okeechobee Utility Authority
100 SW 5th Ave
Okeechobee, FL 34974-4221

VENDOR NO.	VENDOR PHONE NUMBER	TERMS	DATE	REQUIRED DELIVERY DATE			
SUMNER	(863) 634-9474	0	06/07/2021				
SHIPPING INSTRUCTIONS							
SW WW Service Area Project II; approved by Board 3-8-21							
ITEM	QTY	U/M	DESCRIPTION/TASK	PRD CODE	ACCOUNT	UNIT PRICE	AMOUNT
1	0.00		Design, bidding, and construction related engineering services		401-0-169-9001-239	899,116.00	899,116.00
2	0.00		Project inspection services		401-0-169-9001-239	242,667.00	242,667.00

SUBTOTAL: 1,141,783.00

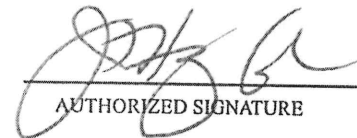
TAX: 0.00

SHIPPING: 0.00

TOTAL: 1,141,783.00

TAXABLE: No

CONFIRMING:



AUTHORIZED SIGNATURE

IMPORTANT: OUR ORDER NUMBER MUST APPEAR ON EVERY INVOICE AND PACKAGE

This order is given upon the representation and guaranty of the manufacturer or seller that no breach of any State or Federal Law or Regulation has occurred in connection with the manufacturing, processing, branding, labeling or transportation of the merchandise herein mentioned. If such breach occurs or is charged by any legally constituted State or Federal authority, The buyer shall be entitled to rescind the order and return the unused merchandise and shall also be held harmless by the manufacturer or seller against any penalty incurred and/or the cost of defense of any proceeding designed to penalize the buyer therefore.

AI

This is EXHIBIT C, consisting of [5] pages, referred to in and part of the Agreement between Owner and Engineer for Professional Services dated [redacted].

Payments to Engineer for Services and Reimbursable Expenses
COMPENSATION PACKET BC-1: Basic Services – Lump Sum

Article 2 of the Agreement is supplemented to include the following agreement of the parties:

ARTICLE 2 – OWNER’S RESPONSIBILITIES

C2.01 Compensation for Basic Services (other than Resident Project Representative) – Lump Sum Method of Payment

A. Owner shall pay Engineer for Basic Services set forth in Exhibit A, except for services of Engineer’s Resident Project Representative, if any, as follows:

1. A Lump Sum amount of \$899,116 based on the following estimated distribution of compensation:

a. Study and Report Phase	[\$[redacted]]
b. Preliminary Design Phase	\$219,822
c. Final Design Phase	\$476,232
d. Bidding and Negotiating Phase	\$34,778
e. Construction Phase	\$147,500
f. Post-Construction Phase	\$20,784

2. Engineer may alter the distribution of compensation between individual phases noted herein to be consistent with services actually rendered, but shall not exceed the total Lump Sum amount unless approved in writing by the Owner and Agency.

3. The Lump Sum includes compensation for Engineer’s services and services of Engineer’s Consultants, if any. Appropriate amounts have been incorporated in the Lump Sum to account for labor costs, overhead, profit, expenses (other than any expressly allowed Reimbursable Expenses), and Consultant charges.

4. In addition to the Lump Sum, Engineer is also entitled to reimbursement from Owner for the following Reimbursable Expenses (see Appendix 1 for rates or charges): **None**.

5. The portion of the Lump Sum amount billed for Engineer’s services will be based upon Engineer’s estimate of the percentage of the total services actually completed during the billing period. If any Reimbursable Expenses are expressly allowed, Engineer may also bill for any such Reimbursable Expenses incurred during the billing period.

- B. *Period of Service:* The compensation amount stipulated in Compensation Packet BC-1 is conditioned on a period of service not exceeding thirty-six (36) months. If such period of service is extended, the compensation amount for Engineer's services shall be appropriately adjusted with concurrence of the Owner and Agency.

**COMPENSATION PACKET RPR-2:
Resident Project Representative – Standard Hourly Rates**

Article 2 of the Agreement is supplemented to include the following agreement of the parties:

C2.04 *Compensation for Resident Project Representative Basic Services – Standard Hourly Rates Method of Payment*

A. *Owner shall pay Engineer for Resident Project Representative Basic Services as follows:*

1. *Resident Project Representative Services:* For services of Engineer's Resident Project Representative under Paragraph A1.05.A of Exhibit A, an amount equal to the cumulative hours charged to the Project by each class of Engineer's personnel times Standard Hourly Rates for each applicable billing class for all Resident Project Representative services performed on the Project, plus related Reimbursable Expenses and Engineer's Consultant's charges, if any. The total compensation under this paragraph is estimated to be **\$242,667** based upon full-time RPR services on an eight-hour workday, Monday through Friday, over a 420 day construction schedule.
2. **If rate(s) for RPR services is not indicated in Appendix Two to Exhibit C, "Standard Hourly Rates Schedule," the Standard Hourly Rate for RPR services is \$100 per hour.**

B. *Compensation for Reimbursable Expenses:*

1. For those Reimbursable Expenses that are not accounted for in the compensation for Basic Services under Paragraph C2.01, and are directly related to the provision of Resident Project Representative or Post-Construction Basic Services, Owner shall pay Engineer at the rates set forth in Appendix 1 to this Exhibit C.
2. Reimbursable Expenses include the expenses identified in Appendix 1 and the following: transportation (including mileage), lodging, and subsistence incidental thereto; providing and maintaining field office facilities including furnishings and utilities; subsistence and transportation of Resident Project Representative and assistants; toll telephone calls, mobile phone charges, and courier charges; reproduction of reports, Drawings, Specifications, bidding-related or other procurement documents, Construction Contract Documents, and similar Project-related items. In addition, if authorized in advance by Owner, Reimbursable Expenses will also include expenses incurred for the use of highly specialized equipment.
3. The amounts payable to Engineer for Reimbursable Expenses, if any, will be those internal expenses related to the Resident Project Representative Basic Services that are actually incurred or allocated by Engineer, plus all invoiced external Reimbursable Expenses allocable to such services, the latter multiplied by a factor of 1.1.
4. The Reimbursable Expenses Schedule will be adjusted annually (as of January 1) to reflect equitable changes in the compensation payable to Engineer. **Changes will not be effective unless and until concurred in by the Owner and Agency.**

C. *Other Provisions Concerning Payment Under this Paragraph C2.04:*

Exhibit C – Compensation Packet RPR-2: Resident Project Representative Services –
Standard Hourly Rates Method of Payment.

EJCDC® E-500, Agreement Between Owner and Engineer for Professional Services.
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and American Society of Civil Engineers. All rights reserved.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 24

JULY 16, 2024

TCI SEPTIC TO SEWER PROJECT

On July 11, 2024, at 3:00PM the Okeechobee Utility Authority received bids on the Taylor Creek Isles Septic to Sewer Project. There were two bids received.

Wind River Environmental, LLC	\$177,503.26
PRP Construction Group, LLC	\$179,010.00

The engineer, Craig A. Smith & Associates, estimate was \$200,000.00.

Both bids included all attachments as required. CAS was to review & evaluate the bids, contact references and make a recommendation at the conclusion of the review process. This recommendation will be available prior to the OUA Board meeting.

OUA staff have worked with both companies and can recommend working again with either company.

This project is to connect approximately 15 homes to the OUA sewer system in Taylor Creek Isles. The contractor will need to pump out, crush & backfill the septic tank, install piping from the house to the streetside connection on the OUA sewer piping and provide restoration.

This project will be funded by FDEP Grant WG105 OSTDS.

Provided the engineer review and recommendation of award is positive, OUA staff is recommending approval of an award to Wind River Environmental, LLC, for the TCI Septic to Sewer Project in the amount of \$177,503.26.



Plan Holder List OUA TCI Septic to Sewer Project Due July 11, 2024 @ 3 pm

Engineers Estimate: \$200,000

Company Name	Contact	Email	Bid Amount	Bid Bond	OSHA Conformance	Trench Safety	Contractor Qualifications	Drug Free Form
FJ NUGENT	Mike Biletzskov	blitz@nugentco.com	No Bid					
JOHNSON DAVIS	Melissa Trejo	mtrejo@johnsondavis.com	No Bid					
BB SITE DEVELOPMENT	Michelle Baughman	bbsitedevelopmentinc@gmail.com	No Bid					
PRP CONSTRUCTION	Rick Sheltra	ricksheltra@gmail.com ; ppsheltra@gmail.com	179,010.00	✓	✓	✓	✓	✓
COOKE'S PLUMBING	Cecilia Nicholson	cnicholson@wrenvironmental.com	177,503.26	✓	✓	✓	✓	✓

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 25

JULY 16, 2024

PUBLIC COMMENTS

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 26

JULY 16, 2024

ITEMS FROM THE ATTORNEY

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 27

JULY 16, 2024

ITEMS FROM THE EXECUTIVE DIRECTOR

Southwest Wastewater Service Area

- Project 1
 - Force Main SE2 Interconnect
Under Design
- Project 2 Collection System
 - Notice to Proceed issued on March 29, 2023
 - Substantial: March 29, 2025 (731 calendar days from NTP)
 - Final: May 12, 2025 (775 calendar days from NTP)
 - Construction underway
- Project 3 Okee-Tantie
 - 90% Plans Reviewed

Pine Ridge Park Utility Improvements

- Notice to Proceed issued June 21, 2022
- Substantial Completion February 16, 2024 (425 calendar days from NTP + 181 days per Change Orders)
- Final Completion March 18, 2024 (455 calendar days from issuance NTP + 181 days per Change Orders)
 - Contractor may have reached Substantial Completion & house connections being made

SW 5th Ave Wastewater System Improvements

- Design review @ 30%

US441SE Water Main Extension

- Ready for Bid

Treasure Island Septic to Sewer Project

- Initial 30% force main and north collection layout received & reviewed by OUA
- South Vacuum system under design
- Pursuing easements

SR 78W Water Main Improvements Project

- Engineering Initial Design @ 60%
- Initial hydraulic model simulation complete

Septic to Sewer Connections

- TCI bids taken July 11, 2024

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 28

JULY 16, 2024

ITEMS FROM THE BOARD